



## **Fee Refund policy**

In accordance with UGC Notification No. D.O. No. F-2-7112022 (CPP-II) dated 3rd July 2023 and D.O. No. F-2-7112022 (CPP-II) (C-114546) dated 12th June 2024, the SAM Global University has implemented the following fee refund policy for the Academic Year 2025-26

Last date of admission to any of the UG and PG programs of the SAM Global University is 30th September 2025 or as per the Notification of MP Private University Regulatory Commission, Bhopal.

**1. Refund Policy:**

- a. This policy shall be applicable to all undergraduate and post graduate programs run by the SAM Global University.
- b. The provisions contained in the policy shall come into effect and shall have regulatory force on extent as well as future grievances over issues. and matter covered herein.

**2. Withdrawal Request:**

- a. Student must submit a written application to withdraw from their enrolled program including a clear explanation of their reasons for withdrawal.

**3. Fee Refund:**

- a. A full refund of fees paid (except Rs.1103/- paid towards online registration) shall be made to the candidate on account of cancellation of admission up to 15 July 2025 and credited to the student's bank account.
- b. A processing fee of Rs.1000/- (inclusive of 1103/- paid towards online registration) till be deducted from the fees paid for a student cancelling admission between 16<sup>th</sup> July 2025 and 15th August 2025.
- c. Such refund will be credited to student's bank account.
- d. No refund of fees will be made if admission is cancelled by the student after 16<sup>th</sup> August 2025.