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मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 10]

भोपाल, शुक्रवार, दिनांक 6 मार्च 2020—फाल्गुन 16, शक 1941

भाग ४

विषय—सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) प्रवर समिति के प्रतिवेदन	(3) संसद में पुरःस्थापित विधेयक.
(ख)	(1) अध्यादेश	(2) मध्यप्रदेश अधिनियम,	(3) संसद के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 29 फरवरी 2020

क्र.—आर—282—सीसी—2019—अइतीस.— मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 28(1) अनुक्रम में सेम ग्लोबल निजी विश्वविद्यालय, रायसेन के प्रथम अध्यादेश क्र. 01 से 62 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम अध्यादेश क्र 01 से 62

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.

ORDINANCE No. 1**DEFINITIONS**

Definitions in these ordinances unless the context otherwise requires:-

- 1.1 "A Regular Course of Study" means the course of study running in the University as full time or campus-based study and in this regards at least 75% attendance is necessary for all the students studying in the University for all the parts of study, i.e. Lectures, Tutorials, Practical as well as quiz, Assignments etc. with the relevant condition of Exemptions as mentioned in the Regulation for this purpose.
- 1.2 "Academic Council" means the Academic Council of the University.
- 1.3 "Act" means Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007.
- 1.4 "Board of Management" means the Board of Management of the University.
- 1.5 "Board of Studies" means the Board of Studies of the University.
- 1.6 "Branches of Study", means the area of the specialization of the study of any of the programmes or any respective Faculty.
- 1.7 "Certificate Programmes", means the Certificate in the relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University.
- 1.8 "Chancellor" means the Chancellor of the University;
- 1.9 "Chief Finance and Accounts Officer" means the Chief Finance and Accounts Officer of the University
- 1.10 "College" means the College of the University.
- 1.11 "Commission" means the Regulatory Commission established under section 36 of the Act.
- 1.12 "Controller of Examinations" means the Controller of Examinations of the University
- 1.13 "Dean" means the Dean appointed by the University.
- 1.14 "Degree / Diploma / Certificate" means a Degree / Diploma / Certificate or any other academic Distinction / titles awarded by the University.
- 1.15 "Department" means a Department of Studies of the University.
- 1.16 "Detained Candidate", means the candidate who has taken admission in the University as a regular student but he has not been permitted to appear in the examination due to shortfall of attendance, indiscipline or for any other reason.
- 1.17 "Director" means the Director appointed by the University.
- 1.18 "Doctoral Programme", means the Doctorate / Research Programme in the relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University
- 1.19 "Examination Hall", means the examination place, room, location, where students have to appear for the respective examination.
- 1.20 "Examination Pattern", means the system of the examination of the University which is being followed by the University.
- 1.21 "Ex-student Candidate" means the candidate who has taken admission in the University as regular student and was not able to appear in the examination in then admission year or declared failed in the examination of the admission year or the subsequent examination or detained due to shortfall of attendance, indiscipline or by any other reason and seeks permission to appear in the examination in the next academic year.
- 1.22 "External Examiner", means the examiner from other Universities / Institutions.
- 1.23 "Fee" means the collection made by the University from the students.

- 1.24 "Governing Body" means the Governing Body of the University.
- 1.25 "Higher Education" means study of Curriculum or Course Knowledge beyond 10+2 levels or HSSC or equivalent.
- 1.26 "Institute/Institution" means an Institute/Institution of Studies of the University.
- 1.27 "Internal Examiner", means the examiner from the University Teaching Department.
- 1.28 "Invigilator" means the teacher or person who has been assigned duty in the particular Examination Hall.
- 1.29 "Mode of Study", means the various ways of study in the University including Full time; Part time, Sequential, By Research, e-Learning, Interactive, Face-to Face, Workshop, Through Webinar, or any higher innovative technological modes adopted by the University.
- 1.30 "Ordinances" means the First Ordinance & subsequent ordinance of SAM Global University, Raisen (M.P.)
- 1.31 "PG Certificate Programmes" means the Post Graduate Certificate in relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University.
- 1.32 "Post Graduate Programmes", means the Master's Degree in the relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University.
- 1.33 "Post-Doctoral Programme", means the Post Doctorate / Research Programmes in the relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University.
- 1.34 "Pro-Chancellor" means the Pro-Chancellor of the University;
- 1.35 "Registrar" means the Registrar of the University.
- 1.36 "Regular Candidate" means the candidate who is studying in full time course running in the University in the respective academic year, and seeks permission for appearing in examination of the University as such.
- 1.37 "School" means a School of Studies of the University.
- 1.38 "Section", "Sub-Section", "Item" respectively means Section of the Act / Statutes / Ordinances / Regulations, Subsection of the "Section" and Item of the "Section" or "Sub-Section" of the above said Act / Statutes / Ordinances / Regulation.
- 1.39 "Sponsoring Body" means the Sponsoring Body of the University.
- 1.40 "State" means the State of Madhya Pradesh.
- 1.41 "Student" means the person enrolled in the University for pursuing a course of study for the award of a Degree, Diploma Certificate or other academic Distinction.
- 1.42 "Teacher" means a Professor, Associate Professor, Assistant Professor, Lecturer, Professor Emeritus or Teaching Associates or a person known by any other designation who is required to impart education or to guide research or to render guidance to the students for pursuing a course of study of the University.
- 1.43 "Undergraduate Programmes", means the Bachelor's Degree programmes in the Relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University.
- 1.44 "University Grants Commission" means the University Grants Commission established under the University Grants Commission Act, 1956 (No.3 of 1956).
- 1.45 "University" means the SAM Global University (SGU), Raisen, (M.P.) incorporated under the Act.
- 1.46 "Vice-Chancellor" means the Vice-Chancellor of the University.
- 1.47 "Visitor" means His Excellency the Governor of M.P. as defined in Section 15 of the Act.
- 1.48 "Words and Expression" used but not defined in these Ordinances shall have the same meaning as assigned to them in the Act.
- 1.49 "Course Teacher", means the teacher of the University who has been assigned a responsibility to teach the respective course in the respective semester or academic year.
- 1.50 "Diploma Programmes" means in Diploma Courses the relevant sphere of knowledge of respective Department / Faculty / Institute/ School of the University.
- 1.51 "Duration of Course", means the whole tenure of the particular course (grace period of the course is not included in the tenure).
- 1.52 "Regulation" means the regulation of the University made under the provisions of the Act.
- 1.53 "Regulatory Council" means the Relevant Councils as stated in the Act.
- 1.54 "SGU", means SAM Global University, Raisen.
- 1.55 "Statutes" mean the Statutes of the University made under the provisions of the Act.

ORDINANCE No. 2
FACULTY AND SCHOOL

The University shall have the following Faculty / Institutes / Schools / Departments, for imparting education leading to Diploma / Degrees / Certificates:

1. Faculty of Engineering and Technology

(i) School of Civil Engineering

- (a) Civil Engineering
- (b) Architecture and Planning
- (c) Environmental Engineering
- (d) Rural Engineering & Technology

(ii) School of Mechanical Engineering

- (a) Mechanical Engineering
- (b) Automobile Engineering
- (c) Production Engineering
- (d) Aeronautical Engineering
- (e) Railway Engineering
- (f) Mechatronics

(iii) School of Electrical and Electronics Engineering

- (a) Electronics & Communication Engineering
- (b) Electronics & Instrumentation Engineering
- (c) Electronics & Telecommunication Engineering
- (d) Electrical and Electronics Engineering
- (e) Electrical Engineering

(iv) School of Computer Science & Technology

- (a) Computer Science Engineering
- (b) Information Technology
- (c) Information Engineering

(v) School of Mining Engineering

(vi) School of Chemical Engineering

- (a) Chemical Engineering
- (b) Nanotechnology
- (c) Fire Engineering
- (d) Nuclear Engineering

(vii) School of Agriculture

- (a) Agricultural Engineering
- (b) Farm Machinery and Power
- (c) Soil & Water Conservation Engineering

- (d) Irrigation & Drainage Engineering
- (viii) **School of Textile Engineering**
- (ix) **School of Petroleum Engineering**
- (x) **School of Architecture**
- (a) Architecture & Interior Design
(b) Architectural in Assistantship
- (xi) **School of Design**
- (a) Product Design
(b) Interior Design
(c) Graphic Design
(d) Animation Design
(e) Jewellery Design
(f) Automobile Design
2. **Faculty of Agriculture Sciences**
- (i) **School of Agricultural Science**
- (a) Agronomy
(b) Horticulture
(c) Genetics & Plant Breeding
(d) Agriculture Extension & Communication
(e) Agriculture Economic
(f) Food Science & Technology
(g) Agriculture Extension & Rural Development
(h) Fisheries
(i) Seed Science & Technology
(j) Soil Science & Agriculture Chemistry
(k) Plant Pathology
(l) Entomology
3. **Faculty of Sciences**
- (i) **School of Life Sciences**
- (a) Botany
(b) Zoology
(c) Forestry
(d) Environmental Sciences
(e) Biotechnology
(f) Microbiology
(g) Criminology

- (ii) **School of Physical and Applied Sciences**
- (a) Mathematics
 - (b) Physics
 - (c) Chemistry
 - (d) Computer Science and Applications
 - (e) Information Technology
 - (h) Geology
 - (i) Forensic Science
 - (j) Statistics
 - (k) Applied Mathematics
 - (l) Bioinformatics
 - (m) Food & Nutrition
 - (n) Human Development & Childhood Studies

- (iii) **School of Library Science**

- (iv) **School of Information Technology**
- (a) Computer Application
 - (b) Information Technology
 - (c) Animation and Multimedia
 - (d) Graphic Design

4. Faculty of Education

- (i) Education
- (ii) Physical Education

5. Faculty of Arts, Social Science and Humanities

- (i) **School of Arts**
- (a) Applied Arts
 - (b) Visual Arts
 - (c) Fashion Designing
 - (d) Fine Arts
 - (e) Music
 - (f) Women Studies
- (ii) **School of Humanities and Social Sciences**
- (a) Public Administration
 - (b) Sociology
 - (c) Political Science
 - (d) History
 - (e) Geography
 - (f) Economics
 - (g) Philosophy

- (h) Home Science
- (i) Languages
- (j) Social Works
- (k) Psychology
- (l) Hindi
- (m) English
- (n) Sanskrit
- (o) Yoga

(iii) School of Journalism & Mass Media

6. Faculty of Management & Commerce

(i) School of Business Administration & Management

- (a) Banking and Insurance
- (b) Business Management
- (c) Agri Business Management
- (d) Rural Management
- (e) Logistics Management
- (f) Information Technology
- (g) Hospital Management
- (h) Human Resources Management
- (i) Marketing Management
- (j) Finance Management
- (k) Operation Management
- (l) International Business Management
- (m) Supply Chain Management
- (n) E Commerce Management
- (o) Tour & Travels Management
- (p) Health Care Management
- (q) Hotel Management & Catering Technology
- (r) Business Administration
- (s) Service Management

(ii) School of Commerce

- (a) Commerce
- (b) Economics
- (c) Accounts
- (d) Finance
- (e) Banking
- (f) Taxation
- (g) Financial Analysis & Control
- (h) Business & Managerial Economics
- (i) Industrial & Corporate Governance
- (j) Computer Application
- (k) Accounts & Management

7. **Faculty of Medical and Paramedical Sciences**
- (i) **School of Pharmacy**
- (a) Pharmaceutics
 (b) Industrial Pharmacy
 (c) Pharmaceutical Chemistry
 (d) Pharmaceutical Analysis
 (e) Pharmaceutical Quality Assurance
 (f) Pharmaceutical Biotechnology
 (g) Regulatory Affairs
 (h) Pharmacy Practice
 (i) Pharmacology
 (j) Pharmacognosy
 (k) Phytopharmacy & Phytomedicine
- (ii) **School of Para Medical Sciences and Technology**
- (a) Physiotherapy
 (b) Medical Laboratory Technology
- (iii) **School of Naturopathy and Yogic Science**
- (a) Yogic Science
 (b) Naturopathy
8. **Faculty of AYUSH**
- (i) **School of Ayurveda and Panchkarma**
- (ii) **School of Homeopathy**
9. **Faculty of law**
 School of law
10. **Faculty of Nursing**
- (i) **School of Nursing**
- (a) Community Health nursing
 (b) Pediatrics Nursing
 (c) Medical Surgical Nursing
 (d) Obstetrics & Gynecology
 (e) Psychiatry Nursing
11. **Faculty of Home Science**
12. **Faculty of Vocational Studies and Skill Development.**
13. **Other Institutes/ Institutions/ Faculty / Schools / Centers of Excellence can be created / modified/merged as per the decisions and approval of the appropriate authorities**

Some of the School may not offer some of the Programmes. Further, new School may be established after the approval of the Academic Council, and other relevant bodies of the University with due approval of Madhya Pradesh Private University Regulatory Commission.

The Curriculum of the Programme, Minimum teaching hours, Examination, Evaluation Schemes, Passing Marks and award of divisions etc. shall be decided by the various competitive bodies of the University including that of Academic Council.

ORDINANCE No 3**ADMISSION OF STUDENTS TO UNIVERSITY TEACHING SCHOOLS OR INSTITUTIONS, TRANSFER OF STUDENTS AND MAINTENANCE OF DISCIPLINE**

- 3.1** In this Ordinance, unless there is anything repugnant in the subject or context
- 3.1.1** "Qualifying Examination" means an examination the passing of which makes a student eligible for admission to a particular year in a course of study leading to a Bachelor's or Post-Graduate Degree or Diploma or Certificate or Research Degree or other academic Distinctions / Titles conferrable by this University.
- 3.1.2** "Equivalent Examination" means an examination which has been conducted by-
- (i) Any recognized Board of Higher Secondary Education; or
 - (ii) Any Indian University incorporated by any law in force, and recognized by the University as equivalent to its corresponding examination; or
 - (iii) Any foreign University / Board examination that has been recognized by AIU as equivalent to 10+2 stage qualification, Certificate or Degree Programme.
- 3.2** Admission to all courses shall be governed by the following principles:
- 1 Admission shall not be a matter of right.
 - 2 Eligibility shall not imply admission.
 - 3 Admission in all University Teaching Schools or Faculties or Institutions that are constituent units of the University shall be governed as per Regulations made in this behalf, subject to the norms / eligibility / guidelines issued by the relevant Regulatory Bodies and as per state government norms. The University shall follow reservation policies of the State as enacted by a relevant Act of the Legislative Assembly.
- 3.3** A student seeking admission to a University Teaching School or Faculty or an Institution shall, on or before the date prescribed for submission of applications for admission, submit his application in the prescribed form to be obtained on payment of prescribed fee, at the prescribed location.
- 3.4** The mode of sending application for admission of students can be either direct in person or through counseling or through guidance centre or by post or through Online. Any student from India or abroad seeking admission in the University can interact Online with the University.
- 3.5** No candidate shall be admitted in more than one degree (UG / PG) course / programme, simultaneously, in one and the same session. However the students are allowed to take admission in Diploma / Certificate / other capsule courses / short term courses pertaining to engineering and technical training, skill development, computers, as well as of various languages, conducted by the various Schools / Faculties / Institutes / Centres of the University.
- 3.6** The University shall follow the normal admission process to all courses, if otherwise not specified, as follows:

- 3.6.1 The University will publish an admission notification in local newspapers, on the University's website, notice boards of the university and/on in other publicity media for information, before the start of every academic session of courses. Also the entire admission process shall be **online or offline**.
- 3.6.2 List of candidates provisionally selected for a admission/ shortlisted based on merit will be displayed on the notice board of the University/ University's website or the students will be duly informed either directly or by any other mode for their admission.
However the admission into professional / technical and other selected courses shall be based on the specific admission procedure designed by the University which may include either or all, aptitude test / academic credentials / Group Discussion / personal interview and / or counseling whose separate merit list shall be prepared for admission to the concerned courses. Provided that, the University may also use the score cards of various National/ State level entrance test conducted by various agencies / organizations Institutes / Universities / Boards for this purpose.
- 3.6.3 The candidates whose results of the qualifying exam are awaited can also apply, who will be admitted provisionally. Such candidates, however, must produce the previous year mark-sheet / Faculty / College / University certificates or any other certificate / undertakings as desired by the University, as a proof for required eligibility criteria along with the application form and prescribed fee before the due date. The candidate so admitted shall have to present the final mark sheet of the qualifying examination within a specified period prescribed for this purpose by the University; otherwise the admission shall stand cancelled.
- 3.6.4 If a candidate admitted provisionally under 3.6.3 above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- 3.7 The application form may be rejected due to any of the following reasons, if:
- 3.7.1 The candidate does not fulfill the eligibility conditions.
- 3.7.2 The prescribed fees are not deposited or submitted within stipulated period
- 3.7.3 The application form is not signed by the candidate and his / her parents/ guardian, wherever required
- 3.7.4 Supporting documents like **migration certificate or transfer certificate** etc for admission are not enclosed.
- 3.7.5 The University administration has any adverse report, comments or information about the candidate through any source of information or the University may give the provisional admission to such student with the certain specified conditions or the University may put such student on his conduct probation for some specified duration.
- 3.8 Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents and fees.
- 3.9 Admission rules as framed by the University shall be applicable for all admissions from time to time, subject to the provisions of section 3.2 above.
- 3.10 The application for admission shall among other documents be accompanied by
- 3.10.1 The Faculty or College Leaving Certificate signed by the Head of the Institution last attended by the student,

- 3.10.2** True copy of the statement of marks showing that the applicant has passed the qualifying examination, and in the case of a student who passed the examination as private candidate, a certificate signed by two responsible persons certifying to the good character of the applicant. If an applicant for admission, as aforesaid, has passed the qualifying examination from a Board other than the Board of Secondary Education, Madhya Pradesh, or a University other than this University, he shall submit in addition to the Faculty or College Leaving Certificate an eligibility or a Migration Certificate from the Secretary or Registrar of such Board or University, as the case may be together with immigration fee decided by the University.
- 3.10.2.1** Provided that if it does not become possible for the applicant to obtain a migration certificate in time to submit the application, he may submit his / her application in time stating that the required certificate shall be produced as soon as it is received by him from the concerned board / University, and for that purpose applicant may be allowed by such period as the University may specify.
- 3.10.2.2** Provided that a student who is eligible for second or supplementary examination of the University shall be permitted to take provisional admission to the next higher class within the prescribed date. If student fails to clear the supplementary or pass the second examination, the provisional admission in the higher class shall stand cancelled.
- 3.11** Provided further that the Vice-Chancellor shall have power to grant admission in cases of candidates
- 3.11.1** Who qualify for admission as a result of revaluation and who seek admission within a month from the date of declaration of the result,
- 3.11.2** Candidates coming on transfer from other universities because of the transfer of their Parents / Guardians, or any other genuine hardship, beyond the last date for admission, on the clear understanding that the attendance of all such students, admitted under the provision, shall be counted from the date of commencement of the session of the particular course / programme.
- 3.12** No student shall be admitted to an Institution / School / Faculty for pursuing a course of study for the initial year of the first degree under any College unless he has passed the final examination held under any recognized Board of Higher Secondary Education or an examination declared equivalent to such examination or such other qualifying examination as may be prescribed from time to time for a particular course / programme by the University.
- 3.13** No student enrolled in the University shall be admitted to any subsequent higher class in any Institution / School / Faculty unless he has passed the examination qualifying him to appear for the examination for which he will be preparing.
- 3.14** No student migrating from any other University shall be admitted to any class in Institutions / Schools / Faculty unless he has passed the examination which has been

- declared by the University as equivalent to the qualifying examination for a student of the University.
- 3.15** Without prejudice to the provisions contained in sub-clause 3.14 above, no student migrating from any other University shall be admitted to any class in Institutions / School / Faculty without the previous permission of the Registrar wherever by any general or special direction, such permission is necessary.
- 3.16** An applicant for admission to a course leading to any Degree or Diploma or Certificate shall not be so admitted unless he is prepared to appear in all the subjects prescribed for the particular examination.
- 3.16.1** No student who has passed a part of any Degree or Post-Graduate examination from another University shall be admitted to subsequent higher class for which examination in any Institutions / School / Faculty without the approval of the Vice-Chancellor.
- 3.16.2** No person who is under sentence of rustication from another University or a Teaching Institution connected with that University shall be admitted to any course of study in any Institutions / School / Faculty University.
- 3.16.3** No person shall be given admission to any course / program of the University unless the student and his parents shall submit an affidavit / undertaking with regard to not to participate in any manner of ragging or any kind of unsocial and destructive activities, violence / crime or use of drugs or alcohol / wine etc.
- 3.16.4** Admission to any course or Programme to the University can be cancelled at any time if any information furnished by the candidate is found to be false or incorrect.
- 3.17** Admission to various courses / programmes of the University will be done as per their admission session declared by the University. The Vice-Chancellor can make changes in the admission session of courses / programmes from time to time.
- 3.18** A Complete list of all student admitted to the Department/ Faculty/ institution/ School shall be forwarded by the Head of the Department / Faculty / Institution/ School to the Registrar of the University by the last date (or as per the last date declared in the academic calendar of the University) with a certificate that all admissions have been made as per University Rules.
- 3.18.1** A student shall be enrolled as a member of Department/ Faculty/ Institution/School as soon as he is admitted by the Head of the Department/ Faculty / Institution/School and has paid the prescribed fees.
- 3.18.2** A student seeking admission, after the commencement of the session to any course or progame of Department/ Faculty/ Institute/ School shall be required to pay the whole prescribed fees including tuition fee from the commencement of session or as decided by the University.
- 3.19** The Head of the Department / Faculty / Institution/School may permit a student to change his optional subjects for a course / programme or with the approval of the Vice-Chancellor, to change the College within 30 days of start of the course / programme.
- 3.20** Every student in the University shall at all times be of good behavior, show diligence in studies, maintain decorum and dignity, take proper interest in co-curricular activities and observe all rules of discipline of the School / Faculty /

- 3.21** Institution of which he is a student and of the University.
- 3.22** When a student has been found guilty of breach of discipline within or outside the premises of the University or Department / Faculty / Institution/School, or persistent idleness or has been guilty of misconduct, the Head of the Department / Faculty / Institution/School, at which such student is studying or the Vice-Chancellor / Registrar / Dean Student Welfare may according to the nature and severity of the offense:
- (i) Suspend such a student from attending classes for a specific period or
 - (ii) Impose monetary fine or both as decided by the appropriate authorities of University, or
 - (iii) Expel such a student from his Department / Faculty / Institution/School, or
 - (iv) Disqualify such a student from appearing at the next ensuing examination, or rusticate such a student.
- 3.23** However, before inflicting any punishment as aforesaid, the Head of the Department Faculty / Institution/School shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing.
- 3.24** The Head of the Department / Faculty / Institution/School concerned shall have power to suspend a student for such time as may be necessary, temporarily from the Department / Faculty / Institution/School pending inquiry against his conduct in connection with alleged offense.
- 3.25** The period, during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his attendance for appearing at an examination, provided if he is found innocent.
- 3.26** The rustication of a student from Department / Faculty / Institution/School of the University shall entail the removal of his name from the register of enrolled students.
- 3.27** There shall be a code of conduct for students as may be prescribed by Regulations. It shall be compulsory for all students to comply with its provisions. In the event of non observance of the code of Conduct, by a student it shall be the duty of the Dean/ Head of School / Faculty / Institution / Registrar of the University to take disciplinary action against him under the Clause 3.21 as mentioned above.

ORDINANCE No. 4
REGISTRATION / ENROLLMENT OF STUDENTS AND THEIR ADMISSION TO
THE COURSES OF STUDY AND TEACHING METHODOLOGY AND STUDY
INSTRUCTIONS

- 4.1 For Registration / Enrollment in the University courses of study, a candidate must apply on prescribed format and submit the application form along with the attested copy of the Mark-Sheet of the qualifying examination, Transfer Certificate, Migration Certificate and any other certificate required by the University and the University fees on or before 30th September of the year. After due date he shall be liable to pay late fees as prescribed.
- 4.2 The Registration / Enrollment form will be forwarded by the Head of the Department / Faculty / Institution/School to the Registrar of the University.
- 4.3 On receipt of the registration form at the University Department / Faculty / Institution/School the candidate will be allotted a enrollment number.
- 4.4 The Registration/ Enrollment application form will be subjected to verification by the University and after due verification, the candidate will be given an Enrollment Number.
- 4.5 The validity of the Enrollment will be for the following periods:
- 4.5.1 Certificate and one year Degree / Diploma programmes-2years
- 4.5.2 Three years Degree / Certificate programmes-6years
- 4.5.3 Four years Degree Programmes- 8 years
- 4.5.4 Master Degree and two years programmes-4 years
- 4.5.5 Integrated Master Degree & Five years programme -10 years
- 4.6 Teaching Days: Ordinarily every course / programme offered by the University shall ensure the minimum actual academic days not below 180 days in an academic year and 90 days in a semester. However it may vary for identified and selected course / programme keeping in view of their nature, mode, methodology and operation.
- 4.7 Teaching methods of all the courses shall include one or more methods of teaching like Class Room Teaching, Assignments, Lab classes, Seminars, Workshops, Presentation, Group Discussion, Project Work, Summer Training, Field Work / Visit, Industrial Visit, Industrial Training, Educational Tour, Face to Face, online, e-learning, through webinar in smart classroom.
- 4.7.1 For better support to the students in conjunction with the traditional approaches, most modern approaches based on innovative communication technologies for teaching learning will also be adopted wherever possible. These may include online teaching-learning, Web casting, Podcasting, Online chatting with teachers, Online Discussion Forums.
- 4.7.2 Also for better support to the students for their studies of any programme / course, the course material shall include various prescribed text books as well as University shall also provide other instructional and study materials with e-learning instructions and e-journals along with its own developed study material wherever possible. The University as far as possible shall also adopt the other innovative teaching aids and materials from time to time.
- 4.7.3 The teaching methodology, instructions & course / programme material may vary from course / programme to course / programme and it shall be appropriately designed by the University.
- 4.7.4 For the research oriented courses in all spheres of knowledge, the scope of the research, curriculum, the teaching and instructions methods may be of unique and innovative in nature and differ from the traditional approach of carrying out researches which shall be appropriately designed by the University from time to time.

ORDINANCE No. 5
EXAMINATIONS (GENERAL)

PART-I DEFINITIONS

5.1 In this Ordinance and in all Ordinances and Regulations laying down conditions for appearing in an examination of the University for a Degree or a Certificate or Certificate, either in general or for a particular examination, unless there is anything repugnant in the subject or context have the following meanings-

5.1.1 "Regular Candidate" means the candidate who is studying in full time course running in the University in the respective academic year, and seeks permission for appearing in examination of the University as such.

5.1.2 "Ex-student Candidate" means the candidate who has taken admission in the University as regular student and was not able to appear in the examination in the admission year or declared failed in the admission year or detained due to shortfall of attendance, indiscipline or by any other reason and seeks permission to appear in the Examination in the next academic year.

5.1.3 "Detained Candidate" means the candidate who has taken admission in the University as a Regular student but he has not been permitted to appear in the examination due to shortfall of attendance, indiscipline or by any other reason.

5.1.4 "Failed Candidate" is a person who has failed in any of the theory paper or in any other part of the examination.

5.1.5 "Registration Period" means the period for which a candidate's Enrollment is valid.

5.1.6 "Forwarding Officer" means any person authorized by the Registrar of the University.

5.1.7 "Attested" means attested by the forwarding officer.

PART-II ADMISSION OF VARIOUS CATEGORIES OF STUDENTS TO UNIVERSITY EXAMINATION

5.2 No candidate shall be permitted to appear in the University examinations unless he / she is duly registered / enrolled with the University.

5.3 Filled up examination forms of all the candidates with the complete examination fees shall be forwarded by the Head of the Department / Faculty / Institution / School so as to reach to the Controller of Examination through the Registrar on or before the last date prescribed for the purpose by the University. It will be the responsibility of the Head of the Department / Faculty / Institution / School to see that the candidate possesses minimum academic qualifications for appearing in the examination, has fulfilled attendance norms and is of good conduct.

- (i) Application submitted by regular candidates together with the examination fee and marks card fee shall be forwarded by the Head of the Department / Faculty / Institution / School of the University so as to reach the Controller of Examination through the Registrar on or before the last date prescribed for the purpose by the University.

- (ii) In case of each application, the Head of the Department / Faculty / Institution/ School of the University shall certify that the candidate :-
- (a) Possesses the minimum academic qualification for appearing at the examination to which he seeks admission.
- (b) The student has good conduct.
- (iii) The Head of the Department / Faculty / Institute /School of the University concerned shall send a list of candidates eligible for examination, as per examination schedule declared by the University to the Controller of Examinations and the Registrar for information.
- 5.4** The head of the Department / Faculty / Institute / School or the Registrar of the University can detain a candidate from appearing in an examination if he / she has not paid complete fees and full dues of the University.
- 5.4.1** An Ex-student shall submit his examination form in prescribed format on or before the last date notified by the University to the concerned head of the Department / Faculty / Institute /School who will forward it to the Controller of Examinations through the Registrar after due verification.
- 5.4.2** An Ex-student candidate shall offer the same subjects or optional papers which he had previously offered as a Regular candidate, the changes in scheme of examinations by the University notwithstanding.
- 5.5** The Head of the Department / Faculty / Institute /School of University may detain a regular candidate from appearing in an examination or at any stage of examination if he does not pay outstanding dues, or does not return the property and all the articles and uniform issued to him for Sport or NCC or for any other purpose or does not pay the cost thereof in case of its loss, 15 days before the commencement of the examination or if the conduct of the student has been unsatisfactory.
- 5.6** No candidate shall be allowed to take the Term-end / Annual / Semester Examination unless one has:
- (i) Attended at least 75% of lectures delivered / practical or lab classes conducted.
- (ii) Paid all the prescribed fees and dues / fine imposed if any.
- (iii) Obtained 'No Dues' certificate from all the concerned sections of the respective Department / Faculty / Institute/ School / library of the University.
- (iv) Submitted the Job Internship Certificate / Project Report (where ever it is applicable), as notified by the appropriate authority of the concerned Department / Faculty / Institute / School of the University.
- (v) Received in-plant training (wherever it is applicable), as prescribed in the syllabus and notified by the appropriate authority of the University.

PART III GENERAL CONDITIONS

- 5.7 Where there are two or three examinations for any degree such as Year I, II and III or Previous and Final examinations and there are Two or more alternative subjects / courses are available for such a degree, a candidate for that degree must take the same in years / Final examination as he has taken in the year-II / Previous examination.
- 5.8 No candidate shall appear in more than one degree (UG / PG) examination simultaneously, in one and the same year. However the students are allowed to appear in Certificate/ other capsule courses / short term course pertaining to engineering and technical training, skill development, computers, as well as of various languages conducted by the various Schools / Faculties / Institutes of the University.
- 5.8 A Candidate who has passed the Bachelor's Degree Year-I or Year-II examination or the Previous examination of a Master's Degree of another University may with the permission of the Vice- Chancellor, be admitted to the next higher examination of the University for the degree concerned, provided the course offered by the candidate at such other University is equivalent to the course of the University for the corresponding examination.
- 5.10 No person who has been expelled or rusticated from the University or has been debarred from appearing at University examination shall not be admitted to any examination during the period for which the sentence is in operation.
- 5.11 Not with standing anything contained in the Ordinances relating to admission of candidates to appear in an examination for the course / program he has been already admitted in the University, the Vice- Chancellor may, in special cases in which he is satisfied that the delay in submitting the application for admission to an examination, is not due to lack of diligence on the part of the candidate and that it would be a great hardship to the candidate if his application is rejected, allow an application which is otherwise complete in all respects to be entertained with the requisite late fees.
- 5.12 The Controller of Examination shall issue an admission card in favor of a Candidate, if:
- 5.12.1 (a) The application of the candidate is complete in all respect in accordance with the provisions applicable, and is in order.
(b) The candidate is eligible for admission to an examination and the fees as prescribed have been paid by the candidate.
- 5.12.2 Where the practical examination is held, earlier than the examination in theory papers, a candidate, shall not be deemed to have been admitted to the examination until he is issued an admission card for appearing in the examination.
- 5.12.3 The admission card issued in favour of a candidate (including Regular, Ex-student and private candidate), to appear at an examination may be withdrawn if it is found that
(a) The admission card was issued or permission was given by mistake, or the candidate was not eligible to appear in the examination.
(b) Any of the particulars given or document submitted by the candidate in or with the application for enrollment, admission to a University Teaching School /

Faculty / Institutes for admission to an examination is false, incorrect, or forged and fabricated or found unsatisfactory.

(c) The Controller of Examinations may, if he is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on payment of a prescribed fee as decided by the University for this purpose. Such card shall show in a prominent place the word "DUPLICATE".

5.12.4 A candidate shall not be admitted into the examination hall unless he / she produces the admission card before the invigilator or the Superintendent of the examination centre or appropriate authority pertaining to examination of the University. A candidate shall produce his admission card whenever required by the Superintendent or the invigilator during the examination.

5.12.5 In the Examination hall the candidate shall be under the disciplinary control of the Superintendent of the Examination Centre and invigilator, and shall obey their instructions. In the event of a candidate disobeying the instructions or showing indiscipline conduct or arrogant behavior towards the Superintendent or any invigilator, the candidate may be expelled from that day's examination and if he persists in misbehavior he may be expelled from the rest of the examinations by the Superintendent.

5.12.6 If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent or any invigilator at the examination centre or in its precincts endangering the personal safety of either of them or acts in a manner likely to obstruct the authorities in the discharge of their duties, the Superintendent may expel the candidate from the examination centre and if necessary the examination authority shall take the help of police to manage the situation and for smooth conduction of examination.

5.12.7 If a candidate brings any dangerous weapon within the precincts of the examination centre, he may be expelled from the centre and / or handed over to the police by the Superintendent of Examination centre.

5.12.8 A candidate expelled on any of the grounds mentioned as above will not be allowed to appear in the subsequent papers.

5.12.9 In every case where action is taken by the Superintendent as above a full report shall be sent to the Registrar and Vice-Chancellor.

5.12.10 Vice-Chancellor shall send the case before the appropriate committee duly constituted.

5.12.11 The Vice-Chancellor for that purpose shall consider, according to the gravity of the offence, to further, after giving an opportunity and considering any explanation, punish a candidate by cancelling his examination and / or debarring him from appearing at any of the examinations of the University for one or more years submitted by the candidate.

5.12.12 If a candidate is found guilty of using or attempting to use or having used unfair means at an examination such as copying from some book or notes or from the

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answer of some other candidate or helping or receiving help from any other candidate or keeping with him the examination hall material connected with the examination or in any other manner whatsoever, the Vice Chancellor may cancel his examination and also debar him from appearing at any of the examinations of the University for one or more years according to the nature of the offence.

5.12.13 The Vice-Chancellor may cancel the examination of a candidate and / or debar him from appearing at an examination of the University for one or more years if it is discovered afterwards that the candidate was in any manner guilty of misconduct in connection with the examination and / or was instrumental in or has abetted the tempering of University records including the answer books, mark-sheets, result charts, degree / Certificates or certificates and alike.

1 The Vice-Chancellor may cancel the examination of a candidate and / or debar him from appearing at an examination of the University for one or more years, if it is discovered afterwards that the candidate had obtained admission to the examination by misrepresenting facts or by submitting false or forged certificate / documents.

2 A candidate who due to sickness or other cause is unable to present himself / herself at an examination shall not receive a refund of his fee, provided that the Vice Chancellor may in a case in which he is satisfied about the genuineness, or merit of it, on only exceptional cases with due consent of the Chancellor, order for adjustment of the following portion of the fee towards the immediate next examination :

(1) Examination fee: Other fees paid by the candidate shall lapse to the University. Application for such adjustment for a candidate accompanied by a Medical Certificate of illness if applicable must be sent, so as to reach the Registrar not later than 10 days from the date of commencement of the examination at which the candidate was to appear.

Provided, however, that a candidate shall not be entitled to the adjustment of examination fee mentioned in foregoing if he / she changes the College or his subject in case of a postgraduate examination.

(2) The examination fee of a candidate who dies before appearing at the examination may be refunded in full to his guardian or his successor.

(3) The entire fees paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.

3 Any candidate, who has appeared at an examination conducted by the University, may apply to the Registrar for the re-totaling of his marks in the written papers in any subject and rechecking of his result on the prescribed pro-forma, of the University, which shall be available on the payment basis. Such application must be made so as to reach the Registrar within 15 days of the

publication of the result of the examination and 05 days with late fees afterwards.

- (1) The application of re-totalling of marks must be accompanied by the prescribed fee of the University from time to time.
 - (2) The result of the re-totalling shall be communicated to the candidate.
 - (3) If as a result of re-totalling it is found that the examinee should be declared as having passed or placed in a higher division the result of the candidate shall be revised accordingly.
- 4 (1) A candidate whose result has been declared may apply to the Registrar in the prescribed form, of the University, which shall be available on the payment basis, within 15 days of the declaration of his result and 05 days with late fees thereafter for the revaluation of any answer books.
- Provided that no candidate ordinarily shall be allowed to have more than Answer Books of Two revalued. However in exceptional cases on the genuine ground the Vice Chancellor shall allow only one more Answer Book of one more subject.
- Provided also that no revaluation shall be ordinarily allowed in case of scripts of practical, field work, sessional work, class tests and such other evaluation like-seminar, presentations, group discussion etc. submitted in lieu of a paper at the examination. However the thesis submitted in lieu of a paper shall be re-valuated on the exceptional case without conduct of any fresh internal assessment and viva-voce, with the permission of the Vice-Chancellor. The revaluation fee for thesis shall be prescribed by the University separately.
- (2) The fee for revaluation/ retotalling shall be as decided by the University from time to time.
- 5 No person, who is under sentence of expulsion or rustication from a University Teaching School / Faculty / Institute / Centre or is debarred from appearing at examination of the University for any period of time, shall be granted a Migration Certificate during the period for which the sentence is in operation.
- 6 Because of loss, theft or any other reason if a student intends to apply for the duplicate copies of his / her mark sheet, degree, Certificate, certificate, migration etc., the student may apply to the Registrar of the University on the prescribed pro-forma, which shall be available on the payment basis and submit with the details of examination accompanied with an affidavit on stamped paper of proper value as per prevailing laws and requisite fee which shall be prescribed by the University from time to time.
- Provided further that duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by Legal Law for the time being in force that the applicant has not utilized the Original Migration Certificate for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant has real need for a duplicate.
- 7 The names of first ten successful candidates securing more than 65% of marks in each examination shall be declared in order of Merit for each class / subject / course / programme as the case may be.
 - 8 There shall be separate provision in the concerned regulation for the award, distribution and its proper regulation of the grace marks except where it has been already specified concerned ordinance.

PART-IV EXAMINATION FEES

- 9 The examination fees for various courses under semester / annual examination pattern will be such as prescribed by the University from time to time.
 - 10 The Board of Management of the University with due Concurrence of Finance Committee can change any fees or conditions for the examination as and when the situation so warrants.
- The control of exam fees and other fees shall rest with CFAO


ORDINANCE No. 6
CONDUCT OF EXAMINATIONS

- 6.1 All arrangements for the conduct of examinations to be held by the University shall be made by the Controller of Examination in consultation of Examination Committee of concerned School / Faculty / Institute.
- 6.2 The Controller of Examinations shall prepare and duly publish a programme for the conduct of examinations specifying the date of each Examination and the last dates by which applications and fees for examinations shall be submitted by the intending examinees.
- 6.3 The Controller of Examinations shall appoint the appropriate number of Superintendent and Assistant Superintendents with the approval of the Vice-Chancellor, for the conduct of various examinations and shall issue instructions for their guidance.
- 6.4 The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and the answer books, sent to him and shall render to the University office a complete account of used and unused question papers and answer books timely.
- 6.5 The Superintendent shall supervise the work of invigilators working under him and shall conduct the examinations strictly according to the instructions issued to him by the University.
- 6.6 The Superintendent of the Examination shall, whenever necessary send a confidential report to the Controller of Examinations about the conduct of examination, mentioning therein the performance of the invigilators and the general behavior of the examinees. He shall send a daily report on the number of examinees attending each examination, absentees roll numbers and such other information relating to the examination being held at the centre as may be considered necessary, along with any other matter which he thinks fit to be brought to the notice of the University.
- 6.7 He shall also be responsible for maintenance and submission of the account of advance money received and expenditure incurred in connection with the conduct of the examinations and to report to Controller of Examinations directly.
- 6.8 The Centre Superintendent shall have the power to expel an examinee from examinations on subsequent examination days, on any of the following grounds:
- a. That the examinee created a nuisance or serious disturbance at the Examination Centre.
 - b. That the examinee showed a seriously aggressive attitude towards an invigilator or a member of the staff entrusted with the examination work.
 - c. If necessary, the Superintendent may get police assistance, to manage the situation. Where a candidate is expelled, the Controller of Examinations and Registrar shall be informed immediately.
- d. Before commencing an examination a copy of time table is necessarily be sent to the Superintendent of police office as well as nearest police station for information.
- 6.9 Unless otherwise directed, only teachers of University Teaching School /Faculty/Institutes shall be appointed as invigilators by the Superintendents. Invigilators can also be drawn from other educational institutions.
- 6.10 It shall be the duty of the Centre Superintendent to ensure that an examinee is the same person who had filled in the application form for appearing at the examination. As well as

- to see that on each day on which a candidate his / her signature is obtained on the prescribed forms / documents and to make sure that it tallies with the one already on it.
- 6.11** No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatever and no late comer will be permitted in the examination hall after half an hour of its commencement.
- 6.12** Examinees desirous of leaving the examination hall temporarily shall be permitted to do so for a maximum period of 5 minutes. The absence shall be recorded and if the examinee fails to return within the limit of 5 minutes, he / she shall not be permitted to enter the examination hall, unless he / she gives convincing explanation.
- 6.13** A candidate found talking during the examination hours shall be warned not to do so. If the candidate continues talking inspite of the warning by the invigilators, the answer book of such examinee shall be withdrawn and a second answer book supplied. Only the second answer book shall be sent for valuation. The first answer book shall be cancelled and sent to the Controller of Examinations by the Superintendent.
- 6.14** The Controller of Examinations may, on the recommendation of the Centre Superintendent appoint an alternative person to write down dictation pertaining to answers to questions at the examination on behalf of an examinee who is unable to write himself on account of physical disability, severe short sightedness or sudden illness (must be supported by a certificate issued by a Medical Officer), provided that such an alternative person shall be a man / woman possessing qualification of at least one class examination lower than the examinee concerned and he may not be the relative of the examinee for which qualifying documents will be procured.
- 6.14.1** The Superintendent of an examination centre shall take action against an examinee who is found using or attempting to use unfair means in the examination hall or within the premises of the examination centre during the hours of examination, in the following manner:
- 6.14.2** The examinee shall be called upon to surrender all the objectionable materials found in his or her possession including the answer book and a memorandum shall be prepared with date and time.
- 6.14.3** The statement of the examinee and the invigilator shall be recorded.
- 6.14.4** The examinee shall be issued a fresh answer book marked "Duplicate Using Unfair Means" to attempt answer within the remaining time prescribed for the examination.
- 6.14.5** All the materials collected and the entire evidence along with a statement of the examinee and the answer book duly initiated shall be forwarded to the Registrar by name, in a separate confidential sealed registered packet marked "Unfair Means" along with the observations of the Superintendent.
- 6.14.6** The material so collected from the examinee together with both the answer books, collected while using unfair means and the other supplied afterward, will be sent to the examiner by the Registrar for assessing both the answer books separately

and to report if the examinee has actually used unfair Means in view of the material collected.

- 6.14.7** The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examiner shall be examined by a Committee to be appointed by the Vice Chancellor every year.
- 6.15** The Vice Chancellor may cancel an examination if he is satisfied that there has been a leakage of question papers or any other irregularity which warrants such a step.
- 6.16** The Controller of Examination with due approval of the Vice- Chancellor may issue such General Instructions for the guidance of the Examiners, Centre Superintendents, Tabulators, Collators, as he considers necessary for the proper discharge of their duties.
- 6.17** Subject to the provision of this Ordinance, the Board of Management on the recommendation of Academic Council may from time to time make, alter or modify rules and procedures about the conduct of examination.
- 6.18** (1) The Results Committee for each Faculty shall consist of the following:
- (i) Dean of the Faculty (Chairman).
 - (ii) Head of the Department
 - (iii) Two senior most teachers of the Department (other than the head of the department).
 - (iv) Controller of Examinations (Member-secretary)
- (2) Two members shall form the Quorum,
- (3) The term of the Results Committee shall be one academic year.
- (4) The functions of the Results Committee shall be as follows
- (i) To scrutinize and pass the results of the examinations conducted by the University after satisfying itself that the results on the whole and in various subjects are in conformity with the usual standards and to recommend to the Vice Chancellor the action to be taken in case the result is unbalanced.
 - (ii) To scrutinize complaints against question papers and to take necessary action.
 - (iii) To decide cases of candidates who answered wrong paper.
 - (iv) To decide cases of candidates whose answer books were lost in transit.
 - (v) To decide cases of mistakes made by the paper-setters, Moderators, Examiners, Invigilators, Superintendents of the Examination Centres, Tabulators, Collators, coordinators and any other person concerned with the examinations whose cases are referred to the Committee.
 - (vi) To exercise such other powers as the Academic Council and Vice-Chancellor may delegate to it from time to time.
- 6.19** If a candidate has any communication to make on the subject of his / her examination paper, it shall be made in writing to the Controller of Examinations directly.
- 6.20** Any attempt made by or on behalf of a candidate, to secure preferential treatment, in the matter of his / her examination, shall be reported to the Controller of Examinations, who

- shall place the matter before the Vice-Chancellor and other appropriate forum of the University to take necessary action against such candidate.
- 6.21** Except as otherwise decided by the Board of Management, the examination answer books and the documents regarding the marks obtained by the examinees, except the tabulated results, shall be destroyed or otherwise disposed off after 6 months from the date of declaration of the results.
- 6.22** The Controller of Examinations will publish the results of the examinations as passed by the Results Committee on the various notice boards of the University. The results, when published, shall simultaneously be communicated to the Heads of School / Faculty / Institutes / Centres. If any clerical error or error in the process of calculation or computerization is discovered in the results so declared by any source, the Result Committee with the approval of the Vice-Chancellor shall have the power to rectify the same.
- 6.23** The remuneration of the Examiners, Superintendents, Asst. Superintendents, Invigilators, Tabulators and Collators and the deductions to be made in remuneration or any other kind of punishment or corrective measures for errors noticed shall be decided by the Board of Management in consultation with relevant committee constituted for the purpose from time to time.
- 6.24** Where a candidate applies for revaluation, the answer book in which revaluation is sought will be sent for valuation by the Controller of Examinations to Two Examiners (other than the One who initially evaluated it).
- 6.25** The average of the nearest two of the three valuations (one initial and two revaluation shall be taken as corrected marks.
Provided that, if the revaluation marks deviate by 10% or more in higher side from the initial valuation, than the average of these two revaluated marks shall be considered and awarded to student accordingly otherwise no change in his initial evaluation is done that means no change in already awarded marks.
- 6.26** All the records of examinations and results will be maintained by the University for a maximum period of six months from the date of declaration of results of the concerned examination except the tabulation chart or master cross list or grand chart reflecting the statement of marks of all examination of all examinees of a course / programme which shall be maintained and detained in the safe custody as the permanent document of the University.
- 6.27** Any matter not covered in the above provisions will be dealt in accordance with the provision of the Concerned / relevant Regulations which shall be amended from time to time
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ORDINANCE No. 7
THE CONDITIONS FOR AWARD OF FELLOWSHIPS / SCHOLARSHIPS / STIPENDS
/ MEDALS / PRIZES

- 7.1** Every year at an appropriate time, the University shall invite application from students / scholars through a notice for the various awards to be made.
- 7.2** All awards of Fellowships, Research Scholarships, Stipend and other Scholarships including its value and duration, shall be made on the recommendation of the Academic Council by the Board of Management and the various Medals, Prizes and Titles shall be awarded on the recommendation of a committee consisting of:
- | | |
|-------------------------------|-----------|
| Vice-Chancellor | Chairman, |
| All Deans / Directors | Member, |
| One nominee of the Chancellor | Member, |
| Registrar Member | Secretary |
- 7.3** Subject to the general conditions applicable to all Fellowships and Research scholarships as laid down in paragraph 7.4 below, the value, duration and conditions of the award of UGC fellowships shall be such as are laid down by the UGC.
- 7.4** The award, its value and duration of fellowships and Research Scholarships instituted by the University will have the following conditions-
- 7.4.1** The Fellow / Scholar will do whole time Research Work under approved guide / supervisor on a subject / title approved by the University.
- 7.4.2** The Fellow/ Scholar shall not accept or hold any appointment paid or otherwise or receive any emolument, salary, stipend etc. from any other source during the tenure of the award, nor shall he / she engage himself / herself in any profession or trade during that period. He / she may, however, undertake teaching assignment of not more than twelve hours a week in the institution, where he is working, without accepting any remuneration.
- 7.4.3** The Fellow/ Scholar shall not join any other course of study or appear in any examination after commencing work under the Fellowship / Scholarship.
- 7.4.4** Provided that the Vice- Chancellor may, on the recommendation of the guide, permit the Fellow / Scholar to join a Language Certificate Course and appear in an examination.
- 7.4.5** Provided further that exemption could also be for those, who wish to appear in an examination or a subject, relevant to the problems of research, without supplicating for any degree.
- 7.4.6** Unless permitted by the guide/ supervisor to work for a specified period at some other place, the Fellow/ Scholar shall be required to attend the specified concerned institution, where he is to work, on all working days and shall submit a satisfactory report with respect to his work and conduct from that institution.
- 7.4.7** If any information submitted by the Fellow/ Scholar in his application is found to be incorrect, incomplete or misleading, the award may be terminated by the Board of Management after giving him an opportunity of being heard.

- 7.4.8 If at any time it should appear to the University by any source that the progress or conduct of the Fellow / Scholar has not been satisfactory, the Fellowship / Scholarship may be suspended or withdrawn, at any time, by the University.
- (a) Leave for a maximum of thirty days in a year (15 day in each semester) in addition to general holidays may be allowed to a Fellow / Scholar with the approval of the guide / supervisor and the University. The general holidays, however, are not including in the vacation period. Provided that no other leave shall be admissible.
- (b) Further the Fellow / Scholar may, in a special case, be allowed leave by the University, without fellowship / scholarship for a period not exceeding three months, during the tenure of the award on the recommendation of the Guide / Supervisor.
- 7.4.9 The Fellow / Scholar shall be required to pay the prescribed fees to the University.
- 7.4.10 Post-Graduate Scholarship instituted by the University shall ordinarily be tenable for Two Academic Sessions i.e. Twelve Months in the First Year and Ten Months in the Second Year on condition that the Scholarship holder produces a certificate of efficiency in studies from the Head of the School in the subject of study.
- 7.4.11 If two or more candidates are eligible for the award of Scholarship, the scholarship shall be divided equally between the candidates concerned.
- 7.4.12 The Scholarship shall be tenable from the dates of the workload assigned in the respective semester in all cases. However, the fellow / scholar shall take the admission at the commencement of the session and liable to pay the prescribed fee including tuition fee & (or lab fee if applicable) for the entire session.
- 7.4.13 The payment of contingency grant of the Scholarship shall be made to the fellow/scholar on the production of valid and original bills of his expenses incurred in relevant heads / items, duly approved by his guide / supervisor and countersigned by the Head of the Department / Faculty / Institution/School where he studies.
- 7.4.14 No scholarship shall be paid to fellow / scholar, for a month unless the fellow / scholarship holder has attended the S c h o o l / Faculty / Institution, regularly in that month.
- 7.5 The drawl of Scholarship shall be done in accordance with the procedure that may be laid down by the University.
- 7.6 A Scholarship holder shall not combine any other course of study with the course for which the award is made.
- 7.7 The Scholarship shall be cancelled in the Final Year if the Scholarship holder fails to secure the examination result as prescribed by the University.
- 7.8 If a Scholarship holder is unable to appear at the Previous examination on account of sickness or any other reasonable cause, the scholarship for the period of preparation leave and examination shall be paid only if the Head of the Department/ Faculty/ Institution/ School, Certifies that the scholar diligently studied for the examination, but was unable to take the examination for reasons beyond control. Such a scholar shall not receive scholarship during the next session, but shall be entitled for the scholarship during the studies for the Final Examination, if the scholar passes the previous Examination with the requisite marks in the succeeding year in the first attempt.
- 7.9 A Scholarship holder shall at all times be of good conduct and behavior and observe all rules of discipline.
- 7.10 A Scholarship shall be liable to be terminated if:
- (i) The Scholarship holder discontinues studies during the middle of a session or
- (ii) The scholarship holder, after he has been given a reasonable opportunity to explain his conduct, is in the opinion of the Board of Management guilty of a breach of clause 7.11 of this Ordinance and if the Board of Management so directs, the Scholarship-holder shall also be liable to refund the amount of Scholarship drawn by him.
- (iii) The order of termination passed by the Board of Management and issued by the Registrar shall be final.
- 7.11 No scholar / fellow shall be entitled to receive more than one kind of scholarship / stipend / financial assistant in any form. However, if a candidate is eligible and entitled for more than one scholarship than he is free to opt the scholarship which is more gainful or most suitable to him.

ORDINANCE No. 8
PROVISIONS REGARDING DISCIPLINARY ACTION AGAINST THE
STUDENTS AND AWARD OF PUNISHMEN

- 8.1 All students pursuing a course of study at the University shall observe a Code of Conduct as may be laid down by the Governing Body and Academic council of the University and also abide by all the rules and regulations of the University framed and notified from time of time.
- 8.2 Any violation of the Code of Conduct or breach of any Rules or Regulations of the University by any student shall constitute as act of indiscipline and shall make him liable for disciplinary action against him.
- 8.3 The following act, in particular, shall constitute acts of gross indiscipline and any student indulging in any of them, shall render him liable for disciplinary action against him.
- 8.3.1 Disobeying the instructions of teacher/ officials or misbehaving in the class.
- 8.3.2 Quarreling or fighting in class rooms/ University campus, hostels or in the campus amongst themselves or indulging in any activity which amounts to ragging and or harassment of junior students.
- 8.3.3 Quarreling or fighting with a University employee or any employee of the University mess/ canteen / cafeteria / security or any other public utility functioning in the campus.
- 8.3.4 Behaving in the University campus or outside in a manner which is indecent or which is meant to annoy or harass the students, teacher, officers or employee of the University.
- 8.3.5 Visiting socially unacceptable websites, consuming liquor or banned substances like drugs etc.
- 8.3.6 Causing Damage to University property.
- 8.3.7 Indulging in acts of theft, stealing and misappropriating.
- 8.3.8 Any other activity that defames the University and constitutes indiscipline.
- 8.4 Cases as above or any other which constitute indiscipline shall be determined by the University Disciplinary Committee. University Disciplinary Committee (UDC) will be formed by the Vice-Chancellor as under:
- | | |
|--|-----------|
| (a) Chief Proctor / Proctor | Chairman |
| (b) Head of the concerned School(s) | Member |
| (c) Chairman women Cell | Member |
| (d) Dean student welfare | Member |
| (e) Registrar Member | Secretary |
| (f) At least one Associate Professor and one Asstt. Prof. nominated by the Vice-Chancellor, minimum one female Member of Teaching of any rank nominated by Vice-Chancellor | |

Note: The UDC may seek assistance of wardens, hostel superintendent, security staff and other staff to investigate the cases of indiscipline. This will be Standing Committee to investigate all cases of student's indiscipline.

8.5 Procedure for Enquiry and Punishment

The case(s) of indiscipline shall be processed as given below:

- 8.5.1 Any case of indiscipline received shall be referred to the University Disciplinary Committee (UDC), which after considering the case on its merit may dispose it off depending upon the nature of the case, or may refer the case, within 24

hours of its receipt, with UDC's comments to the Vice-Chancellor depending upon the quantum of offense.

- 8.5.2** The Dean (Academic) / Registrar may suspend a student for a period to be decided by them up to a maximum of 30 days for any act of indiscipline committed in the presence of a College member / officer of the University, which is detrimental to the maintenance of a healthy atmosphere and law and order in the campus.
- 8.5.3** The Vice-Chancellor may suspend a student, if the student has committed a breach of discipline or a prima facie case exists against the student, and institute an inquiry by such a committee or inquiry officer as the Vice-Chancellor may constitute / appoint for this purpose.
- 8.6** The following punishment may be imposed for genuine and sufficient reasons:
- 8.6.1** Imposition of fine.
- 8.6.2** Imposition of fine or putting on conduct probation for specified period or the rest of the stay in the University.
- 8.6.3** Warning or imposition of "Suspended fine and warning" (a suspended fine becomes operative if the student concerned is found guilty of another act of indiscipline during the remaining period of that session).
- 8.6.4** Expulsion from the University for specified period as decided by the UDC
- 8.6.5** Rustication from the University.
- 8.6.6** The following shall be the competent authorities to award various punishments as indicated above.
- The Vice-Chancellor or the Dean Student Welfare -8.6.1, 8.6.2, 8.6.3
The Vice-Chancellor 8.6.4 and 8.6.5 as above
- 8.7** Action with regard to punishment in a, b, c, d & e may be taken after the student has been called by the officer's concerned and given an opportunity to explain his conduct. Action with regard to punishment defined in 8.6.4 and 8.6.5 shall be imposed after the matter is thoroughly investigated by a committee or an Enquiry Officer appointed by the Vice-Chancellor which shall follow the procedure as laid down below.
- (i) Upon receiving a report from the wardens / College members or any respective person regarding an act of indiscipline committed by a student / group of students, the Registrar will order the meeting of UDC.
 - (ii) UDC will consider the incident report and hear the plea of alleged offenders and record their statements.
 - (iii) The UDC will also consider statements of other relevant persons and may visit the site of occurrence.
 - (iv) After the investigation is completed the UDC will submit its report to the Registrar who shall put it to the Vice-Chancellor, through Dean Student Welfare for the decision.
 - (v) In case of serious breach of indiscipline, the students may be put under immediate supervision and sent home. In such cases, they will be asked to

report back with their parents on a specific date. This will be done with the approval of the Vice-Chancellor.

- (vi) On the basis of the recommendation made by UDC the Vice-Chancellor will take final decision for the punishment of guilty student(s).

8.8 The welfare and discipline of students are two integral parts of a University behavior. Student's behavior and discipline will therefore be assessed and will receive the same attention as the academic work. The discipline of the students will therefore be closely monitored in the campus, class rooms, laboratories, library, play grounds, mess and canteen and in the hostels in respect of the residing students and outside the campus for both residing and non residing students. This will cover general behavior and discipline and will awarded disciplinary grades.

8.9 To maintain the discipline in the University campus, instructions / standing orders of the University are provided to the students at the time of admission which are as under:-

8.10 (a) General

8.10.1 Students of the University must study the Standing Orders carefully and also make themselves familiar with these instructions, pertaining to their academic, co-curricular and other activities.

8.10.2 Any amendment / additions to these Standing Orders will be notified through notices displayed on notice boards and circulated in the other usual manners. The plea of ignorance will not be entertained for any breach of orders, enforce from time to time. Therefore, students must see the notices on the Notice Boards / Website / Web Kiosk timely and regularly.

8.10.3 The Vice- Chancellor shall be the chief executive officer of the University who shall also be overall in-charge of the academic activities including attendance, leave and maintenance of discipline in the University. Any complaint within the jurisdiction of the concerned section will be dealt-with by the Officer in-charge of that section.

8.10.4 Vice-Chancellor / Registrar overseeing the Administration will deal with the welfare and discipline in the campus including the Hostel and also outside the campus and will ensure maintenance of good conduct. Vice- Chancellor / Registrar will be assisted by all members of the College and staff of the University.

(b) Conduct & Behavior

(i) Students should be present in their all classes. Also they should carry out all other outdoor and extra-curricular activities assigned to them. Their attendance and leave are governed by the regulations pertaining to them.

(ii) Students must give their undivided attention to their academic work and must be respectful to their teachers, supervisors and staff.

(iii) All students must carry I-cards with them at all times. Identity card can be asked to be shown by any competent authority including security guards at the entry gate of the institute as well as mess & Canteen, hostel. I-card

is an important document. Loss of I-card may invite fine, monetary fine as decided by the University from time to time.

- (iv) Students must conduct themselves with due decorum in the classes, laboratories, etc. and move in an orderly and disciplined manner. They must conduct themselves in a worthy manner of great traditions.
- (v) Students, who fail to make sufficient progress in their studies and also do not maintain the required attendance in the classes, are liable to be debarred from appearing in the final examination and given Fail grade.
- (vi) If in a particular class / period more than 50% students are absent, it would be regarded as mass absenteeism and an act of indiscipline. Disciplinary action will be taken against the students indulging in mass abstention.
- (vii) No student shall disobey any order issued by the University. Students must behave with due decorum towards their fellow students. Girl students must be shown special consideration in this regard. All students & employees must be given respect.
- (viii) Students should not indulge in violence of any kind with fellow students, teaching staff College and employees of the University within or outside the School/Institute. Violence by any student or group of students will lead to severe disciplinary action.
- (ix) Students are not allowed to become members of outside societies or allowed to join discussion of a political nature or to take part in any political activity without prior permission of the University.
- (x) No meeting of the students other than those organized under the aegis of the various recognized students activities shall be organized without the prior permission in writing from the Vice-Chancellor.
- (xi) No meeting / function within the University campus to which any outsider is invited, shall be organized nor shall any outsider address the students without the prior permission in writing from the Vice-Chancellor.
- (xii) No students shall use unfair means at any of the examinations, tests and attempt or threaten the staff to get undue advantage. Disciplinary action shall be taken against defaulters as per the rules of the University.
- (xiii) Students must pay all fees and other dues on specified dates. If they do not do so they render themselves liable to penalties as enforce from time to time.
- (xiv) Students must take good care of all University property. Any damage to University property shall be viewed as a gross indiscipline. Such student(s), in addition to facing the disciplinary action, shall have to replace the damaged property and also pay the monetary fine imposed on

- him. Students must use the furniture and fittings with due care and must not deface buildings, roads, furniture and fittings etc. in any manner.
- (xv) Students must handle the laboratory equipments, instrument and machinery with great care that they have to use in the course of their work. Any damage or breakage of such equipment etc. due to improper use or negligent handling will have to be made good by the students concerned or the appropriate fine shall be imposed on him / her.
- (xvi) Ragging in any form is unlawful and strictly prohibited, Student involved in ragging shall be expelled from the University and FIR shall be lodged against them (Supreme Court's Decision).
- (xvii) Use of mobile cellular phone inside the Academic, Administrative area, Library, Labs, Toilets, Classrooms is strictly prohibited. Mobile phones must be kept in silent mode and attended to outside the Academic / Administrative block. Use of mobile phone with cameras is strictly prohibited in the Campus. Violation of above will lead to confiscation of the mobile phone and disciplinary action.
- (xviii) All the students are required to observe the prescribed uniform / dress code while moving in the Administrative / Academic area including Labs and Library on working days. Students not wearing the prescribed uniform and dress code may be denied entry to the University as well as liable to impose fine.
- (xix) Consumption of liquor or any other intoxicating drug or smoking is strictly prohibited within University Campus, Hostel or outside, the appropriate disciplinary action shall be initiated against offenders and reasonable penalty / punishment shall be imposed.

8.11 Rules and Regulation for Learning Resource Centers (LRC) / Library

- 8.11.1 Students must follow the LRC rules for borrowing books. They must show their Identity Cards when asked for. The books must be returned on or before the due date of return of the book.
- 8.11.2 Library books should be used with great care. Tearing or folding or cutting of library books or making any mark on them is not permitted and shall lead to disciplinary action. Any defect noticed at the time of borrowing books must be brought to the notice of the Library staff immediately, otherwise the borrower may be required to replace the book by a new copy of latest edition or pay double the cost of the book.
- 8.11.3 In open access LRC, replacement or misplacement of books on the shelves by the readers is not desirable. Readers should leave the book on the table after use.
- 8.11.4 LRC cards are non-transferable and they should be kept securely otherwise the borrower shall be held responsible for the books issued against cards.
- 8.11.5 Before leaving the LRC, a student should make sure of getting the LRC books properly issued at the counter against the card.

D/S

- 8.11.6 Personal property or books or other belongings of students must be deposited at the entrance gate the LRC.
- 8.11.7 The loss of LRC books or borrowers card must be immediately brought to the notice of the Learning Resource Manager (LRM) / Librarian in writing.
- 8.11.8 Polite and courteous behavior inside the LRC is expected from all the users and silence must be observed inside the reading rooms.
- 8.11.9 Rules and Regulation of LRC / library for students, Faculty and staff members shall be the same as above.
- 8.12 Ragging Instructions and its Treatment**
Following act(s) done by any student with another student will constitute Ragging:
- 8.12.1 Criminal Intimidation / Wrongful Restraint.
- 8.12.2 Mental / Physical / Sexual Abuse.
- 8.12.3 Verbal Abuse.
- 8.12.4 Indecent Behavior.
- 8.12.5 Undermining Human Dignity.
- 8.12.6 Financial Exploitation / Extortion.
- 8.12.7 Use of Force in any manner i.e. Direct / Indirect.
- 8.12.8 Getting any private work done such as assignment or odd errands or any private / personal work.
Student(s) indulging in ragging can be awarded following punishment:
- 8.12.9 Expelled from the University.
- 8.12.10 Banned from the Mess / Hostel.
- 8.12.11 Withdrawal of his / her Scholarship.
- 8.12.12 Debarred from the Examination.
- 8.12.13 Denied admission to any other Course / Programme.
- 8.12.14 FIR lodged with the police and prosecuted for criminal action.
- 8.12.15 Other punishment as recommended by the University Disciplinary Committee and approved by the Vice-Chancellor.

ORDINANCE No. 9

PAYMENTS / REMUNERATION FOR EXAMINATION WORK

- 9.1 The rates of remuneration for all purposes for paper-setters / examiners / staff shall be as per decision of Board of Management and duly approved by the Finance Committee of the University.
- 9.2 The actual freight / postal / courier / other expenses incurred by the examiner will be paid by the University. However, the University shall prepare a list of tentative expense limit on various heads which shall be prepared in consultation with a committee consisting of Vice-Chancellor, Registrar, Chief Finance & Account Officer, Controller of Examinations, any one Dean and duly approved by the Finance Committee.
- 9.3 In case of a work for which no remuneration has been prescribed in University Rules, the rate then shall be determined by the Vice-Chancellor from time to time.

ORDINANCE No. 10
RESIDENCE OF STUDENTS

The University Premises has Hostel facility for students. The Condition for providing residence facilities are as under: -

GENERAL

10.1 These rules may be called the rules for Hostels of the SGU, Raisen (M.P.).

10.2 These rules shall be applicable to all the Hostels of the University

ADMISSION

10.3 Application for admission to hostel shall be made on the prescribed form to be obtained from hostel office / office of the DSW on payment of fees as prescribed. The application form filled should reach hostel / DSW office before the prescribed date.

10.4 Incomplete or wrongly filled application forms shall not be considered.

10.5 Each applicant for admission shall furnish a character certificate from the Head of the institution last attended, along with application.

10.6 After an applicant has been admitted or readmitted he may be allotted a bed in a room by the warden.

10.7 Old hostellers seeking readmission must also apply for admission ensuring clearance of No Dues of previous year (if any), then deposit their readmission dues.

10.8 No student, who has failed or dropped out in the examination or warned for any disciplinary action shall be readmitted to the hostel.

10.9 The parents of the students shall submit a pass-port size colored photograph of the local guardian, duly signed by both (parent and guardian), to the hostel warden at the beginning of the semester / admission to the hostel to enable the hostel warden to identify the person when he / she comes to meet the ward in the hostel, or makes a request for taking the ward home.

10.10 No student shall be allowed to reside in any hostel after completion of his / her degree for which he was admitted. In the event of taking admission in other course in the university his admission in the hostel shall be considered afresh.

10.11 Initially a bonafide student may be considered for admission for one session only and in case of unsatisfactory conduct shall not be considered for next session.

10.12 Hostel rooms shall have to be vacated during summer vacation and the end of the examination. In exceptional cases for valid reasons, student may be permitted to stay on payment of special charges to be decided by the Hostel Management Committee.

10.13 Students shall not be allowed to keep any furniture or restricted articles, other than those provided by the University in the rooms of his hostel, without prior permission of the warden.

10.14 Music systems / Radio / T.V. are not allowed in the rooms; however it may be permitted with earphone attachment.

10.15 Every student shall safeguard the property of hostel including the room furniture, fans, fitting & fixtures, almirah etc. as well as the equipment provided in common room and utensils in the mess. In case of any damage to the hostel property shall subject to impose

- of penalty on the individual students or group of students or whole students of hostel as well as it shall invite the disciplinary proceeding against the students also.
- 10.16** None of the students shall sub-let the room of the hostel to anybody.
- 10.17** Every hosteller student shall follow and obey every instructions issued by their warden, chief warden, proctor, DSW and any other higher authority of the University from time to time along with the observance of the general rules and instructions of the Hostels.
- 10.18** Students shall cooperate in keeping the Hostels and their surroundings clean by not disposing of garbage and waste materials here and there but to keep in dustbins at designated places.
- 10.19** Hostellers shall be responsible for the security of their own property. They must not leave their room / box unlocked in their absence. Luxurious and valuable items are strongly discouraged and the University Administration, Hostel management is not responsible for the any kind of loss, damage or theft of such items and no extra care (security / safety) shall be provided with respect to such belongings.
- 10.20** In case of any emergency and / or during the night, the hostellers shall contact the hostel warden for help. Girls may contact the warden through, the Ayah / Chowkidar / security guard of the hostel.
- 10.21** Generally the parents and local guardian of the student shall be allowed to meet them once in a week especially on holidays during the day time generally up to 7: 00 pm. No parents are allowed to stay with student in his room. The outsiders parents are only allowed to stay in the hostel with the permission of the warden in the hostel guest room or in the guest houses of the University with the payment of prescribed charges.
- 10.22** The local guardian / parents of the girl hostellers may meet / contact the girl student only after taking the prior permission of the warden. The girl students are discouraged to stay in the house of local guardian except in emergency.
- 10.23** Cooking is strictly prohibited in the hostel.
- HOSTEL FEES / ACCOMMODATION FEE, MESS FEE & OTHER CHARGES**
- 10.24** A student desirous of seeking accommodation in a hostel of the University shall pay the hostel admission fee, accommodation fee, mess fee, establishment fee, maintenance fee, safety and security fee etc. as prescribed by the University from time to time and also shall be liable to pay the various kinds of fines to be imposed upon him from time to time as decided by the hostel management committee / chief warden / warden or by the University authority.
- 10.25** Hostellers shall pay a monthly accommodation Fee / charges as prescribed by the University for the term for which they have been admitted or readmitted. In addition to the above every student readmitted shall pay admission fee. In case students shall not deposit his hostel fee, mess fee and all other fee related with hostel within specified date then such student shall be charged late fee as decided by hostel management. A student, if admitted after beginning of the session, shall pay all concerned hostel fee (Hostel Fee, Security deposit / Hostel caution money, establishment fee, maintenance fee etc.) for the

one academic session / semester. However student shall be liable to pay whole month mess fee irrespective of the date of admission in a month

10.26 Every student admitted or readmitted to the hostel shall pay caution money refundable at the time of leaving the hostel on completion of the course / degree.

10.27 In case, the study course is not completed within the stipulated period and the hosteller is required to extend his stay in the hostel for completing the course he may be allowed to continue his / her stay in the hostel on the recommendation of the Head of Department / Faculty / Centre / Institute / School and concerned warden with payment of hostel in multiples of a semester. This facility however shall not be provided to the students who are required to prolong their stay on account of repeat examination / special examination or because of any other reason.

CANTEEN

10.28 The facility of mess / canteen shall be provided by the University on payment basis:

10.29 Every hosteller shall be required to pay monthly mess charges in advance as notified by the Hostel Committee.

HOSTEL ROOM ALLOTMENT

10.30 The following priority is fixed for providing accommodation in the University Hostel.

- i. Undergraduate and Research scholar Boys / girls and whose parents are residing in rural areas or outside Raisen city and students belonging to economically weaker sections of the society shall be given preference over other boys / girls.
- ii. Physically Handicapped Students.
- iii. SC / ST / OBC Students.
- iv. Students pursuing professional courses that require longer hour practical or fieldwork shall have priority over others.
- v. Local students (staying within 20 kilometers from the campus) and married students shall not be allowed due to space limitation in the hostel.
- vi. All Hostel students residing in the hostel shall be required to submit an undertaking as per Performa approved by Dean Student welfare.

ATTENDANCE

10.31 Attendance shall be taken in hostel every evening at an appointed time. Absence without prior information to warden, at the time of attendance is an offense. The warden shall adversely deal with any attempt of proxy or wrong entry in the attendance register. The roll call hours will be as follows-

10.32 Attendance time for girls during summer 19:00 h and for winter 18:00 hrs.

10.33 Attendance time for boys 21: 00 hrs.

10.34 No student either girls or boys shall be allowed to leave the hostel or to stay in night outside the hostel without prior permission of the warden.

HOSTEL MANAGEMENT COMMITTEES

10.35 There shall be Hostel Management Committee, Standing Committee for Hostel Discipline and a Hostel Committee appointed by the Vice-Chancellor for the help of the warden for smooth running of the hostel. The term of the committee shall be one year.

which may be extended by the Vice-Chancellor for another year. The committee shall comprise of:

(i)	Chief Warden	Chairman
(ii)	Dean Student Welfare	Member
(iii)	Chief Wardens and all Warden	Member
(iv)	One student representative from each Hostel	Member

MISCONDUCT & INDISCIPLINE

- 10.36** None of the students are allowed in any kind or any form of the ragging to other students. In case if any student is found to be guilty of the same he shall be liable to immediate expulsion or rustication from the University or prosecuted under the suitable provisions by the court of law.
- 10.37** None of the students shall be allowed to differentiate to other student on the basis of cast, race, sex, religion, culture, community etc.
- 10.38** None of the students are allowed to participate in any kind of unsocial, illegal and unethical act. Every student shall be fully responsible to maintain good and healthy relationship with every student residing in the hostel and in the University.
- 10.39** Every student shall pay proper respect to every teacher, employee and staff of the University.
- 10.40** Every student shall develop the cordial and harmonious relationship with the nearby residents and villagers wherever they live.
- 10.41** Every student as far as possible shall participate in social and charity activities organized.
- 10.42** In exigencies all hostellers shall vacate their rooms at given order / time by the Vice-Chancellor / Registrar for any reason whatsoever and hand over the keys and charges of their rooms to the warden, failing which warden shall be authorized to break and open the locked room. The University shall accept no responsibility for the private property of the concerned students found in the rooms.
- 10.43** Hostellers shall not give shelter to any outsider, anyone found guilty on this account shall be severely punished including immediate removal from the hostel and may deny in future for re-admission in the hostel.
- 10.44** No meeting shall be held in the hostel premises without the prior permission of the warden.
- 10.45** No notice is allowed to be exhibited on a Notice Board or circulated to the hostellers unless it has been signed or countersigned by the warden / D.S.W / Registrar
- 10.46** Hostellers shall not cause damage or interfere in any manner with the Notice Board of the hostel. A breach of this rule shall be severely dealt with.

Note: For notification or communication to the hostellers a notice by the warden on the hostel Notice Board shall be considered adequate. Hostellers should watch the Notice Board regularly and follow general or specific instructions given from time to time. For matters common to all, the hostellers or students, the display shall be on the Notice Board of the Dean Students Welfare Hostel Office. No separate notice would be sent to hostellers.

DISCIPLINARY ACTION

- 10.47** Every hosteller shall maintain a high standard of discipline and moral conduct, have respect for the tradition and culture of the University and behave in a dignified manner within and outside the hostel. They should do nothing which may cause noise, disturbance or distraction in studies of other students or they may not act in such a manner which shall be deemed irregular in any way.
- 10.48** The warden shall keep a conduct register exclusively for recording the misconduct of the students along with details of punishment, warnings etc. While the register will have one page for one student for noting misconduct, it should have another page to note down good conducts / acts in the nature of Good Samaritan.
- 10.49** Resort to any form of strike by the hostellers without following the legally provided remedial channels / procedures shall be deemed as a serious breach of discipline and the student shall ipso facto stand expelled from the Hostel / University.
- 10.50** Any indiscipline or misconduct committed by the hosteller or group of hostellers shall be brought to the notice of Hostel Disciplinary Committee for taking appropriate action.
- 10.51** Depending upon the gravity of the misconduct committed by the hosteller, matter can be brought to the notice of the Chief Proctor or Registrar or Vice-Chancellor who may pass order writing for taking appropriate action.
- 10.52** In case the situation in the hostel deteriorates to a level that requires protection, the Chief Proctor in consultation with DSW / Warden may call the security to get the Hostel vacated by the Hostellers. Such action taken however shall be brought to the notice of the Registrar / Vice-Chancellor in writing.
- 10.53** Any hosteller found guilty of damaging, breaking any property of the hostel or of any other student then he shall be liable to pay the recovery of the same which shall include the actual cost of damage / breakage as recorded in the University / hostel books of account plus appropriate amount of extra fine imposed on him either to be charged by individual student or group of student or collectively on entire student of a hostel as the case may be.
- 10.54** Any hostler found guilty of indiscipline, defiance of orders, rowdy behavior or any other misconduct is liable to be fined up to Rs.1000 / - and / or instant removal or expulsion or rustication from the hostel / university.
- 10.55** No student shall be permitted to appeal against the decision of the warden to any authority other than Hostel Management committee. If the appeal is against the decision of the Hostel Management committee, it should be made to the Vice-Chancellor.
- 10.56** Notwithstanding anything stated in this Ordinance and not covered by this Ordinance, the general rules and regulation with respects to the hostel, student and the University shall be applicable along with the instructions issued by the competent authority of the University in this behalf from time to time.
- 10.57** Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of hostel and / or Disciplinary Committee. The decision of the Vice- Chancellor shall be final.

ORDINANCE No. 11
THE AWARD OF DIPLOMA IN ENGINEERING & TECHNOLOGY AND
ARCHITECTURE

- 11.1 Title of the Degree : Diploma in Engineering and Architecture**
11.2 Name of Faculty : Faculty of Engineering & Technology
11.3 Course Name : Diploma
11.4 The Faculty of Engineering shall offer following Diploma Programs:

Diploma in one of the following subjects:

- i. Automobile Engineering
- ii. Chemical Engineering
- iii. Civil Engineering
- iv. Computer Hardware and Maintenance
- v. Computer Science and Engineering
- vi. Construction Technology and Management
- vii. Electrical Engineering
- viii. Electrical and Electronics Engineering
- ix. Electronics and Telecommunication Engineering
- x. Information Technology
- xi. Mechanical Engineering
- xii. Mechatronics
- xiii. Petroleum Engineering
- xiv. Architecture and Planning
- xv. Environmental Engineering
- xvi. Rural Engineering and technology
- xvii. Railway Engineering
- xviii. Electronics and Instrumentation
- xix. Electronics and Communication
- xx. Information Engineering
- xxi. Mining Engineering
- xxii. Nanotechnology
- xxiii. Fire & Safety Engineering
- xxiv. Nuclear Engineering
- xxv. Agriculture and Food Engineering
- xxvi. Agriculture Engineering
- xxvii. Farm Machinery and Power
- xxviii. Soil and Water Conservation Engineering
- xxix. Irrigation and Drainage Engineering
- xxx. Biomechanics
- xxxi. Textile Engineering
- xxxii. Military Engineering
- xxxiii. Production Engineering
- xxxiv. Refrigeration and Air Conditioning

- xxxv. Electronics Engineering
- xxxvi. Opto-Electronics Engineering
- xxxvii. Architecture & Interior Design
- xxxviii. Architectural Assistantships

11.5 Duration of the Course : Three years (Six semesters)

11.6 Eligibility For Admission :

(A) For Diploma (Ist year) :

Candidates who have passed duly recognized following examination:-

Final examination of the H.S.C.(class X) of M P Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C.(class X) Vocational Examination by any recognized Central / State Board

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of AICTE or other relevant regulatory bodies. The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

(B) Lateral Entry:

For admission to the 2nd year of the Diploma programme by Lateral Entry the minimum qualification shall be:

Passed higher secondary (10+2 PCM)

Or

Passed 10th std/SSC examination scheme conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/University and passed 2 years duration ITI with appropriate specialization.

Lateral Entry Seats are available to Second year of Diploma courses of appropriate program, up to maximum of 20% of sanctioned intake and vacant/ fallout seats of first year intake

11.7 Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

11.8 Admission Procedure:

The eligible candidates as specified in clause 1.6 & 1.7 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University other

Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time.

11.9 Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.

11.10 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

11.11 Academic cycle / year:

There will be one / two academic cycle for these courses every year like Summer & Winter.

11.12 Course Structure:

The Course structure of Diploma (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

11.13 Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi

Examination:

11.13.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

11.13.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

11.13.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

11.14 Eligibility for Diploma:

Eligibility for Award of the Diploma:

A student shall be declared to be eligible for award of the Diploma if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable.

- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

11.15 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

11.16 Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Six years.

11.17 General Instructions:

- (i) The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (iii) For matters not covered in this specific ordinance, General Rules and Regulations of SGU, Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar in smart classroom.
- (v) The programmes listed under Ordinance 1.4 will be introduced with the recommendation of Board of Studies and are offered by the Faculty of Engineering and Technology, after the approval of Faculty Board of Studies, Academic Council and Board of Management of the University.

ORDINANCE No 12
THE AWARD OF BACHELOR DEGREE IN ENGINEERING & TECHNOLOGY/
DESIGN

- 12.1 Title of the Degree** : Bachelor of Technology (B. Tech) / Bachelor of Design (B.Des.)
- 12.2 Name of Faculty** : Faculty of Engineering & Technology
- 12.3 Course Name** : B. Tech.
- 12.4** The Faculty of Engineering & Technology shall offer Under Graduate Programs in different branches of

(A) Engineering as mentioned below:

- i. Automobile Engineering
- ii. Chemical Engineering
- iii. Civil Engineering
- iv. Computer Hardware and Maintenance
- v. Computer Science and Engineering
- vi. Construction Technology and Management
- vii. Electrical Engineering
- viii. Electrical and Electronics Engineering
- ix. Electronics and Telecommunication Engineering
- x. Information Technology
- xi. Mechanical Engineering
- xii. Mechatronics
- xiii. Petroleum Engineering
- xiv. Architecture and Planning
- xv. Environmental Engineering
- xvi. Rural Engineering and technology
- xvii. Railway Engineering
- xviii. Electronics and Instrumentation
- xix. Electronics and Communication
- xx. Information Engineering
- xxi. Mining Engineering
- xxii. Nanotechnology
- xxiii. Fire & Safety Engineering
- xxiv. Nuclear Engineering
- xxv. Agriculture and Food Engineering
- xxvi. Agriculture Engineering
- xxvii. Farm Machinery and Power
- xxviii. Soil and Water Conservation Engineering
- xxix. Irrigation and Drainage Engineering
- xxx. Biomechanics
- xxxi. Textile Engineering
- xxxii. Military Engineering
- xxxiii. Production Engineering
- xxxiv. Refrigeration and Air Conditioning
- xxxv. Electronics Engineering

xxxvi. Opto-Electronics Engineering

(B)

Design as Mentioned below

- i. Fashion & Textile design
- ii. Automobile design
- iii. Product Design
- iv. Interior Design
- v. Graphic Design
- vi. Animation Design
- vii. Jewellery Design

12.5 Duration of the Course: Four years (Eight semesters)**12.6 Eligibility for Admission:****(A) For B. Tech/B.Design :**

Candidates who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central / State Board.

Or

Senior Secondary Faculty Examination conducted by the National / any State Open Faculty with a minimum of five subjects of relevant and required fields.

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10+2.

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy.

Or

Any other examination equivalent to 10+2 by Central / State Government.

And

Candidate should have Passed or have equivalent Grade in their qualifying examination; subject to the condition that requirement of minimum obtained percentage shall be as per the norms of AICTE or other relevant Regulatory Bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

(B) For Lateral Entry to B. Tech (II nd year)

A candidate who has qualified the polytechnic Certificate course in related branch of engineering or B.Sc. three years degree course with Physics, Chemistry and Mathematics from any recognized University, Technical Board or equivalent shall also be eligible for admission to B. Tech. IInd year 3rd sem through lateral entry process. Minimum qualification for direct admission to second year B.Tech. 3rd sem Regular course termed as lateral entry with required number of students shall be as per the prevalent norms of the AICTE / Government of Madhya Pradesh and other relevant regulatory authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

12.7 Eligibility for Admission to NRI / Other Privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

12.8 Admission Procedure

The eligible candidates as specified in clause 12.6 & 12.7 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or based on availability exam or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or on the basis of qualifying examination.

12.9 Branch Distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.

12.10 Intake

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

12.11 Academic cycle / year

There will be one / two academic cycle for these courses every year like Summer & Winter as decided by the University.

12.12 Course Structure

The Course structure of B.Tech (Regular) shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University / AICTE duly approved by the Academic Council.

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12.13 Medium of Instructions and Examination:

The medium of instructions and examination shall be English or Hindi.

12.14 Examination

12.14.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

12.14.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

12.14.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

12.15 Eligibility for Degree: Eligibility for Award of the B.Tech Degree

A student shall be declared to be eligible for award of the B. Tech. degree if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c) Earned the specified credits in all the categories of subjects as applicable.
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

12.16 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

12.17 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of B. Tech./B.Design Degree ordinarily within a maximum period:

1. Within Eight years who took Direct admission in the First semester.
2. Within 7 years who took lateral entry admission in the 3rd semester (IInd year).

12.18 General Instructions:

- (i) The admission to all kinds & modes of B. Tech./ B.Design Courses shall be governed in accordance and provisions with of the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent

- Authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (iii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) At present in the Faculty of Engineering and Technology, Degree of B. Tech./ B.Design shall include the Branches / Discipline as indicated in the ordinance no.02 under Faculty of Engineering and Technology courses / programme as well as proposed in future. However, all the B. Tech./ B.Design programmes with various Branches / specializations at present & in future shall run under this Ordinance.
- (v) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- (vi) The programmes listed under Ordinance.02 will be introduced with the recommendations of Board of Studies are offered by the Faculty of Engineering and Technology, Faculty Board of Studies, Academic council and Board of Management of the University.
- (vii) In future, more branches / specializations / courses / programmes of B. Tech. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.
- (viii) The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendations of concerned Board of Studies of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.
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ORDINANCE No. 13**THE AWARD OF FOUR YEARS BACHELOR DEGREE IN AGRICULTURE SCIENCE & TECHNOLOGY**

13.1 Title of the Degree : Bachelor of Science (Hons.) Agriculture
Bachelor of Science (Hons.) Horticulture

13.2 Name of Faculty : Faculty of Agriculture Sciences

13.3 Course Name : Bachelor of Science (Hons.) Ag

13.4 The Faculty of Agriculture shall offer in Degree Programs:-

- (i) Agriculture
- (ii) Horticulture

13.5 Duration of the Course: 4 Years (8 semesters)

13.6 Eligibility for Admission:

As per ICAR V Dean Committee and MP government norms. Candidate who has passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others with Agriculture Stream / Physics, Chemistry, Mathematics / Physics, Chemistry, Biology / Physics, Chemistry, Biotechnology / Physics, Chemistry, Computer Science.

Or

H.S.C. Vocational Examination by any recognized Central / State Board

Or

Senior Secondary Faculty Examination conducted by the National / any State Open Faculty with a minimum of five subjects of relevant and required fields.

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Minimum 3 years Certificate after 10th or Minimum 2 Years Certificate after 10+2 recognized by AICTE or any State Board of Technical Education

Or

Any other examination equivalent to 10+2 by Central / State Government

And

Candidate with Agriculture Stream / Physics, Chemistry, Mathematics / Physics, Chemistry, Biology / Physics, Chemistry, Biotechnology / Physics, Chemistry, Computer Science passed in all the subjects with minimum requirement, as prescribed by the UGC / other concerned Regulatory Bodies mainly ICAR.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate

must pass the qualifying examination with required percentage of marks or equivalent grade.

13.7 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

13.8 Admission Procedure:

The eligible candidates as specified in clause 13.6 & 13.7 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test/ Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies mainly ICAR PEB from time to time or on the basis of qualifying examination.

13.9 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body mainly ICAR.

13.10 Academic cycle / year:

There will be two academic cycles for these courses every year like Summer & Winter as decided by the University.

13.11 Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council following the norms of ICAR Vth dean committee.

13.12 Medium of Instructions and Examination:

The medium of instructions and examination shall be English / Hindi.

13.13 Examination:

13.13.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council and as defined in Vth Dean committee of ICAR.

13.13.2 The examination pattern shall be Vth dean committee of ICAR with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

13.13.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies and Vth Dean committee of ICAR from time to time.

13.14 Eligibility for Award of the B.Sc. (Hons.)Ag:

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As per Vth Dean Committee of ICAR A student shall be declared to be eligible for award of the degree if he has:

- a) Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable.
- d) Secured a minimum COPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

13.15 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

13.16 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of B.Sc. (Hons.) Ag Degree ordinarily within a maximum period of Eight year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

13.17 General Instructions:

- (i) The admission to the B.Sc. (Hons.) Ag and B.Sc. (Hons.) Horticulture courses shall be governed in accordance and provisions with the Rules of Vth Dean committee / Directives of DOC/ relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of the relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (iii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) At present in the Faculty of Agriculture Science Degree of B.Sc. (Hons.) Ag shall include the Branches / Specialization of Agronomy, Agriculture Economics, Horticulture, Entomology, Agriculture Extension, Plant Breeding & Genetics, Plant Pathology, Soil Science, Seed Science & Technology, Food Science and Technology, Agriculture Biotechnology, Floriculture etc.
- (v) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar in smart class room.

ORDINANCE No. 14
THE AWARD OF DIPLOMA IN PHARMACY

- 14.1 **Title of the Degree** : **Diploma of Pharmacy (D. Pharm)**
 14.2 **Name of Faculty** : **Faculty of Medical & Paramedical Sciences**
 14.3 **Course Name** : **D. Pharm**
 14.4 **Duration of the Course** : **Two years**
 14.5 **Eligibility for Admission:**

Candidate who has passed duly recognized following examination:-

Final examination of 10+2 conducted by M. P. Board or any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central / State Board

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10+2.

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy.

Or

General Certificate Education (GCE) Examination (London / Cambridge / Sri Lanka) at the Advanced (A) Level

Or

Any other examination equivalent to 10+2 by Central/ state Government

And

Candidate should have passed in their qualifying examination. Subject to the condition that requirement of minimum percentage shall be as per the norms of AICTE / PCI or other relevant regulatory bodies. They should have Passed in all subjects and should have following combination.

- (i) Physics Chemistry, Biology
- (ii) Physics, Chemistry, Mathematics

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

- 14.6 **Eligibility for Admission to NRI / Other Privileged Candidates:-**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

- 14.7 **Admission Procedure:**


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The eligible candidates as specified in clause 4.5 & 4.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the PCI / AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

14.8 Intake:

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

14.9 Academic cycle / year:

There will be one academic cycle for these courses every year.

14.10 Course Structure

The Course structure of D. Pharm shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

14.11 Medium of Instructions and Examination:

The medium of instructions and examination shall be English / Hindi throughout the course of study.

14.12 Examination:

14.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

14.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

14.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

14.13 Eligibility for Diploma : Eligibility for Award of the D. Pharm.

A student shall be declared to be eligible for award of the Certificate if he has:

- a) Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignment etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable.

- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him.

14.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

14.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of D .Pharm. ordinarily within a maximum period of 4 years. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

14.16 General Instructions:

- i) The admission to all kinds & modes of D. Pharm. Course shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE / PCI/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / PCI/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv) The course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- v) This programme is offered by the Faculty of Medical & Pharmaceutical Science recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- vi) This Ordinance shall be applicable to D. Pharm. programme in Pharmacy and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this Ordinance.

ORDINANCE No.15**THE AWARD OF BACHELOR DEGREE IN PHARMACY**

- 15.1 Title of the Degree : Bachelor of Pharmacy (B. Pharm)
 15.2 Name of Faculty : Faculty of Medical & Paramedical Sciences
 15.3 Course Name : B. Pharm
 15.4 Duration of the Course : 4 Years (8 Semesters)
 15.5 Eligibility for Admission :

(A) B. Pharm. (Ist year):

Candidate who has passed duly recognized following examination:

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central / State Board

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

General Certificate Education (GCE) Examination (London / Cambridge / Sri Lanka) at the Advanced (A) Level

Or

Any other examination equivalent to 10+2 by Central/ State Government

And

Candidate should have passed in their qualifying examination; subject to the condition that requirement of minimum percentage shall be as per the norms of AICTE / PCI or other relevant Regulatory Bodies. They should have Passed in all subjects and should have following combination.

- (i) Physics Chemistry, Biology
 (ii) Physics, Chemistry, Mathematics

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

(B) Lateral Entry for B.Pharm. (IInd year):

Minimum qualification for admission to second year of B. Pharm. shall be Diploma in Pharmacy with minimum two year duration after 10+2 or relevant higher qualification in aggregate from any recognized, University, Technical Education Board, Institutes or equivalent shall also be eligible for admission to B. Pharm. IInd year through later al entry

And

Minimum qualification for direct admission to second year B. Pharm. course termed as lateral entry with required number of students shall be as per the prevalent norms of the

PCI / AICTE / UGC / Govt. of India / Government of Madhya Pradesh and other relevant regulatory authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

15.6 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

15.7 Admission Procedure:

The eligible candidates as specified in clause 15.5 & 15.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance test / Examination consisting of: Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the PCI / AICTE / UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination.

15.8 Intake:

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

15.9 Academic cycle / year:

There will be two academic cycle for these courses every year like Summer & Winter as decided by the University.

15.10 Course Structure:

The Course structure of B.Pharm. shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

15.11 Medium of Instructions and Examination:

The medium of instructions and examination shall be English throughout the course of study.

15.12 Examination

15.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

15.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

15.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

15.13 Eligibility for Degree: Eligibility for Award of the B.Pharm. Degree:

A student shall be declared to be eligible for award of the degree if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, practical / Lab- classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignment etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him.

15.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

15.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of B. Pharm. Degree ordinarily within a maximum period

- (a) Who took Direct admission in the First semester- within 8 years
- (b) Who took lateral entry admission in the 3rd semester (Second year) – within 7 years
- (c) However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant Rules and Regulations.

15.16 General Instructions:

- (i) The admission to all kinds & modes of B.Pharm. courses shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE / PCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / PCI/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (iii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) The course shall run on all possible modes of imparting education including the use of latest innovative technologies like, on-line, e-learning, face-to-face, through webinar etc.
- (v) This programme is offered by the Faculty of Medical and Paramedical Sciences recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- (vi) This Ordinance shall be applicable to B.Pharm. Regular programme in Pharmacy and related / allied stream, except those for which the University has separate Ordinances. The course mentioned in this Ordinance shall run under this Ordinance.

ORDINANCE No.16**THE AWARD OF THREE YEARS BACHELOR DEGREE IN BASIC SCIENCES**

- 16.1 Title of the Degree** : Bachelor of Science (B.Sc.)/ B.Sc (Hon)
16.2 Name of Faculty : Faculty of Science
16.3 Course Name : The Faculty of Science shall offer following degree Programs:

(i) Bachelor of Science/ B.Sc (Hon)**Subjects for Group**

- (a) Chemistry
- (b) Physics
- (c) Mathematics
- (d) Botany
- (e) Zoology
- (f) Biotechnology
- (g) Computer Science & Application
- (h) Geology
- (i) Forensic Science
- (j) Statistics
- (k) Applied Mathematics
- (l) Forestry
- (m) Environmental Science
- (n) Fire & Safety
- (o) Information Technology
- (p) Bachelor of Science (Home Science)

16.4 Duration of the Course: Three years

16.5 Eligibility for Admission:

Candidate who has passed with any Subjects from duly recognized following examination:

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central / State Board

Or

Senior Secondary Faculty Examination conducted by the National / any State Open Schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy.

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Or

Any other examination equivalent to 10+2 by Central / State Government.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of State Govt., whichever is applicable.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

16.6 Eligibility for Admission to NRI / Other Privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

16.7 Admission Procedure:

The eligible candidates as specified in clause 16.5 & 16.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination.

16.8 Course / Specialization Distribution:

Admission to the particular Course / Specialization of study shall be as decided by the University on the basis of counseling / personal interview.

16.9 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

16.10 Academic cycle / year:

There will be one academic cycle for these courses every year as decided by the University.

16.11 Course Structure:

Course structure shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

16.12 Medium of Instructions and Examination

The medium of instructions and examination shall be English / Hindi

16.13 Examination

16.13.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to

subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

16.13.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

16.13.3 The studies and examination of the course shall be on the basis of marks /marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time..

16.14 Eligibility for Degree:

Eligibility for Award of the B.Sc./ B.Sc.(Hon):

A student shall be declared to be eligible for award of the degree if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes; including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable,
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured minimum CGPA of 4.5% in aggregate overall for B.Sc. However the award of the Division / Class shall be as per recommendations of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him.

16.15 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15 % admissible within applicable regulations.

16.16 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of B.Sc./B.Sc. (Hon) Degree ordinarily within a maximum period of Six years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant Rules and regulations.

16.17 General Instructions:

- (i) The admission to the B.Sc./B.Sc.(Hon) Courses shall be governed in accordance and provisions of the Rules / Directives of DOC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India/State Government as amended from time to time.
- (iii) For matters not covered in this specific ordinance, General rules and Regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) The list of various Branches / Specializations of B.Sc. course shall include the list indicated in ordinance 02. As well as proposed in future.
- (v) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like, on-line, e-learning, Face-to-face, through webinar in smart classroom.
- (vi) These programmes are offered by the Faculty of Science recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- (vii) In future, more Branches / Specializations / Courses / Programmes of B.Sc./B.Sc (Hon) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this Ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculties / Schools / Centers / Institutes located in University campus
- (viii) The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendations of concerned Board of Studies of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- (ix) This Ordinance shall be applicable to all Three years Bachelor Degree B.Sc. in Basic Science, Applied Science, Natural Science, Life Science, Bio-Sciences and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.
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ORDINANCE No. 17**THE AWARD OF THREE YEARS BACHELOR DEGREE IN FACULTY OF SOCIAL SCIENCE & HUMANITIES**

- 17.1 **Title of the Degree** : (A) Bachelor of Arts (BA)
 (B) Bachelor of Arts (Hons.) BA (Hons.)
- 17.2 **Name of Faculty** : Faculty of Arts, Social Science and Humanities
- 17.3 **Name of Course** :

Shall offer following degree Programs:

- i) Bachelor of Arts
 ii) Bachelor of Arts (Hons.)

Subjects for Group

- (a) Public Administration
 (b) Sociology
 (c) Political Science
 (d) History
 (e) Geography
 (f) Economics
 (g) Philosophy
 (h) Home Science
 (i) Languages
 (j) Social Works
 (k) Psychology
 (l) Hindi
 (m) English
 (n) Sanskrit
 (o) Yoga
 (p) Applied Arts
 (q) Visual Arts
 (r) Fashion Designing
 (s) Fine Arts
 (t) Music

- 17.4 **Duration of the Course** : 3 Years

- 17.5 **Eligibility For Admission** :

Candidates who have passed duly recognized following examination

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central / State Board

Or

Senior Secondary Faculty Examination conducted by the National / any State Open Faculty with a minimum of five subjects of relevant and required fields.

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

Or

Any other examination equivalent to 10+2 by Centre / State Government

And

Candidate should have passed in all the subjects with minimum requirement, as prescribed by the UGC / other concerned Regulatory Bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

17.6 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

17.7 Admission Procedure:

The eligible candidates as specified in clause 17.5 & 17.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or qualifying exam.

17.8 Branch / Specialization Distribution:

Admission to the particular Branch / Specialization of study shall be as decided by the University on the basis of counseling / personal interview.

17.9 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

17.10 Academic cycle / Year:

There will be one academic cycle for these courses every year as decided by the University.

17.11 Course Structure:

Course structure shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University duly approved by the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

17.12 Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

17.13 Examination

17.13.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent annual pattern and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

17.13.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

17.13.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

17.14 Eligibility for Degree: Eligibility for Award of the (i) BA (ii) BA (Hons.):

A student shall be declared to be eligible for award of the Degree if he / she has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization, Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his /her study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum 21% in aggregate overall. However the award of the Division / Class shall be as follows:-
- e) No dues to the University, Hostels, Libraries, NCC /NSS etc; and
- f) No disciplinary action is pending against him.

17.15 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

17.16 Maximum Duration of Completion of Course:

A candidate has to complete the entire course of BA/ BA(Hons.) Degree ordinarily within a maximum period of Six year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

17.17 General Instructions:

- (i) The admission to the BA/ BA(Hons.) Courses shall be governed in accordance and provisions with the Rules / Directives of UGC / relevant

- Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (iii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) The various specializations in the BA/ BA (Hons.) programmes in the Faculty of Arts, Social Science & Humanities and other Faculty shall include the traditional as well as innovative areas of various spheres of knowledge's linked / related with Arts, Social Science & Humanities as proposed by the concerned Board of Studies and duly approved by the Academic Council. The various specializations of BA/ BA (Hons.) courses shall include the current courses / programme as well as proposed in future. However, the other post graduate degree programmes / Courses in Arts, Social Science & Humanities and related / allied streams. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- (v) These programmes are offered by the Faculty of Arts, Social Science & Humanities recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- (vi) In future, more branches / specializations / courses / programmes of BA/BA (Hons.) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.
- (vii) The University shall also offer more number of three years Bachelor Degree programmes with various specialization titles under this ordinance on the recommendations of concerned Board of Studies of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE No 18**THE AWARD OF DIPLOMA IN ELEMENTARY EDUCATION (D.El.Ed.)**

This ordinance shall be applicable to candidates for two years Diploma in Elementary Education (D.El.Ed.), following the norms rules and guideline of NCTE.

- 18.1 Title of the Diploma** : Diploma in Elementary Education (D.El.Ed.)
18.2 Name of Faculty : Faculty of Education
18.3 Course Name : Diploma in Elementary Education
18.4 Duration : Two Years

The duration of the programme shall be of two academic sessions / years. The commencement and completion of the programme shall be so regulated that two long spells of vacation (summer / winter / staggered) are available to the learners for guided supervised instructions and face-to-face contact sessions.

18.5 Eligibility for Admission

Candidates seeking admission to this course must have passed Senior Secondary (Class XII) or equivalent examination with minimum 50% marks.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt. or NCTE norms whichever is applicable.

18.6 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government/ as per NCTE norms.

18.7 Admission procedure

Admission under this Course will be made as follows:

(a) The University will issue admission notification in news papers, on the University's website, notice Board of the University and in other publicity media before the start of every cycle.

(b) List of candidates provisionally selected for admission / shortlisted based on merit will be displayed on the notice Board of the University / University's website / or the student will be informed directly of their admission after the last date of application.

The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally; such candidates however must produce the previous year Mark sheet / Faculty / College certificates as a proof of required eligibility criteria. The candidates so admitted shall have to Present mark sheet of the qualifying examination within a month of the due date of admission otherwise the provisional admission granted to him will be cancelled.

(c) The application form may be rejected due to any of the following reasons:

1. The candidate does not fulfill the eligibility conditions.
2. The prescribed fee is not paid.
3. The application form is not signed by the candidate and his / her parent guardian, wherever required.
4. Supporting documents for admission are not enclosed.

(d) Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary document and fees.

(e) Admission rules as framed by the University shall be applicable for all admission from time to time. Other norms laid down by NCTE shall also follow.

18.8 Intake

The intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.

18.9 Academic cycle / Year:

There will be one academic cycle for these courses every year as decided by the University.

18.10 Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council as per norms of Regulatory Body.

18.11 Medium of Instructions and Examination

The medium of instructions and examination shall be either Hindi or English

18.12 Examination

18.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

18.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

18.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

18.13 Eligibility for Award of the Diploma in Elementary Education (D.El.Ed.) :

A student shall be declared to be eligible for award of the Diploma if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Successfully earned the specified credits in all the categories of subjects as applicable;
- d) No dues to the University, Hostels, Libraries, NCC / NSS etc; and
- e) No disciplinary action is pending against him.

18.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

18.15 Maximum Duration for Completion of Course

A Candidate has to complete the entire course of Diploma in Elementary Education (D.El.Ed.) within a maximum period of four years from the session of first admission.

18.16 General Instructions:

- i The admission to the Diploma Course shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended from time to time.
- iii For matters not covered in this specific Ordinance, General Rules and Regulations of SGU Raipur, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv This programme is offered by the Faculty of Education recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- v In future, more Branches / Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this Ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.
- vi This Ordinance shall be applicable to Diploma except those for which the University has separate Ordinances. The course mentioned in this Ordinance shall run under this Ordinance.

ORDINANCE No.19**THE AWARD OF BACHELOR OF EDUCATION (B.Ed.) DEGREE COURSE**

The Ordinance governed by rules / guidelines / norms laid down by NCTE, shall be applicable for the award of Bachelor of Education Program generally known as (B.Ed) & shall be:

- 19.1 Title of the Degree : Bachelor of Education (B.Ed.)**
19.2 Name of Faculty : Faculty of Education
19.3 Course Name : Bachelor of Education
19.4 Durations : Two Years

The Duration of Degree of Bachelor of Education of the University shall spread over two academic year or four semesters. Duration of course may be as changed per the norms of Regulatory Bodies.

19.5 Eligibility for Admission

Candidate with at least fifty percent marks either in the Bachelor Degree or in the Master's Degree in Science / Social Science / Humanities, Bachelor in Engineering or Technology with specialization in Science and Maths with minimum 50% marks or any other qualification equivalent thereto, are eligible for admission to the program.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Provided that the Vice-Chancellor may, with a view to maintain a uniform standard, prescribe such further tests, written, oral or both for selection of candidates for admission to the B.Ed. class in Colleges / Institutes or in Teaching Schools of University, as deemed necessary.

Provided further that in the case of untrained teachers in Government, Faculty sponsored by the Government for B.Ed. training in the institution maintained by it, the requirement of division or Grade as prescribed by Para 2 above may be relaxed by the Vice-Chancellor, on the recommendation of the Director / Principal of the institution concerned. The fees for each course shall be decided by Board of Management of University the Number of seats in each course will be as per Statute.

Provided further that all norms laid down by NCTE and that of State Government shall be followed.

19.6 Eligibility for Admission to NRI / Other Privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

19.7 Admission procedure

Admission under this Course will be made as follows:

- (a) The University will issue admission notification in news papers, on the University's website, notice Board of the University and in other publicity media before the start of every cycle.
- (b) List of candidates provisionally selected for admission / shortlisted based on merit will be displayed on the notice Board of the University / University's website / or the student will be informed directly of their admission after the last date of application.

The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally; such candidates however must produce the previous year Marksheet / certificates as a proof of required eligibility criteria. The candidates so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission otherwise the provisional admission granted to him will be cancelled.

- (c) The application form may be rejected due to any of the following reasons:
1. The candidate does not fulfill the eligibility conditions.
 2. The prescribed fee is not paid.
 3. The application form is not signed by the candidate and his / her parent guardian, wherever required.
 4. Supporting documents for admission are not enclosed.
- (d) Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary document and fees.
- (e) Admission rules as framed by the University shall be applicable for all admission

19.8 Intake

The intake and fees for the course shall be decided by the Board of Management of the University from time to time, subject to approval by the concerned Regulatory Body.

19.9 Academic cycle / Year:

There will be one academic cycle for this course every year as decided by the University.

19.10 Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council as per norms of the Regulatory Body.

19.11 Medium of Instructions and Examination

The medium of instructions and examination shall be either Hindi or English

19.12 Examination: Examination

19.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

19.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

19.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

19.13 Eligibility for Award of the B.Ed. Degree:

A student shall be declared to be eligible for award of the degree if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional

- Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
 - c) Earned the specified credits in all the categories of subjects as applicable;
 - d) Secured a minimum aggregate overall as per ordinance. However, the award of the Division / Class shall be as per Recommendation of concerned Board of Studies of the University.
 - e) No dues to the University, Hostels, Libraries, NCC / NSS etc; and
 - f) No disciplinary action is pending against him.

19.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

19.15 Maximum Duration for Completion of Course:

A Candidate has to complete the entire course of Bachelors Degree in Education (B.Ed.) within a maximum period of five years from the session of first admission.

19.16 General Instructions:

The admission to the Degree Course shall be governed in accordance and provisions with the Rules / Directives of UGC / NCTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

- (i) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (ii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iii) This programme is offered by the Faculty of Education recommended by the concerned Board of Studies and after approval of the Academic Council and Board of Management of the University.
- (iv) In future, more Branches / Specializations / Courses / Programmes of B.Ed. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.

- (v) The University shall also offer more number of two years Bachelor degree programme with the various specialization titles under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- (vi) This Ordinance shall be applicable to B.Ed. Bachelor Degree Course / Programme in Education, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this Ordinance.



ORDINANCE No. 20**THE AWARD OF THREE YEARS BACHELOR DEGREE IN COMMERCE, FINANCE****20.1 Title of the Degree: B.Com /B.Com (Hons.)**

- (a) Commerce
- (b) Economics
- (c) Accounts
- (d) Finance
- (e) Banking & Insurance
- (f) Taxation
- (g) Financial Analysis & Control
- (h) Business & Managerial Economics
- (i) Industrial & Corporate Governance
- (j) Computer Application
- (k) Accounts & Management

20.2 Name of Faculty : Faculty of Management and Commerce

20.3 Durations : 3 years

20.4 Course Name : Bachelor of Commerce/ B.Com (Hons.)

20.5 Eligibility for Admission:

The Candidate who has passed duly recognized following examination:

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central / State Board

Or

Senior Secondary Faculty Examination conducted by the National / any State Open schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two years course of the Joint Services Wing of the National Defense Academy.

Or

Any other examination equivalent to 10+2 by Central / State Government

And

With minimum requirements, as prescribed by the UGC / other concerned Regulatory Bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also

apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

20.6 Eligibility for Admission to NRI / Other Privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

20.7 Admission Procedure:

The eligible candidates as specified in clause 20.5 & 20.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion/ Personal interviews or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / Other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination.

20.8 Branch / Specialization Distribution:

Admission to the particular branch / Specialization of study shall be as decided by the University on the basis of counseling / personal interview

20.9 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

20.10 Academic cycle / year:

There will be two academic cycle for these courses every year.

20.11 Course Structure:

Course structure shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

20.12 Medium of Instructions and examination:

Instructions and examination shall be in English /Hindi.

20.13 Examination

20.13.1Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

20.13.2The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

20.13.3The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

20.14 Eligibility for Degree :

A student shall be declared to be eligible for award of the Degree, if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured minimum 50% in aggregate overall for B.Com /B.Com/ B.Com (Hons.) Courses and however the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him.

20.15 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed up to 60% by the Vice- Chancellor as admissible within applicable regulations.

20.16 Maximum Duration for Completion of Courses

The course is of 3 years duration. A candidate has to complete the entire course of B.Com & B.Com (Hons.) Degree ordinarily within a maximum period of Six years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.


20.17 General Instructions

- (i) The admission to the B.Com/ B.Com (Hons.) Courses shall be governed in accordance and provisions of the Rules / Directives of DOC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (iii) For matters not covered in this specific ordinance, General Rules and Regulations of SGU Raipur, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) At present in the Faculty of Commerce & Financial Studies, Degree of B.Com / B.Com (Hons.) shall include the Branches / Specialization of Accounting & Finance, Tax Procedure & Practice, Economics & Management, Computer

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Application & e Commerce, Banking & Insurance, Business Ethics & Business Law, Corporate Administration & Secretarial Practice, Applied Economics, Financial Management, Marketing Management, Human Resources Management, Financial Analysis & Control, Investment & Security Analysis, Portfolio Management etc. The list of various Branches / specializations of B.Com course shall include the current courses / programme as well as proposed in future. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

- (v) These programmes are offered by the Faculty of Management Commerce recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- (vi) In future, more Branches / Specializations / Courses / Programmes of B.Com/ B.Com (Hons.) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the Industry / Society shall run under this Ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / Schools / Centers/ Institutes located in University/ Campus.
- (vii) The University shall also offer more numbers of three years Bachelor/ Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- (viii) This Ordinance shall be applicable to all Three years Bachelor Degree B.Com/ B.Com (Hons.) and others as mentioned above in this ordinance, in the area of Commerce & Finance and related / allied stream including Honours courses, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.
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ORDINANCE No. 21
THE AWARD OF THREE YEARS BACHELOR DEGREE IN BUSINESS
ADMINISTRATION

- 21.1 **Title of the Degree** : Bachelor of Business Administration (BBA)
 21.2 **Name of Faculty** : Faculty of Management & Commerce
 21.3 **Duration of the Course** : 3 years

21.4 **Eligibility for Admission:**

Candidate who has passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal.

Or

H.S.C. Vocational Examination by any recognized Central / State Board

Or

Senior Secondary Faculty Examination conducted by the National / any State Open Schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two years course of the Joint Services Wing of the National Defense Academy

Or

Any other examination equivalent to 10+2 by Central / State Government.

And

For BBA, candidate should have passed in all the subjects with minimum requirements, as prescribed by the UGC / other concerned Regulatory Bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

21.5 **Eligibility for Admission to NRI / Other Privileged Candidates:-**

Non-resident students and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Official and / or State Government.

21.6 **Admission Procedure:**

The eligible candidates as specified in clause 21.4 & 21.5 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance test / Examination consisting of Aptitude Test / Group Discussion/Personal interviews or through Counseling or the University may also use the score card of

various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination.

21.7 Intake:

The intake for the course shall be decided by the Governing body of University from time to time, taking care of the norms of the concerned regulatory body.

21.8 Academic cycle / year:

There will be two academic cycle for these courses every year as decided by the University.

21.9 Course Structure:

Course structure shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

21.10 Medium of Instructions and Examination:

The medium of instructions and examination shall be English/Hindi.

21.11 Examination:

21.11.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent annual pattern and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

21.11.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

21.11.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

21.12 Eligibility for Degree: Eligibility for Award of the BBA Degree:

A student shall be declared to be eligible for award of the degree if he has:

- a) Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses, Management Lab classes / Practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Paper Presentation & Publications, Project Work and other Assignments etc. whichever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;

21.13 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor upto 15% admissible within applicable regulations.

21.14 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of BBA Degree ordinarily within a maximum period of Six years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

21.15 General Instructions

- (i) The admission to the BBA Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (iii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) All the BBA programmes with various Branches / specializations at present & in future shall run and governed through this ordinance.
- (v) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- (vi) The programmes offered by the Faculty of Management & Commerce recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- (vii) In future, more Branches / Specializations / Courses / Programmes of BBA (Hons.) / BBA can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centers / Institutes located in University campus.
- (viii) The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles which shall run under this Ordinance on the recommendations of concerned Board of Studies of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- (ix) This Ordinance shall be applicable to all Three years Bachelor Degree (BBA) in Business Administration & Management and related / allied stream, except those for which the University has separate Ordinances. The courses mentioned in this Ordinance shall run under this ordinance.

ORDINANCE No. 22**THE AWARD OF BACHELOR OF ARCHITECTURE (B. Arch)**

This ordinance shall be applicable to candidate admitted for Bachelor of Architecture (B. Arch) degree & shall be governed by rules and regulation given by Council of Architecture New Delhi.

- 22.1 **Title of the Degree** : Bachelor of Architecture (B. Arch)
 22.2 **Name of Faculty** : Faculty of Engineering and Technology
 22.3 **Course Name** : Bachelor Of Architecture (B. Arch)
 22.4 **Duration of the Course** : 5 years
 22.5 **Eligibility for Admission:**

For B. Arch. (1st year) :

Candidates who have passed duly recognized following examination:-

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central / State Board.

Or

Senior Secondary Faculty Examination conducted by the National/ any State Open Faculty with a minimum of five subjects of relevant and required fields.

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10+2.

Or

Final Examination of the two years course of the Joint Services Wing of the National Defense Academy.

Or

Any other examination equivalent to 10+2 by Central / State Government.

And

Candidate should have Passed or equivalent Grade in their qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of AICTE or other relevant Regulatory Bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

- 22.6 **Eligibility for Admission to NRI / Other Privileged Candidates:-**

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt, of India and/ or State Government.

- 22.7 **Admission Procedure**

The eligible candidates as specified in clause 22.5 and 22.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Interview or through Counseling or the University may also use the score card of various competitive Entrance Test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or based on eligibility exam or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or on the basis of qualifying examination.

22.8 Intake

The Intake for the courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

22.9 Academic cycle / year

There will be two academic cycles for the course every year like Summer & Winter as decided by the University.

22.10 Course Structure

The Course structure of B. Arch shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University / Council of Architecture duly approved by the Academic Council.

22.11 Medium of Instructions an Examination:

The medium of instructions and examination shall be English.

22.12 Examination

22.12.1Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

22.12.2The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

22.12.3The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

22.13 Eligibility for Award of the B. Arch Degree:

A student shall be declared to be eligible for award of the B. Arch degree if:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;

- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

22.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within the applicable regulations.

22.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of B. Arch. Degree ordinarily within a maximum period of Ten years from the session of first admission.

22.16 General Instructions:

- (i) The admission to all kinds & mode of B.Arch. course shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (iii) For matters not covered in this specific Ordinance, General Rules and Regulations of SGU Raipur, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- (v) In future, more Branches / Specializations / Courses / Programmes of B. Arch. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centers / Institutes located in University campus.
- (vi) The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendations of concerned Board of Studies of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations of Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.

ORDINANCE No. 23**THE AWARD OF FIVE YEAR INTEGRATED LAW COURSE**

This Ordinance framed as per Rules / Regulations / Guidelines laid down by Bar Council of India shall be applicable to candidates admitted for five years Law Course BA LLB. (Hons.) /BA LLB/B.Sc. LLB (Hons.)/ B.Sc. LLB/ B. Com. LLB (Hons.)/B.Com. LLB/BBA LLB

23.1 Title of the Degree : BA LLB. (Hons.) /BA LLB/B.Sc. LLB (Hons.)/ B.Sc. LLB/ B. Com. LLB (Hons.)/B.Com. LLB/BBA LLB

23.2 Name of Faculty : Faculty of Law

23.3 Duration of the Course : Five years

The Integrated Degree of Bachelor of Law shall be a full time regular program comprising of a course of study spread over a period of five academic years.

23.4 Eligibility for Admission:

Candidate seeking admission to the Integrated Degree must have passed an examination in 10+2 course of examination in any discipline of M.P. Board of Secondary Education or any equivalent Examination from recognized Board. NRI can be admitted directly on the basis of overall academic records & preference will be given to SAARC and developing countries with securing minimum 30% marks in aggregate for BA LLB/ B.Sc. LLB/ B.Com. LLB/BBA LLB and securing minimum 60% marks in aggregate for BA LLB (Hons.) / B.Sc. (Hons.)/ B.Com. LLB (Hons.)

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

23.5 Eligibility for Admission to NRI / Other Privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

23.6 Admission Procedure

The eligible candidates as specified in clause 23.4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Interview or through Counseling or the Universities may also use the score card of various competitive Entrance Test / Examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or based on eligibility exam or any other mode as decided by the AICTE / UGC / BCI/ other relevant Regulatory Bodies from time to time or on the basis of qualifying examination.

23.7 Branch Distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.

23.8 Intake

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

23.9 Academic cycle / year

There will be one/ two academic cycles for these courses every year like Summer & Winter as decided by the University as per Regulatory Body.

23.10 Course Structure

The Course structure of BA LLB (Hons.)/ BA LLB shall be as per the recommendation of the concerned Board of studies of the Faculty of the University / BCI duly approved by the Academic Council.

23.11 Medium of Instructions and Examination:

The medium of instructions and examination shall be English or Hindi.

23.12 Examination

23.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

23.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

23.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

23.13 Eligibility for Award of the Integrated Degree of Bachelor of Law

A student shall be declared to be eligible for award of the integrated degree if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

23.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

23.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of Integrated Degree of Law ordinarily within a maximum period within ten years.

23.16 General Instructions:

The admission to all kinds & mode of Integrated Degree of Law Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE / BCI/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.

- (i) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (ii) For matters not covered in this specific Ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iii) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- (iv) The programmes listed under Ordinance 02 will be introduced with the recommendation of board of Studies are offered by the Faculty of Law, Faculty Board of Studies, Academic council and Board of Management of the University.
- (v) In future, more Branches / Specializations / Courses / Programmes of integrated LLB can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the Industry / Society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.
- (vi) The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.

ORDINANCE No. 24**THE AWARD OF BACHELOR OF LAW (LLB) 3 YEAR DEGREE COURSE**

The Ordinance framed as per Rules / Guidelines/ Norms laid down by Bar Council of India, shall be applicable to candidates for Bachelor of Law (L.L.B) degree.

- 24.1 Title of the Degree : LLB**
24.2 Name of Faculty : Faculty of Law
24.3 Duration of the Course : Three years
24.4 Eligibility for Admission:

A candidate who has scored minimum 30% in Bachelor Degree is eligible for admission in Degree of Bachelor of Law. The admission will be on merit basis and other qualification as decided by the Board of Management of University. For SC / ST / Other category candidates the minimum percentage for admission will be 25%.

A candidate who after having passed the final examination for the Bachelor's degree in Arts, Science, Commerce, Agriculture, Engineering, Medicine or Veterinary & Animal Husbandry of the University or degree of any other University recognized by the University as equivalent there of shall be eligible of admission to the programme.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Eligibility for Admission to NRI / Other Privileged Candidates: Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

24.5 Admission Procedure

The eligible candidates as specified in clause 24.5 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Interview or through Counseling or the University may also use the score card of various competitive Entrance Test / Examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or based on eligibility exam or any other mode as decided by the AICTE / UGC / BCI other relevant Regulatory Bodies from time to time or on the basis of qualifying examination.

To determine the merit for admission of such candidates who have secured equal marks in the qualifying examination, the percentage of marks secured by the candidate at the intermediate or equivalent examination will be the determining factor of merit for admission. If the marks obtained at the intermediate or equivalent examination by two or more candidates are the same, in that case the candidates senior in age will get preference in the merit list.

24.6 Branch Distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.

24.7 Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

24.8 Academic cycle / year

There will be one / two academics cycle for these courses every year like Summer & Winter as decided by the University as per Regulatory Body.

24.9 Course Structure

The Course structure of LLB shall be as per the recommendation of the concerned Board of studies of the Faculty of the University / UGC/ BCI duly approved by the Academic Council.

24.10 Medium of Instructions of Examination:

The medium of instructions and examination shall be English or Hindi.

24.11 Examination

24.11.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

24.11.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

24.11.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

24.12 Eligibility for Degree: Eligibility for Award of the Degree

A student shall be declared to be eligible for award of the LL.B degree if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendations of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

24.13 Attendance Requirement:

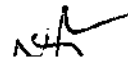
A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

24.14 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of LL.B Degree ordinarily within a maximum period of Five years.

24.15 General Instructions:

- i. The admission to all kinds & mode of L.L.B. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/BCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / BCI / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. The programmes listed under Ordinance.02 will be introduced with the recommendation of board of Studies are offered by the of Law, Faculty Board of Studies, Academic council and Board of Management of the University.
- vi. In future, more Branches / Specializations / Courses / Programmes of Integrated Degree of Law can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the conceded Board of Studies, from time to time, by the University, in its various Faculty / School / centers / institutes located in University campus.
- vii. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries for the purpose of research/ teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.



ORDINANCE No. 25**THE AWARD OF BACHELOR OF SCIENCE B.Sc. (NURSING)**

Admission to the B.Sc. (NURSING) course shall be made in accordance to the norms of Indian Nursing Council

25.1 Title of the Degree : Bachelor of Science (Nursing)

25.2 Name of Faculty : Faculty of Nursing

25.3 Duration of the Course : 4 years

The duration of B.Sc. (Nursing) course shall be four years excluding internship of six months. The duration of each academic year of B.Sc. (Nursing) I, II, III, IV year shall be not less than 10 month.

25.4 Eligibility for Admission:

The minimum educational requirement shall be the passing of Higher Secondary Faculty Certificate Examination (10+2)

Or

Senior Faculty Certificate Examination (10+2), Pre degree Examination (10+2)

Or

An equivalent with 12th form a recognized Board or University with Science (Physics, Chemistry, Biology) and English (PCBE). The candidate who fulfills the aforesaid academic qualification for admission.

And

The minimum age shall be 17 years completed on or before Dec 17st of the year of admission. The admission in B.Sc. (N) 1st year shall be based on the merit in the common entrance test or qualifying examination. Candidate should be medically fit.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

25.5 Eligibility for Admission to NRI / other privileged Candidates:-

Non-resident Indian and Other Privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

25.6 Branch Distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.

25.7 Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

25.8 Academic cycle / year

There will be one academic cycle for these courses every year.

25.9 Course Structure

The Bachelor degree in Nursing of four years course shall be designated as Basic Bachelor of Science in nursing in Short Basic B.Sc. (Nursing).

25.10 Medium of Instructions and Examination:

The medium of instructions and examination shall be English.

25.11 Examination

25.11.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

25.11.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

25.11.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

25.12 Eligibility for Award of the Degree B.Sc. (Nursing)

A student shall be declared to be eligible for award of the degree if he has:

- a) Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

25.13 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

25.14 Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 8 years from the date of admission.

25.15 General Instructions:

- (i) The admission to all kinds & mode of B. Sc. (Nursing) Course shall be governed accordance and provisions with the Rules / Directives of UGC/ INC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / INC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

- (iii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) At present in the Faculty of Medical and Paramedical Sciences, Degree of B. Sc. (Nursing) shall include the Branches / Discipline as indicated in the ordinance no.02 under Faculty of Engineering and Technology courses / programme as well as proposed in future. However, all the B. Tech. programmes with various Branches / specializations at present & in future shall run under this Ordinance.
- (v) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- (vi) The programmes listed under Ordinance.02 will be introduced with the recommendation of board of Studies are offered by the Faculty of Engineering and Technology, Faculty Board of Studies. Academic council and Board of Management of the University.
- (vii) In future, more branches / specializations / courses / programmes of B.Sc. (Nursing) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / centers / institutes located in University campus.
- (viii) The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.

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ORDINANCE No. 26**THE AWARD OF GENERAL NURSING & MIDWIFERY (GNM) DIPLOMA**

Admission to the ANM course shall be made in accordance to the Norms of Indian Nursing Council.

- 26.1 Title of the Degree** : **Diploma in General Nursing & Midwifery**
26.2 Name of Faculty : **Faculty of Nursing**
26.3 Duration of the Course : **3 years**

The duration of the course shall be three years.

26.4 Eligibility for Admission:

10+2 classes passed preferably Science (PCB) & English with aggregate of 25% marks
 10+2 in Arts (Mathematics, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology, Philosophy) and English Elective or Health care Science- Vocational stream ONLY, passing out from recognized Board under AISSCE / CBSE / ICSE / SSCE / HSCSE or other equivalent Board.

Or

10+2 vocational ANM under CBSE Board of other equivalent Board from the Faculty and recognized by Indian Nursing Council.

Or

Registered as ANM with State Nursing Registration Council.

And

The minimum age shall be 17 years completed on or before Dec 17st of the year of admission. The admission in ANM 1st year shall be based on the merit in the common entrance test or qualifying examination. Candidate should be medically fit

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

26.5 Eligibility for Admission to NRI / Other Privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government.

26.6 Branch Distribution

Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.

26.7 Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

26.8 Academic Cycle / Year

There will be one academic cycles for the course every year like.

26.9 Course Structure

The Diploma in GNM of 3 years course shall be designated as Basic GNM.

26.10 Medium of Instructions and Examination:

The medium of instructions and examination shall be English or Hindi.

26.11 Examination:

The examinations shall be held as per Scheme of Examinations as approved by the State Registration Nursing Council.

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26.12 Eligibility for Award of the Diploma:

A student shall be declared to be eligible for award of the ANM if he has:

- a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

26.13 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

26.14 Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 8 years from the date of admission.

26.15 General Instructions:

- The admission to all kinds & mode of GNM courses shall be governed in accordance and provisions of the Rules/Directives of UGC/ INC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / INC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
 - (iii) For matters not covered in this specific ordinance, General Rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
 - (iv) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
 - (v) The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.

ORDINANCE No. 27**THE AWARD OF BACHELOR OF PHYSICAL EDUCATION (B.P.Ed.)**

The ordinance framed as per Rules/ Regulations/ Guidelines laid down by NCTE shall be applicable for award of Bachelor of Physical Education (B.P.Ed.)

- 27.1 Title of the Degree** : Bachelor of Physical Education (B.P.Ed)
- 27.2 Name of Faculty** : Faculty of Education
- 27.3 Duration of the Course** : Two years
- 27.4 Eligibility for Admissions:**
 Bachelor's degree in any discipline with minimum 50% marks and having at least participation in the Inter-College / Inter-Zonal / District / Faculty competition in sports and games as recognized by the AIU / IOA / SGFI / Govt. of India/ A State Govt.
 Or
 Bachelor's degree in any discipline with 30% marks and studied Physical Education as compulsory / elective subject.
 Or
 Graduation with 30% marks and at least three years of teaching experience.
 The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.
- 27.5 Eligibility for Admission to NRI / Other Privileged Candidates:-**
 Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government.
- 27.6 Branch Distribution**
 Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.
- 27.7 Intake**
 The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.
- 27.8 Academic cycle / year**
 There will be one/ two academic cycles for the course every year like Summer & Winter as decided by the University as per Regulatory Body
- 27.9 Medium of Instructions an Examination:**
 The medium of instructions and examination shall be English or Hindi.
- 27.10 Examination:**
27.10.1Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent annual pattern and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.
27.10.2The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.
27.10.3The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.
- 27.11 Eligibility for Degree: Eligibility for Award of the Degree**
 A student shall be declared to be eligible for award of the B.P.Ed. if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as follows:-
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

27.12 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

27.13 Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 8 years from the date of admission.

27.14 General Instructions:

- (i) The admission to all kinds & mode of B.P.Ed. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/BCI/ NCTE /Relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / BCI /NCTE/ relevant Regulatory Body or any other competent Authority of th. Govt. of India / State Government as amended from time to time.
- (iii) For matters not covered in this specific Ordinance, General Rules and Regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) The above courses shall run on all possible modes of imparting education including the one governed through this Ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- (v) The programmes listed under Ordinance 02 will be introduced with the recommendation of board of Studies are offered by the Faculty of Engineering and Technology, Faculty Board of Studies, Academic council and Board of Management of the University.
- (vi) The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of Research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.

ORDINANCE No.28
THE AWARD OF AYURVEDACHARYA (BACHELOR OF AYURVEDIC MEDICINE AND SURGERY)

The programme shall be governed by the norms, rules and guideline of the concerned regulatory Central council of Indian Medicine, New Delhi and the policies of Government of Madhya Pradesh.

28.1 Title of the Degree : Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery – B. A. M. S.)

28.2 Name of Faculty : Faculty of AYUSH

28.3 Duration of the Course : 4 years and 6 months & 1 year internship

The duration of the programme of instructions for the Degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery) shall be four Year and six Months, and one year of internship.

The duration of the course shall be five years and six months comprising:

- | | | |
|-----|---------------------|-------------------|
| (a) | First Professional | – Twelve months |
| (b) | Second Professional | – Twelve months |
| (c) | Third Professional | – Twelve months |
| (d) | Final Professional | – Eighteen months |
| (e) | Compulsory | – Rotatory |
| (f) | Internship | – Twelve months |

28.4 Eligibility for Admission:

The eligibility to seek admission in Bachelor of Ayurveda education are as under:

- (a) 12th standard with science or any other equivalent examination recognized by concerned State Governments and Education Boards with at least fifty per cent. aggregate marks in the subjects of Physics, Chemistry and Biology.
- (b) For reserved category or special category like physically handicapped students in 10+2, they shall be given relaxation in marks for admission in Bachelor of Ayurvedic Medicine and Surgery as per rules for time being in force.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable

28.5 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

For foreign students any other equivalent qualification to be approved by the concerned authority may be allowed.

28.6 Admission Procedure:

Admission shall be made through merit / entrance test conducted by Govt. authorized agency in the State/University. Fees shall have to be remitted by the student in the beginning of every academic year on duly notified date. Candidates failing to deposit the fee in time shall be liable for penalty, as prescribed by the University. The fee structure laid down in the Admission Bulletin of the specific year will remain applicable all

through the course duration of the candidates who have taken admission in the concerned academic year.

28.7 Intake

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

28.8 Academic cycle / year

Academic year for the course of BAMS is of four professional year out of which first three professional years is of twelve months and the fourth professional year is of eighteen months.

28.9 Medium of Instructions and Examination:

The medium of instructions and examination shall be English, Hindi, or Sanskrit.

28.10 Examination:

- (1) (a) The first professional session shall ordinarily start in July and the first professional examination shall be at the end of one academic year of first professional session;
- (b) The first professional examination shall be held in the following subjects, namely:-
 - 1 Padarth Vigyan evam Ayurved Itihas
 - 2 Sanskrit;
 - 3 Kriya Sharir (Physiology);
 - 4 Rachana Sharir (Anatomy); and
 - 5 Maulik Siddhant evam Ashtanga Hridaya (Sutra Sthan);
- (c) The failed student of first Professional shall be allowed to appear in second professional examination. but the student shall not be allowed to appear in third professional examination unless the student passes all the subjects of first professional examination and maximum four chances shall be given to pass first professional examination within a period of maximum three years.
- (2) (a) The second professional session shall start every year in the month of July following completion of first professional examination and the second professional examination shall be ordinarily held and completed by the end of month of May or June every year after completion of one year of second professional session;
- (b) The second professional examination shall be held in the following subjects, namely:-
 - (i) Dravyaguna Vigyan (Pharmacology and Materia Medica);
 - (ii) Rasashastra evam Bhaishajya Kalpana (Pharmaceutical Science);
 - (iii) Roga Nidan evam Vikriti Vigyan (Diagnostic Procedure and Pathology); and
 - (iv) Charak Samhita-Purvardh (an ancient Ayurvedic text, Part -I);
- (c) The failed student of second professional who have passed all the subjects of first professional examination shall be allowed to appear in third professional examination, but the student shall not be allowed to appear in final professional examination unless the student passes all the subjects of

second professional examination and maximum four chances shall be given to pass second professional examination within a period of maximum three years.

- (3) (a) The third professional session shall start every year in the month of July following completion of second professional examination and the third professional examination shall be ordinarily held and completed by the end of the month of May or June every year after completion of one year of third professional session;
- (b) The third professional examination shall be held in the following subjects, namely:-
- (4) (a) The third professional session shall start every year in the month of July following completion of second professional examination and the third professional examination shall be ordinarily held and completed by the end of the month of May or June every year after completion of one year of third professional session;
- (b) The third professional examination shall be held in the following subjects, namely:-
- (i) Agad Tantra Vyavahar Ayurveda evam Vidhi Vaidyaka (Toxicology and Medical Jurisprudence);
 - (ii) Charak Samhita-Uttarardh (an ancient Ayurvedic text, Part -II);
 - (iii) Swasthavritta and Yoga (Preventive and Social Medicine and Yoga);
 - (iv) Prasuti evam Stiroga (Obstetrics & Gynaecology); and
 - (v) Bal Roga (Paediatrics);
- (c) The failed student of third professional who have passed all the subjects of first and second professional examinations shall be allowed to appear in final professional examination and maximum four chances shall be given to pass third professional examination within a period of maximum three years.
- (5) (a) The final professional session shall be of one year and six months duration and shall start every year in the month of July following completion of third professional examination and the final professional examination shall be ordinarily held and completed by the end of month of October or November every year after completion of one year and six months of final professional session;
- (b) The final professional examination shall comprise of the following subjects, namely:-
- (i) Shalya Tantra (General Surgery);
 - (ii) Shalakyata Tantra (Diseases of Head and Neck including Ophthalmology, Ear, Nose, Throat and Dentistry);
 - (iii) Kayachikitsa (Internal Medicine including Manas Roga, Rasayan and Vajikarana);

Panchakarma; and

(vi) Research Methodology and Medical-statistics;

- (c) Research Methodology shall remain in the department of Sambita Siddhant but for the purpose of teaching, Bio-statistician shall be required as part time to teach Research Methodology;
- (d) The student failed in any of the four professional examinations in four chances shall not be allowed to continue his or her studies:

NOTE:

Provided that, in case of serious personal illness of a student and in any unavoidable circumstances, the Vice-Chancellor of the concerned University may provide one more chance in any one of four professional examinations.

To become eligible for joining the compulsory internship programme, all four professional examinations shall be passed within a period of maximum nine years including all chances as mentioned above.

28.11 Internship:

(1) The duration of Compulsory Rotatory Internship shall be one year and the student shall be eligible to join the compulsory internship programme after passing all the subjects from first to the final professional examination and the internship programme shall be start after the declaration of the result of final professional examination.

(2) The Internship Programme and time distribution shall be as follows:-

(a) The interns shall receive an orientation regarding programme details of internship programme along with the rules and regulations, in an orientation workshop, which shall be organised during the first three days of the beginning of internship programme and a work book shall be given to each intern, in which the intern shall enter date-wise details of activities undertaken by him or her during his or her training;

(b) The daily working hours of intern shall be not less than eight hours:

(c) Normally one-year internship programme shall be divided into clinical training of six months in the Ayurvedic hospital attached to the college and six months in Primary Health Centre or Community Health Centre or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of modern medicine:

Provided that where there is no provision or permission of the State Government for allowing the graduate of Ayurveda in the hospital or dispensary of Modern Medicine, the one-year Internship shall be completed in the hospital of Ayurvedic college.

3. The clinical training of six or twelve months, as case may be, in the Ayurvedic hospital attached to the college or in non-teaching hospitals approved by Central Council of Indian Medicine shall be conducted as follows:-

S. No.	Department	Distribution of six months	Distributions of twelve months

1	Kayachikitsa	Two months	Four months
2	Shalya	One month	Two months
3	Shalakyā	One month	Two months
4	Prasuti evam Striroga	One month	Two months
5	Balroga- Kaumarabhritya	Fifteen days	One month
6	Panchakarma	Fifteen days	One month

4. Six months training of interns shall be carried out with an object to orient and acquaint the intern with the National health Programme and the intern shall undertake such training in one of the following institutes, namely:-

- (a) Primary Health Centre;
- (b) Community Health Centre or District Hospital;
- (c) Any recognised or approved hospital of modern medicine;
- (d) Any recognised or approved Ayurvedic hospital or Dispensary;

Provided that all the above institutes mentioned in clauses (a) to (d) shall have to be recognised by the concerned University and concerned Government designated authority for taking such a training.

5. **Detailed Guidelines for internship programme.-**

The guidelines for conducting the internship clinical training of six or twelve months in the Ayurvedic Hospital attached to the college and the intern shall undertake the following activities in the respective department as shown below:-

- (a) Kayachikitsa- The duration of internship in this department shall be two months or four months with following activities:-

- (i) All routine works such as case taking, investigations, diagnosis and management of common diseases by Ayurvedic Medicine;
- (ii) Routine clinical pathological work such as haemoglobin estimation, complete haemogram, urine analysis, microscopic examination of blood parasites, sputum examination, stool examination, Mutra evam Mala pariksha by Ayurvedic method, interpretation of laboratory data and clinical findings and arriving at a diagnosis;
- (iii) Training in routine ward procedures and supervision of patients in respect of their diet, habits and verification of medicine schedule;

- (b) Panchakarma- The duration of internship in this department shall be fifteen days or one month with following activities:-

- (i) Panchakarma procedures and techniques regarding purva karma, pradhan karma and pashchat Karma;
- (c) Shalya- The duration of internship in this department shall be one month or two months and intern shall be practically trained to acquaint with the following activities:-
- (i) Diagnosis and management of common surgical disorders according to Ayurvedic principles;
 - (ii) Management of certain surgical emergencies such as fractures and dislocations, acute abdomen;
 - (iii) Practical training of aseptic and antiseptics techniques, sterilization;
 - (iv) Intern shall be involved in pre-operative and post-operative managements;
 - (v) Practical use of anesthetic techniques and use of anesthetic drugs;
 - (vi) Radiological procedures, clinical interpretation of X-ray, Intra Venous Pyelogram, Barium meal, Sonography and Electro Cardio Gram;
 - (vii) Surgical procedures and routine ward techniques such as-
 - (a) Suturing of fresh injuries;
 - (b) Dressing of wounds, burns, ulcers and similar ailments;
 - (c) Incision of abscesses;
 - (d) Excision of cysts;
 - (e) Venesection; and
 - (f) Application of ksharasutra in ano rectal diseases;
- (d) Shalakyas- The duration of internship in this department shall be one month or two months and intern shall be practically trained to acquaint with the following activities:-
- (i) Diagnosis and management of common surgical disorders according to Ayurvedic principles;
 - (ii) Intern shall be involved in Pre-operative and Post-operative managements;
 - (iii) Surgical procedures in Ear, Nose, Throat, Dental problems, Ophthalmic problems;
 - (iv) Examinations of Eye, Ear, Nose, Throat and Refractive Error with the supportive instruments in Out-Patient Department; and
 - (v) Procedures like Anjana Karma, Nasya, Raktamokshan, Karnapurana, Shirodhara, Putrak, Kawal, Gandush at Out-Patient Department level;
- (e) Prasuti evam Striroga- The duration of internship in this department shall be one month or two months and intern shall be practically trained to acquaint with the following activities:-
- (i) Antenatal and post-natal problems and their remedies, antenatal and post-natal care;
 - (ii) Management of normal and abnormal labours; and

- (iii) Minor and major obstetric surgical procedures;
- (f) Balroga - The duration of internship in this department shall be fifteen days or one month and intern shall be practically trained to acquaint with the following activities:-
- (i) Antenatal and post-natal problems and their remedies, antenatal and post-natal care also by Ayurvedic principles and medicine;
 - (ii) Antenatal and post-natal emergencies;
 - (iii) Care of new born child along with immunization programme; and
 - (iv) Important pediatric problems and their Ayurvedic managements.
- (6) The Internship training in Primary Health Centre or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of modern medicine or Ayurvedic Hospital or Dispensary- During the six months internship training in Primary Health Centre or Rural Hospital or Community Health Centre or District Hospital or any recognised or approved hospital of Modern Medicine or Ayurvedic Hospital or Dispensary, the interns shall –
- (i) Get acquainted with routine of the Primary Health Centre and maintenance of their records;
 - (ii) Get aquatinted with the diseases more prevalent in rural and remote areas and their management;
 - (iii) Involve in teaching of health care methods to rural population and also various immunization programmes;
 - (iv) Get acquainted with the routine working of the medical or non-medical staff of Primary Health Centre and be always in contact with the staff in this period;
 - (v) Get familiaried with the work of maintaining the relevant register like daily patient register, family planning register, surgical register and take active participation in different Government health schemes or programmes;
 - (vi) Participate actively in different National Health Programmes implemented by the State Government; and
 - (vii) Participate actively in casualty section of the hospital in identification of casualty and trauma cases and their first aid treatment and also procedure for referring such cases to the identified hospitals.

28.12 Assessment

After completing the assignment in various Sections, the interns have to obtain a completion certificate from the head of the Section in respect of their devoted work in the Section concerned and finally submitted to Principal or Head of the institute so that completion of successful internship can be granted.

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NOTE: However any changes if notified through Regulation by the Central Council of Indian Medicine New Delhi, the provision of the above clause shall be modified to the extent.

28.13 Eligibility for Award of the Degree of BAMS

A student shall be declared to be eligible for award of the Degree if he has:

- a) The candidate shall be awarded Ayurvedacharya (Bachelor of Ayurvedic Medicine and Surgery- B.A.M.S.) degree after passing all the examinations and completion of the prescribed course of study extending over the prescribed period and the compulsory rotatory internship extending over twelve months.
- b) Registered and successfully completed all the Core Courses, Optional Courses, Practical/ Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the course of his study within the stipulated time, where ever applicable:
- d) Earned the specified credits in all the categories of subjects as applicable;
- e) Secured a minimum 50% marks in every subject theory and practical separately. However the award of the Division/ Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

28.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that. In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

28.15 Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 9 years from the date of admission.

28.16 General Instructions:

- (i) The admission to all kinds & mode of BAMS Course shall be governed in accordance and provisions of the Rules / Directives of UGC/CCIM/ AYUSH/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / CCIM/ AYUSH / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

- (iii) For matters not covered in this specific ordinance, General Rules and regulations of SGU (SAM Global University) Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) At present in the Faculty of Medical and Paramedical, Degree of BAMS shall include the Branches / Discipline as indicated in the ordinance no.02 under Faculty of Medical and Paramedical courses / programme as well as proposed in future. However, the entire BAMS programme with various Branches / specializations at present & in future shall run under this Ordinance.
- (v) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on line, e-learning, face-to-face, through webinar etc.
- (vi) The programme listed under Ordinance 02 will be introduced with the recommendations of Board of Studies are offered by the Faculty of Medical and Paramedical, Faculty Board of Studies, Academic council and Board of Management of the University.
- (vii) In future, more Branches / Specializations / Courses / Programmes of B.A.M.S. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.
- (viii) The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.

ORDINANCE No. 29**Vocational Studies****29.1 Objectives**

1. To provide judicious mix of skills relating to a profession and appropriate content of General Education.
2. To ensure that the students have adequate knowledge and skills, so that they are work ready at each exit point of the programme.
3. To provide flexibility to the students by means of pre-defined entry and multiple exit points.
4. To integrate NSQF within the undergraduate level of higher education in order to enhance employability of the graduates and meet industry requirements. Such graduates apart from meeting the needs of local and national industry are also expected to be equipped to become part of the global workforce.
5. To provide vertical mobility to students coming out of 10+2 with vocational subjects.

29.2 Levels of Awards

The certification levels will lead to Diploma/Advanced Diploma/B. Voc. Degree in one or more vocational areas and will be offered under the aegis of the University. This is out-lined in Table 1.

Table 1: Awards

Award	Duration	Corresponding NSQF level
Diploma	1 Year	5
Advanced Diploma	2 Years	6
B.Voc. Degree	3 Years	7

29.3 Eligibility for admission in B.Voc.

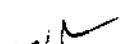
The eligibility condition for admission to B.Voc. Programme shall be 10+2 or equivalent, in any stream.

29.4 Curriculum:

19.4.1 The curriculum in each of the years of the programme would be a suitable mix of general education and skill development components.

19.4.2 Curriculum details should be worked before introduction of the courses as decided by the Board of Studies.

29.4. Skill Development Components:

- (i) The focus of skill development components shall be to equip students with appropriate knowledge, practice and attitude, so as to become work ready. The skill development components should be relevant to the industries as per their requirements.
 - (ii) The curriculum should necessarily embed within itself, National Occupational Standards (NOSs) of specific job roles within the industry sector(s). This would enable the students to meet the learning outcomes specified in the NOSs.
 - (iii) The overall design of the skill development component along with the job roles selected should be such that it leads to a comprehensive specialization in one or two domains.
 - (iv) In case NOS is not available for a specific area / job role, the university/college should get the curriculum for this developed in consultation with industry experts.
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- (v) The curriculum should also focus on work-readiness skills in each of the three years.
- (vi) Adequate attention needs to be given in curriculum design to practical work, on the job training, development of student portfolios and project work.


29.5 General Education Component:

- (i) The general education component should adhere to the normal university standards. It should emphasise and offer courses which provide holistic development. However, it should not exceed 25% of the total curriculum.
- (ii) Adequate emphasis should be given to language and communication skills.

29.6 Guidelines for credit calculations

29.6.1 This section contains credit framework guidelines. The university/ college should use these guidelines or adapt them.

29.6.2 The following formula should be used for conversion of time into credit hours.

- a) One Credit would mean equivalent of 15 periods of 60 minutes each, for theory, workshops/labs and tutorials;
 - b) For internship/field work, the credit weightage for equivalent hours shall be 50% of that for lectures/workshops;
- 

- c) For self-learning, based on e-content or otherwise, the credit weightage for equivalent hours of study should be 50% or less of that for lectures/workshop.

29.7 Examination and Assessment:

The assessment for the general education component will be done by the university as per the procedure of examination of any theory paper.

The assessment for the skill development components should necessarily focus on practical demonstrations of the skills acquired. The university may like to consult the respective Sector Skill Council for designing the examination and assessment pattern for the skill development components. The university may also consider using the designated assessors of Sector Skill Councils / Industry associations for the conduct of practical assessment.

The University will follow credit based assessment and evaluation system for the B.Voc. Programme

29.8 Student Fee:

Student fee shall be decided by the Board of Management. All other conditions will be followed as laid down by UGC.

General Instructions:

- (i) The admission to the above Courses shall be governed in accordance and provisions of the Rules / Directives of DOC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India/State Government as amended from time to time.
- (iii) For matters not covered in this specific ordinance, General rules and Regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of S GU shall be competent to take any decision which shall be final

ORDINANCE 30**THE AWARD OF POST GRADUATE DIPLOMA IN BUSINESS MANAGEMENT**

This ordinance shall be applicable to candidate admitted for Post Graduate Diploma in Business Management (PGDM) & shall be governed by rules and regulation given by University.

- 30.1 Title of the Degree** : Post Graduate Diploma in Business Management
- 30.2 Name of Faculty** : Faculty of Management & Commerce
- 30.3 Course Name** : Post Graduate Diploma in Business Management PGDM
- 30.4 Duration of the Course** : 2 years
- 30.5 Eligibility for Admission:**
Candidates who have passed the UG examination in any stream from a recognized state/private/deemed or central university with at least 50 % of marks (30% for reserved category candidates). In case they have scored less than 50 % at UG level than they go through a Entrance Test as decided by the university.
- 30.6 Eligibility for Admission to NRI / Other Privileged Candidates:**
Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government.
- 30.7 Admission Procedure**
The eligible candidates as specified in clause 30.5 and 30.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Interview or through Counseling or the University may also use the score card of various competitive Entrance Test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or based on eligibility exam or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or on the basis of qualifying examination.
- 30.8 Intake**
The Intake for the courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
- 30.9 Academic cycle / year**
There will be two academic cycles for the course every year like Summer & Winter as decided by the University.
- 30.10 Course Structure**
The Course structure of PGDM in International Business shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University / duly approved by the Academic Council.
- 30.11 Medium of Instruction and Examination:**
The medium of instruction and examination shall be English.
- 30.12 Examination**
30.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

30.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

30.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

30.13 Eligibility for Award of the Post Graduate Diploma In Business Management

A student shall be declared to be eligible for award of the Post Graduate Diploma In Business Management if:

- Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
- Earned the specified credits in all the categories of subjects as applicable;
- Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- No disciplinary action is pending against him.

30.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

30.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of Post Graduate Diploma In Business Management ordinarily within a maximum period of Four years from the session of first admission.

30.16 General Instruction:

- The admission to all kinds & mode of Post Graduate Diploma In Business Management shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE /relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- For matters not covered in this specific Ordinance, General Rules and Regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.

- iv) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v) In future, more Branches / Specializations / Courses / Programmes of Post Graduate Diploma In Business Management can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centers / Institutes located in University campus.
- vi) The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendations of concerned Board of Studies of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms
- vii)

ORDINANCE No. 31**THE AWARD OF POST GRADUATE DEGREE IN ENGINEERING AND TECHNOLOGY/ DESIGN**

31.1 Title of the Degree : Master of Technology (M. Tech.)/Master of Design (M.Design)

In following subjects and Specialization:

Agricultural Engineering, Food Technology Biotechnology, Bioinformatics, Biometrics and Cyber Security, Civil Engineering, Structural Engineering, Building and Construction Technology, Environmental Engineering, Transportation Engineering, Computer Aided Structural Analysis and Design, Construction Engineering, Construction Technology and Management, Highway Engineering, Computer Applications, Computer Science and Engineering, Computer Networks and Information Security, Networking, Software Engineering, Electrical Engineering, Electrical and Electronics Engineering, Power System Engineering, Control Systems, High Voltage and Power Systems Engineering, Power Electronics, Electronics Engineering, Electronics and Communication Engineering, Electronics and Instrumentation Engineering, Nano-Technology, Communication Engineering, Digital Communication, Digital Instrumentation, Microwave Engineering, VLSI and Embedded Systems Design, Information Technology, Cyber Security, Web Technology, Web Engineering, Cloud Computing, Automobile Engineering, Fire Technology and Safety, Industrial Engineering, Mechanical Engineering, Production Engineering, CAD / CAM / CAE. Design Engineering, Design of Mechanical Systems, Heat and Power, Industrial Design, Industrial Engineering and Management, Machine Design, Product Design, Production and Industrial Engineering, Thermal Engineering, Textile Engineering, Aeronautical Engineering, Marine Engineering, Energy Engineering, Chemical Engineering, Bio Medical Engineering, Mechatronics, Opto Electronics.


Fashion Design, Textile Design, Automobile Design, Product Design, Interior Design, Graphic Design, Animation Design, Jewellery Design

31.2 Name of Faculty : Faculty of Engineering & Technology

31.3 Duration of the Course : 2 Years (4 Semesters)

31.4 Eligibility for Admission : For M.Tech./M.Design

Candidate shall have passed B.E. / B. Tech./B.Design or equivalent examinations in appropriate branch with minimum of 50% Marks (30% for reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for reserved categories) in appropriate branch of Engineering and Technology.

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Applicants possessing the M.Sc. (Maths / Physics / Electronics / Computer Science / Information Technology)/ MCA [for M. Tech in Computer Science / Computer Technology / Information Technology] degree.

Or

A Technical Graduates in relevant branch with a minimum of 50% Marks (30% for reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for reserved categories) are eligible for admission without GATE Score.

Or

In addition to all above, a candidate who possesses Associate Membership of the following professional bodies will also be eligible for admission to M. Tech Programmed and have passed both Part (A) and Part (B) of membership examination with a minimum of 50% or equivalent grade such as from The Institution of Engineers (India), The Aeronautical Society of India, The Indian Institute of Metals, The Indian Institute of Chemical Engineering, The Institute of Electronics and Telecommunication Engineering and other professional Bodies in India or abroad, in accordance with the provisions made in the regulations approved by the Academic Council.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note:

- a. Applicants possessing valid GATE score shall be given preference over to those candidates who do not possess GATE score.
- b. Applicants who do not possess a GATE score will have to appear in the University entrance exam, if such an examination conducted by the University.
- c. Notwithstanding what has been stated in above (a) & (b), applications from candidates sponsored by organization recognized by the Academic Council, and application from foreign nationals received through proper channel, may be considered for admission to the M. Tech programme. Their admission shall, however, be governed by the regulation prescribed by the Academic Council of the University.
- d. The suitable match of eligible Degree and its specialization for admission into M. Tech. programme of various specialization / stream / branch shall be decided by the concerned Faculty / Department/ School of the University.
- e. Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can

also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

31.5 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

31.6 Admission Procedure:

The eligible candidates as specified in clause 31.4 and 31.5 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion

/ Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes/ Boards/ Universities/ Other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying exam.

31.7 Branch / Specialization Distribution:

Admission to the particular branch of study with its specialization shall be as decided by the University on the basis of Counseling / Personal interview.

31.8 Intake

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned Regulatory Body.

31.9 Academic cycle / year

There will be two academic cycles for these courses every year like Summer & Winter.

31.10 Course Structure:

The Course Structure of M. Tech shall be as per the recommendation of the concerned Board of studies of Faculty of the University duly approved by the academic council

31.11 Medium of Instructions and Examination:

The medium of instructions and examination shall be English/Hindi.

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31.12 Examination:

31.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

31.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

31.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

31.13 Eligibility for Award of the M. Tech. Degree/M.Design :

A student shall be declared to be eligible for award of the M. Tech./M.Design Degree if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial Training, whichever applicable), Paper presentation & Publications, Project Work, Dissertation/Thesis and other Assignments etc.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per the recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him.

31.14 Attendance Requirement:

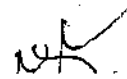
A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

31.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of M. Tech./M.Design Degree within a maximum period of four years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of Relevant Rules and Regulations.

31.16 General Instructions:

- i) The admission to all kind & modes of M. Tech./M.Design Course shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.



ORDINANCE No. 32

THE AWARD OF POST GRADUATE DEGREE IN COMPUTER APPLICATION & INFORMATION TECHNOLOGY

- 32.1 Title of the Degree : Master of Computer Application (MCA)
- 32.2 Name of Faculty : Faculty of Science
- 32.3 Duration of the Course : 3 years (6 Semesters)
- 32.4 Eligibility for Admission :

Every applicant for admission to the First Year of M.C.A shall possess following educational qualification:-

Candidate should have a Bachelor degree with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade of minimum 3 years duration from a recognized Indian University or foreign University or Institute recognized by the University as equivalent or any open University and Mathematics as one of the subjects at 10+2 level or at graduation;

Or

However, a candidate who does not have Mathematics background as per above, could also be considered for admission to the programme on the recommendations of the Personal Interview panel, if it is adjudged that the candidate would be able to cover his deficiency through a Mathematics audit course in the first semester:

Or

The candidate should possess professional Technical Degree in any field like Engineering, Technology, Information Technology, Computer science, Applied Science & Technology etc. with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade of any Indian University or foreign University or Institute or Associate Membership of professional bodies in above fields / areas, recognized by the University as equivalent;

And

Lateral Entry to MCA 2nd year will be given to the students passing BCA / BCA (Hons.) or B. Sc (IT / CS / Electronics) or an equivalent degree from any recognized University with at least 50% (30% for reserved categories) marks in aggregate or equivalent grade and PGDCA (after graduation) or DOEACC "A" level examination or any other examination considered equivalent there to by the University.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: However, candidate who is appearing or has appeared for final year / semester of any degree / qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

32.5 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

32.6 Admission Procedure:

The eligible candidates as specified in clause 32.4 & 32.5 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination .

32.7 Specialization Distribution:

Admission to a particular stream/ specialization of MCA Course/ Programme, if any, shall be as decided by the University on the basis of either merit or counseling or personal interviews.

32.8 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

32.9 Academic cycle / year:

There will be two academic cycle for these courses every year like Summer & Winter.

32.10 Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

32.11 Medium of Instructions and Examination:

The medium of instructions and examination shall be English/ Hindi.

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32.12 Examination

22.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

32.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

32.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

32.13 Eligibility for Degree: Eligibility for Award of the M.C.A. Degree

A student shall be declared to be eligible for award of the MCA Degree with various specializations if he has:

- a) Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lab classes / practical's, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc. whichever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him.

32.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.



32.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of M.C.A. Degree ordinarily within a maximum period of Six years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

32.16 General Instructions

- i. The admission to the M.C.A. Course shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matter Board of Management of SGU shall be competent to take any decision which shall be final.

ORDINANCE No. 33**THE AWARD OF TWO YEARS POST GRADUATE DEGREE IN AGRICULTURE SCIENCES**

- 33.1 Title of the Degree** : M.Sc. Ag. (Agronomy)
M.Sc. Ag. (Horticulture)
M.Sc. Ag. (Food Science & Technology)
M.Sc. Ag. (Seed Science & Technology)
M.Sc. Ag. (Agricultural Extension & Communication)
M.Sc. Ag. (Agricultural Economics)

33.2 Name of Faculty : **Faculty of Agriculture Sciences**

33.3 Duration of the Course : **2 years (4 Semesters)**

33.4 Eligibility for Admission :

Every applicant for admission to the First Year of M.Sc. (Agriculture) shall possess following educational qualification:

Candidate should be a graduate in Agriculture or its equivalent, with at least 50% marks (30% for reserved categories in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized/accredited by the UGC/ ICAR/ University as equivalent. However, the graduate degree should be with Four years study after passing 12th class examination of (10+2) scheme or equivalent (10+2+4) year system or any equivalent examination.

Or

The candidate should possess Professional Degree in Agriculture Science. With at least 50% marks (30% for reserved categories) in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized/ accredited by the UGC/ ICAR/ University as equivalent.

Or

However, candidate who is appearing or has appeared for final year / semester of qualifying examination during the current academic session can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with the required percentage of marks or equivalent grade.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

33.5 Eligibility for Admission to NRI:

Non-resident Indian candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

33.6 Admission Procedure:

The eligible candidates as specified in clause 33.4 & 33.5 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies mainly ICAR from time to time or based on qualifying examination.

33.7 Specialization Distribution:

Admission to a particular stream / specialization of M. Sc. (Agriculture) Course / Programme shall be as decided by the University on the basis of either merit or counseling or personal interview as per the ICAR norms.

33.8 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body specially ICAR/ after approval of Madhya Pradesh Private University Regulatory Commission.

33.9 Academic cycle / year:

There will be two academic cycles/ semesters for these courses every year like Summer & Winter.

33.10 Course Structure:

Course structure shall be as per the norms of ICAR and recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

33.11 Examination:

The medium of instructions and examination shall be English

33.11.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the guidelines of Fifth Deans' Committee of ICAR and the concerned Board of Studies with due approval of the Academic Council.

33.11.2 The examination pattern shall be as per the guidelines of Fifth Deans' Committee of ICAR with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

33.11.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended as per the guidelines of Fifth Deans' Committee of ICAR and the concerned Board of Studies from time to time.

33.12 Eligibility for Degree:

A student shall be declared to be eligible for award of the Degree with various specializations if he has:

- Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses, Lab classes / practices, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial, Visit, Industrial Training, Paper presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc. whichever applicable.
- Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- Earned the specified credits in all the categories of subjects as applicable.
- Secured a CGPA of 5.0 or minimum 50% in aggregate or equivalent Grade overall. However the award of the CGPA/%Marks/ Division/ Class shall be as per the guidelines of Fifth Deans' Committee of ICAR and concerned Board of Studies of the University as give in table below:

Degree	Percentage of marks obtained	Conversion into points
All	100	10 points
	90 to <100	9 to <10
	80 to <90	8 to <9
	47 to <80	7 to <8
	60 to <47	6 to <7
	50 to <60	5 to <6
	<50 (Fail)	<5
	Eg. 80.76	8.076
	28.60	4.210
	72.50 (but shortage in attendance)	Fail (1 point)

OGPA	DIVISION
5.000-5.999	Pass
6.000-6.999	II Division
7.000-7.999	I Division
8.000 and above	I Division with distinction

- No dues to the University, Hostels, Libraries, /NSS / NSO etc.
- No disciplinary action is pending against him.

33.13 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed up to 15% by the Vice-Chancellor as admissible within applicable regulations.

33.14 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of M.Sc. (Agriculture) Degree ordinarily within a maximum period of four years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant Rules and Regulations.

33.15 General Instructions:

- 1 The admission to the M.Sc.(Agriculture) Course shall be governed in accordance and provisions of the Rules / Directives of UGC / relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- 2 The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body mainly ICAR or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- 3 For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final but should not violate the norms of ICAR.



ORDINANCE No. 34**THE AWARD OF POST GRADUATE DEGREE IN PHARMACY**

- 34.1 Title of the Degree : **Master of Pharmacy (M. Pharm)**
- 34.2 Name of Faculty : **Faculty of Medical and Paramedical Science**
- 34.3 Course Name : **Master of Pharmacy (M. Pharm)**

Specialties/subjects in which Postgraduate degree in Pharmacy can be awarded by the University:

- i) Pharmaceutics
- ii) Industrial Pharmacy
- iii) Pharmaceutical Chemistry
- iv) Pharmaceutical Analysis
- v) Pharmaceutical Quality Assurance
- vi) Pharmaceutical Biotechnology
- vii) Regulatory Affairs
- viii) Pharmacy Practice
- ix) Pharmacology
- x) Pharmacognosy
- xi) Phytopharmacy & Phytomedicine
- xii) Any other Specialty as may be prescribed by the Pharmacy Council of India from time to time.

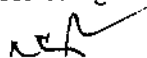
- 34.4 Duration of the Course : **2Years (4 Semesters)**
- 34.5 Eligibility for Admission : **For M. Pharm (1st year)**

Every applicant for admission to the First Year of M. Pharm. shall have passed B.Pharm. or any other degree course in Pharmacy recognized as equivalent by the University with minimum of 50% Marks (30% for the reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for reserved categories) in appropriate branch of Specialization if any.

Or

Professional Graduates in relevant Branch/Specialization in the field of Pharmacy with a minimum of 50% Marks (30% for the case of reserved categories) or CGPA of 5.0 on a scale of 10 CGPA (4.5 for the reserved categories) are eligible for admission with or without GPAT Score.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.



34.6 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

34.7 Admission Procedure:

The eligible candidates as specified in clause 34.5 & 34.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institute / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the PCI/ AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

34.8 Branch / Specialization Distribution:

Admission to the particular branch of study of M.Pharm with its specialization shall be as decided by the University on the basis of counseling / personal interview.

34.9 Intake

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

34.10 Academic cycle / year

There will be two academic cycle for these courses every year like Summer & Winter

34.11 Course Structure

The Course structure of M.Pharm Shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council

34.12 Medium of Instructions

The medium of instructions and examination shall be English

34.13 Examination:

34.13.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

34.13.2The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

34.13.3The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

34.14 Eligibility for Degree:

Eligibility for Award of the M.Pharm Degree

A student shall be declared to be eligible for award of the Degree if he has:

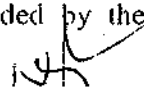
- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/Thesis and other Assignments etc.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable.
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him.

34.15 Attendance Requirement:

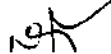
A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

34.16 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of M.Pharm Degree within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.



34.17 General Instructions:

- i) The admission to all kind & modes of M.Pharm course shall be governed in accordance and provisions with the Rules / Directives of UGC / AICTE / PCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / PCI relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii) For matters not covered in this Specific Ordinance, General Rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matter Board of Management of SGU shall be competent to take any decision which shall be final. 

ORDINANCE No. 35
THE AWARD OF TWO YEARS POST GRADUATE DEGREE IN BASIC
SCIENCE

35.1 Title of the Degree : Master of Science (M.Sc.)

Subjects : Chemistry, Physics, Mathematics, Biotechnology; Bioinformatics; Statistics, Forestry; Environmental; IT, CS, Microbiology, Criminology, Animation & Multimedia, Graphic Design, Geology, Home Science.

35.2 Name of Faculty : Faculty of Science

35.3 Duration of the Course : Two years

35.4 Eligibility for Admission:

Candidate should be a Science Graduate with at least 30% marks (25% for reserved categories) in aggregate or equivalent grade. from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent to (10+2+3) year system or any equivalent examination.

The candidate should be graduate in relevant field.

Or

However, candidate who is appearing or has appeared for final year / semester of any degree / qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

35.5 Eligibility for Admission to NRI / Other Privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government

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35.6 Admission Procedure:

The eligible candidates as specified in clause 35.4 & 35.5 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or based on qualifying exam.

35.7 Specialization Distribution:

Admission to a particular stream / specialization of M.Sc. Course / Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.

35.8 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

35.9 Academic cycle / year:

There will be two academic cycle for these courses every year.

35.10 Medium of Instructions and Examination:

The medium of instructions and examination shall be English/Hindi

35.11 Examination:

35.11.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

35.11.2 The examination pattern shall be Choice Based Credit System (CBCS) with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

35.11.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

35.12 Eligibility for Award of the M.Sc. Degree:

A student shall be declared to be eligible for award of the Degree with various specializations if he has:

- a) Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses, Lab classes / Practical's, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc. whichever applicable.
- b) Successfully acquired the minimum required marks as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified marks in all the categories of subjects as applicable;
- d) Secured minimum 30% marks in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS / NSO etc. and
- f) No disciplinary action is pending against him.

35.13 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

35.14 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of M.Sc. Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

35.15 General Instructions:

- i) The admission to the M.Sc. Course shall be governed in accordance and provisions of the Rules / Directives of relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.

ORDINANCE No. 36
THE AWARD OF POST GRADUATE DEGREE IN MANAGEMENT

36.1 Title of the Degree

- i) **Master of Business Administration (MBA)**
- ii) **Master in Agri Business Management**
- iii) **Master in Rural Management**

36.2 Name of Faculty : **Faculty of Management & Commerce**

36.3 Name of the Course : **Post Graduate Degree**

36.4 Duration of the Course : **2 Years (4 Semester)**

The various specializations in the MBA programmes in the Faculty of Management & Commerce Studies shall include Marketing, Finance, Human Resources, Information Technology, Banking & Insurance, Agri-Business, Manufacturing & Production, Industrial Management, Advertising and public relation, Energy Management, Communication & Media Management, Entrepreneurship, Materials Management, Logistic & Supply Chain Management, International Business, Retail Management, Rural Management, Tourism Management, Hospital Administration, NGO Management, Pharmaceutical Management, Telecom Management, Operation Research, Event Management, Infrastructure Management, Hospitality, E-Commerce, Health Care etc.

36.5 Eligibility for Admission:

Candidate should be a graduate in any discipline with at least 50% marks (30% for reserved categories) marks in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent or any open University. However, the graduate degree should be with three years study after passing (10+2) class examination of (10+2) scheme or equivalent to (10+2+3) years system or any equivalent examination.

Or

The candidate should possess Professional / Technical Degree in any field like Engineering, Technology, Information Technology, Medical Science, Veterinary Science, Agriculture Science, Pharmacy, Law etc. with at least 50% marks (30% for reserved categories) in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.

Or

Associate membership of any Professional Bodies which is recognized by the University as equivalent to any UG or PG Degree with at least 50% marks (30% for reserved categories) in aggregate or equivalent grade.

Vice-Chancellor

Note: However, candidate who is appearing or has appeared for final year / semester of any degree / qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

36.6 Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

36.7 Admission Procedure

The eligible candidates as specified in clause 36.5 & 36.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion Personal Interview or through Counseling or the University may also use the score card of various competitive Entrance Test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying exam .

36.8 Specialization Distribution:

Admission to a particular stream / specialization of MBA Course / Programme shall be as decided by the University on the basis of either merit or counseling or personal interview

36.9 Intake:

The Intake for each of these courses shall be decided by the Governing body of the University from time to time, taking care of the norms of the concerned regulatory body.

36.10 Academic cycle:

There will be two academic cycle for these courses every year like Summer & Winter.

36.11 Course Structure:

The Course structure M.B.A shall be as per the recommendations of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

36.12 Medium of Instructions and Examination:

The medium of instructions and examination shall be English / Hindi

36.13 Examination:

36.13.1Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to

subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

36.13.2The examination pattern shall be CBCS (Choice Based Credit System) with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

36.13.3The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

36.14 Eligibility for Degree Eligibility for Award of the M.B.A.:

A student shall be declared to be eligible for award of the Degree with various specializations if he has:

- a) Registered and successfully completed all subjects of Core Courses Optional and Specialized Course, Lab classes / practices, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Paper Presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc. whichever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Earned the specified credits in all the subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 50% in aggregate or equivalent Grade overall. However the award of the Division / Class shall be as per recommendations of concerned Board of Studies of the University.
- e) No dues to the University. Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him.

36.15 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed up to 60% by the Vice Chancellor as admissible within applicable regulations.

36.16 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of MBA Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant Rules and Regulations.

36.17 General Instructions:

- i. The admission to all kinds & modes of MBA Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc; shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific Ordinance, General Rules and Regulations of SGU Raipur, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv. The list of various specializations of "MBA" courses shall include the current courses / programmes as well as proposed in future. However, all MBA and Executive MBA programme with various specializations at present & in future shall run and governed through this Ordinance. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- v. These programmes are offered by the Faculty of Management & Commerce recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- vi. In future, more Specializations / Courses / Programmes of Post Graduate Degree in Management can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.
- vi. The University shall also offer more numbers of MBA programmes with various specialization titles which shall run under this ordinance on the recommendations of concerned Board of Studies, of University alone and /or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE No. 37

THE AWARD OF TWO YEARS POST GRADUATE DEGREE IN ARTS, SOCIAL SCIENCE & HUMANITIES

- 37.1 Title of the Degree : Master of Arts (M.A)
- 37.2 Name of Faculty : Faculty of Arts, Social Science & Humanities
- 37.3 Course Name : Post Graduate Degree in Arts, Social Science & Humanities

Courses shall be follows:

- a) Applied Arts
- b) Visual Arts
- c) Fashion Designing
- d) Fine Arts
- e) Music
- f) Women Studies
- g) Public Administration
- h) Sociology
- i) Political Science
- j) History
- k) Geography
- l) Economics
- m) Philosophy
- n) Languages
- o) Social Works
- p) Psychology
- q) Hindi
- r) English
- s) Sanskrit
- t) Yoga
- u) Education
- v) Physical Education

- 37.4 Duration of the Course : 2 years

37.5 Eligibility for Admission:

Every applicant for admission to the First Year shall possess following educational qualification:

Candidate should be a graduate in any discipline e.g. BA, B.Com., B.Sc. with at least 30% marks (25% for reserved categories) in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as

equivalent or any open University. However, the graduate degree should be with three years study after passing 12th class examination of (10+2) scheme or equivalent the (10+2+3) years system or any equivalent examination.

Or

The candidate should possess professional Degree in field of Arts, Social Science & Humanities, Commerce, Finance, Management, Economics, and Engineering, Law etc. with at least 30% marks (25% for reserved categories) in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent.

Or

Associate membership of any professional bodies which is recognized by the University as equivalent to UG in relevant streams with at least 30% marks (25% for reserved categories) in aggregate or equivalent grade.

Or

However, candidate who is appearing or has appeared for final year / semester of any degree / qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

37.6 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

37.7 Admission Procedure:

The eligible candidates as specified in clause 37.5 & 37.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test : Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

37.8 Specialization Distribution:

Admission to a particular stream / specialization of MA, M.S.W. or other PG Course / Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.

37.9 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

37.10 Academic cycle / year:

There will be two academic cycle for these courses every.

37.11 Course Structure:

Course structure shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

37.12 Medium of Instructions and Examination:

The medium of instructions and examination shall be English/Hindi.

37.13 Examination:

37.13.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

37.13.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

37.13.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

37.14 Eligibility for Degree:

Eligibility for Award of the M.A Other PG Degree:

A student shall be declared to be eligible for award of the Degree with various specializations if he has:

- a) Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes / Practical's. Including Seminars, Workshops, . Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation / Thesis and other Assignments etc. whichever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 4.5 or 30% in aggregate or equivalent Grade overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him.

37.15 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

37.16 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of M.A Other PG Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

37.17 General Instructions:

- i) The admission to the M.A Other PG Degree Course shall be governed in accordance and provisions of the Rules / Directives of relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv) The various specializations in the M.A Other PG Degree programmes in the Faculty of Arts, Social Science & Humanities shall include the traditional as well as innovative areas of various spheres of knowledge.
- v) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- vi) These programmes are offered by the Faculty of Arts, Social Science & Humanities recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- vii) In future, more number of Post Graduate Degree Programmes / Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.

ORDINANCE No. 38
THE AWARD OF TWO YEARS POST GRADUATE DEGREE IN COMMERCE & FINANCE

- 38.1 **Title of the Degree** : Master of Commerce (M.Com)
38.2 **Name of Faculty** : Faculty of Management & Commerce
38.3 **Duration of the Course** : 2 Years (4 Semesters)
38.4 **Eligibility for Admission:**

Every applicant for admission to the First Year of M. Com. shall possess following educational qualification:

Candidate should be B.Com. (Hons.) / B.Com. / BBA or B.Sc.(who studied either Mathematics / Statistics or Computer as their one subject), or BA (who studied either Economics / Mathematics or Statistics as their one subject) with at least 30% marks (25% for reserved categories) in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent, or any open University.

Or

The candidate should possess professional Degree in field of Commerce, Finance, Management, Economics, Engineering etc. e.g.; BBA (Hons.) / BBA / BCA with at least 30% marks (25% for reserved categories) in aggregate or equivalent grade from any Indian University or foreign University or Institute recognized by the University as equivalent

Or

Associate membership of professional bodies in the field of Management, Commerce & Finance, which is recognized by the University as equivalent to UG in relevant streams with at least 30% marks (25% for reserved categories) in aggregate or equivalent grade.

However, candidate who is appearing or has appeared for final year / semester of qualifying examination for during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.



38.5 Eligibility for Admission to NRI / Other Privileged Candidates:

Nonresident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

38.6 Admission Procedure:

The eligible candidates as specified in clause 38.4 & 38.5 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive Entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination.

38.7 Specialization Distribution:

Admission to a particular stream / specialization, if any, of M.com Course / Programme shall be as decided by the University on the basis of either merit or counseling or personal interview.

38.8 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

38.9 Academic cycle / year:

There will be one academic cycle for these courses every year as decided by the University.

38.10 Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

38.11 Medium of Instructions and Examination:

The medium of instructions and examination shall be English/Hindi.

38.12 Examination:

38.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

38.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

38.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

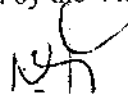
38.13 Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree with various specializations if he has:

- a) Registered and successfully completed all subjects of Core Courses, Optional and specialized Courses, Lab classes / Practices, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial visit, Industrial training, Paper Presentation & Publications, Project work, Dissertation / Thesis and other Assignments etc. whichever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 4.5 or 30% in aggregate or equivalent Grade overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University; Hostels, Libraries, NCC / NSS etc; and
- f) No disciplinary action is pending against him.

38.14 Attendance Requirement:

A candidate must have at least 75% attendance. If that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.



38.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of M.Com Degree ordinarily within a maximum period of four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

38.16 General Instructions:

- i) The admission to the M.Com Course shall be governed in accordance and provisions of the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time
- iii) For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv) The various specializations in the M.Com programme in the Faculty of management and commerce shall include the traditional as well as innovative areas of various spheres of knowledge as proposed by the concerned Board of Studies and duly approved by the Academic Council. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v) These programmes are offered by the Faculty of management and commerce recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- vi) In future, more number of Postgraduate Degree Programmed / Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas, of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculties / Schools / Centers / Institutes located in University campus.
- vii) The University shall also offer more number of Commerce & Finance related PG Courses / programmes, with the various Specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- viii) This Ordinance shall be applicable to all Post Graduates Degree Programmes/ Courses of Two years duration, Regular in nature, full time in Commerce & Finance and related / allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No. 39
THE AWARD OF MASTER OF EDUCATION (M.Ed.)

The Ordinance framed as per Rules/Regulations /Guidelines laid down by NCTE shall be applicable for award of Master of Education (M.Ed) Course

- 39.1 Title of the Degree : Master of Education (M.Ed.)**
- 39.2 Name of Faculty : Faculty of Education**
- 39.3 Course Name : Master of Education (M.Ed.)**
- 39.4 Duration of the Course : 2 years**
- 39.5 Eligibility for admission**

(i) Candidates seeking admission to the M.Ed. programme should have obtained at least 50% marks or an equivalent grade in the following programmes:-

- (a) B.Ed.
(b) B.A. B.Ed., B.Sc. B.Ed.
(c) B.El. Ed.
(d) D.El. Ed. with undergraduate degree (with 50% marks in each)

(ii) The reservation for SC / ST / OBC and other categories shall be as per the rules of the Central Government/State Government, whichever is applicable. There shall be relaxation of five percent marks in case of SC / ST / OBC and other categories of candidates.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

39.6 Eligibility for Admission to NRI /Other Privileged Candidates:

Non-Resident Indian and other privileged candidates shall be eligible for admission to these courses in accordance with the directives of Govt. of India and /or State Govt.

39.7 Intake:

The intake for each of this course shall be decided by the University from time to time, taking care of the intake as per the norms of the concerned regulatory body.

39.8 Admission Procedure:

The eligible candidates as specified in clause 39.4 & 39.5 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University

entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive Entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination.

39.9 Academic cycle / year:

There will be two academic cycles for these courses.

39.10 Medium of Instructions and Examination:

Medium of instructions and examination shall be Hindi / English.

39.11 Examination:

39.11.1Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

39.11.2The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

39.11.3The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

39.12 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

39.13 Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily with in a maximum period of Four years.

ORDINANCE No. 40
THE AWARD OF MASTER OF SCIENCE IN NURSING M. Sc. (NURSING)
POST GRADUATE COURSE

40.1 Title of the Degree : Master of Science In Nursing (NURSING)

40.2 Name of Faculty : Faculty of Nursing

40.3 Duration of the Course : 2 years

40.4 Name of Course : Master of Science in Nursing

40.5 Eligibility for Admission:

40.5.1 The candidate should be a Registered Nurse, Registered Midwife or equivalent with any State Nursing Registration Council.

40.5.2 The minimum education requirements shall be the passing of B.Sc. Nursing / B.Sc. (Hon.) Nursing / Post Basic B.Sc. Nursing with minimum of 50% aggregate marks.

40.5.3 The candidate should have undergone training in B.Sc. Nursing / B.Sc. (Hons.) Nursing / Post Basic B.Sc. Nursing in an institution which is recognized by Indian Nursing Council.

40.5.4 Minimum one year of work experience after Basic B.Sc. Nursing.

40.5.5 Minimum one year of work experience prior or after Post Basic B.Sc. Nursing.

40.5.6 Candidate should be medically fit.

40.5.7 5% relaxation of marks for SC / ST / As per INC norms.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

40.6 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-Resident Indian and other privileged candidates shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

40.7 Admission Procedure:

Selection of the candidates should be based on the merit of the entrance examination or qualifying examination held by University or competent authority.

40.8 Intake:

The intake for these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned Regulatory Body..

40.9 Academic cycle / year:

There will be two academic cycles for these courses every year.

40.10 Course Structure:

The course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University approved by the Academic Council as per norms of the Regulatory Body.

40.11 Medium of Instructions and Examination:

The medium of instructions and examination shall be English/Hindi throughout the course of the study.

40.12 Examination:

40.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

40.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

40.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

40.13 Attendance:

A candidate must have minimum of 75% attendance (irrespective of the kind of absence) in theory and practical in each subject for appearing for examination.

A candidate must have 100% attendance in each of the practical area before award of degree.

40.14 Maximum duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of Four Years.

ORDINANCE No. 41
THE AWARD OF MASTER OF ARCHITECTURE (M. Arch.)

- 41.1 Title of the Degree** : Master of Architecture (M. Arch.)
- 41.2 Name of the Faculty** : Faculty of Engineering and Technology
- 41.3 Course Name** : Master of Architecture (M. Arch.)

Faculty of Engineering and Technology shall offer the following Post Graduate Programmes in different specializations in Architecture as per details given below: Master of Architecture (M. Arch.) in different Specializations

- 41.4 Duration of the Course** : 2 years (4 semesters)

41.5 Eligibility for Admission:

Candidates seeking admission to the M.Arch should have obtained 50% marks or an equivalent grade in B.Arch.

The eligibility for admission to the first year of M. Arch. Courses shall be based on the Qualifying Examination/Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 16 days of admission.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

41.6 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government.

41.7 Intake:

The intake for each course shall be decided by the University from time to time, taking care of intake as per norms of the concerned Regulatory Body.

41.8 Academic cycle / year

There will be two academic cycles for these courses every year.

41.9 Course Structure

The Course structure shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University approved by the Academic Council as per the norms of the regulatory body.

41.10 Medium of Instructions and Examination:

The medium of instructions and examination shall be English / Hindi.

41.10.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

41.10.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.

41.10.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

41.11 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

41.12 Maximum Duration of Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

41.13 General Instructions:

- (i) The admission to all kinds & modes of Certificate. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules, Directives of UGC / AICTE /

relevant Regulatory Body or any other competent Authority of the Govt. of India

/ State Government as amended from time to time.

- (iii) For matters not covered in this specific ordinance, General Rules and Regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- (v) The programmes listed under Ordinance.02 will be introduced with the recommendations of Board of Studies.
- (vi) In future, more branches / specializations / courses / programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.

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ORDINANCE No. 42**THE AWARD OF MASTER OF PHYSICAL EDUCATION (M.P.Ed.)**

- 42.1 **Title of the Degree** : Master of Physical Education (M.P.Ed.)
- 42.2 **Name of the Faculty** : Faculty of Education
- 42.3 **Course Name** : Master of Physical Education (M.P.Ed.)
- 42.4 **Duration of the Course** : 2 years (4 semesters)
- 42.5 **Eligibility for Admission:**

For the eligibility for admission to the first year of M.P.Ed. Course the candidate shall have passed any graduate degree (Physical Education, Health Education & Sports) / B.P.Ed./ B.P.E.S. (subject to the notification from UGC/ NCTE) or equivalent from any recognized University with percentage marks as per NCTE guidelines. In addition, the University shall follow all the guidelines as given by the State/ Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But, the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 16 days of admission.

- 42.6 **Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government.

- 42.7 **Intake:**

The intake for each course shall be decided by the University from time to time, taking care of intake as per norms of the concerned Regulatory Body.

- 42.8 **Academic cycle / year:**

There will be two academic cycles for the course every year.

- 42.9 **Course Structure:**

The Course structure shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University approved by the Academic Council as per the norms of the Regulatory Body.

42.10 Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi.

42.10.1 Examinations will be conducted as per the appropriate Statutes,

Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

42.10.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including Internal exams for both theory and practical separately.**42.10.3 The studies and examination of the course shall be on the basis of marks/ marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.****42.11 Attendance Requirement:**

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

42.12 Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

42.13 General Instructions:

- i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General Rules and Regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. The programmes listed under Ordinance 02 will be introduced with the recommendations of Board of Studies
- vi. In future, more branches / specializations / courses / programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned

ORDINANCE No. 43
THE AWARD OF BACHELOR OF JOURNALISM AND MASS COMMUNICATION
(BJMC) GRADUATE DEGREE PROGRAM

This ordinance shall be applicable for the award of **Bachelor of Journalism & Mass Communication (BJMC) Degree.**

43.1 Title of the Degree : **Bachelor of Journalism & Mass Communication**

43.2 Name Faculty : **Faculty of Arts, Social Science and Humanities**

43.3 Duration of Course : **3 years (6 semesters)**

43.4 Eligibility:

Candidates seeking admission to the first year of Bachelor of Journalism & Mass Communication (BJMC) course shall be required to have passed the Higher Secondary Examination (10+2) of M. P. Higher Secondary Board of an examination recognized equivalent there to.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

43.5 Admission Procedure

Selection for admission will be made through an Admission Test followed by a Group Discussion or on the basis of qualifying marks.

43.6 Intake:

The Intake for these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned Regulatory Body.

43.7 Academic cycle / year:

There will be two academic cycles for these courses every year like Summer & Winter.

43.8 Course Structure:

The Course structure of BJMC shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

43.9 Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

43.9.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

43.9.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

43.9.3 The studies and examination of the course shall be on the basis of marks/ marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

43.10 Eligibility for degree of BJMC:

A student shall be declared to be eligible for award of the Degree of BJMC if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time wherever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable.
- d) Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

43.11 Attendance Requirement:

A candidate must have at least 75% attendance. Provided, that in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within applicable regulations.

43.12 General Instructions:

- (i) The admission to all kinds & modes of BJMC Course shall be governed in accordance and provisions of the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (iii) For matters not covered in this specific ordinance, General Rules and Regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final. ✓

ORDINANCE No. 44
MASTER OF JOURNALISM AND MASS COMMUNICATION (MJMC)
POSTGRADUATE DEGREE PROGRAM

This ordinance shall be applicable for the award of Master of Journalism & Mass Communication (MJMC).

- 44.1 Title of the degree** : Master of Journalism and Mass Communication (MJMC)
- 44.2 Name Faculty** : Faculty of Arts, Social Science and Humanities
- 44.3 Duration of Course** : 2 years (4 semesters)
- 44.4 Eligibility:**
Candidates seeking admission to the first year of Master of Journalism & Mass Communication (MJMC) course shall be required to have passed the Bachelor of Journalism and Mass Communication.
- 44.5 Admission Procedure**
Selection for admission will be made through an Admission Test followed by a Group Discussion or on the basis of qualifying marks.
- 44.6 Intake:**
The Intake for these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned Regulatory Body.
- 44.7 Academic cycle / year:**
There will be two academic cycles for these courses every year like Summer & Winter.
- 44.8 Course Structure:**
The Course structure of MJMC shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.
- 44.9 Medium of Instructions and Examination:**
The medium of instructions and examination shall be English/Hindi.
- 44.9.1** Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.
- 44.9.2** The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.
- 44.9.3** The studies and examination of the course shall be on the basis of marks/ marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.
- 44.10 Eligibility for Degree:**
A student shall be declared to be eligible for award of the MJMC if he has:
- a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial

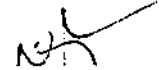
- Training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
 - c) Earned the specified credits in all the categories of subjects as applicable.
 - d) Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division / Class shall be as per recommendations of concerned Board of Studies of the University.
 - e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
 - f) No disciplinary action is pending against him.

44.11 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

44.12 General Instructions:

- (i) The admission to all kinds & mode of MJMC Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (iii) For matters not covered in this specific ordinance, General Rules and Regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.



ORDINANCE No. 45
THE AWARD OF BACHELOR IN HOTEL MANAGEMENT AND CATERING
TECHNOLOGY (BHMCT)

- 45.1 **Title of the Degree** : Bachelor in Hotel Management and Catering Technology (BHMCT)
- 45.2 **Name of Faculty** : Faculty of Management and Commerce
- 45.3 **Course Name** : Bachelor in Hotel Management and Catering Technology (BHMCT)
- 45.4 **Duration of the Course** : 4 years (8 semesters)
- 45.5 **Eligibility For Admission: For Degree (1st year) :**
 Candidates who have passed duly recognized following examination:-
 Final examination of the 10+2 of M P Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Other
 Or
 10+2 Vocational Examination by any recognized Central / State Board
 Or
 Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCHMCT/ other regulatory bodies.
 The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.
- 45.6 **Eligibility for Admission to NRI / other privileged Candidates:**
 Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
- 45.7 **Admission Procedure:**
 The eligible candidates as specified in clause 45.5 & 45.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time.
- 45.8 **Branch Distribution:**
 Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.
- 45.9 **Intake:**
 The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.
- 45.10 **Academic cycle / year:**
 There will be two academic cycle for these courses every year like Summer & Winter.

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45.11 Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

45.12 Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

45.12.1Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

45.12.2The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

45.12.3The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

45.13 Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable.
- d) Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

45.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

45.15 Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of Six years.

45.16 General Instructions:

- 1 The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- 2 The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- 3 For matters not covered in this specific ordinance, General Rules and Regulations of SGU, Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- 4 The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- 5 In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centers / Institutes located in University campus.
- 6 The University shall also offer more number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of knowledge to all concerned throughout the World.

ORDINANCE No. 46

THE AWARD OF DIPLOMA IN HOTEL MANAGEMENT AND CATERING TECHNOLOGY (DHMCT)

- 46.1 Title of the Degree : Diploma in Hotel Management and Catering Technology (DHMCT)
- 46.2 Name of Faculty : Faculty of Management and Commerce
- 46.3 Course Name : Diploma in Hotel Management and Catering Technology (DHMCT)
- 46.4 Duration of the Course : 3 years (8 semesters)

46.5 Eligibility For Admission :
For Certificate (1st year)

Candidates who have passed duly recognized following examination:-

Final examination of the SSC of M. P. Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination New Delhi or any State Board such as M. P. Board of Secondary Education Bhopal or other

Or

SSC Vocational Examination by any recognized Central / State Board

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCHMCT/ other regulatory bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

46.6 Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

46.7 Admission Procedure:

The eligible candidates as specified in clause 46.5 & 46.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University / other Professional Bodies / Organizations or any other mode as decided by the NCHMCT/ UGC / other relevant Regulatory Bodies from time to time.

46.8 Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview

46.9 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

46.10 Academic cycle / year:

There will be two academic cycle for these courses every year like Summer & Winter.

46.11 Course Structure:

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

46.12 Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

46.12.1Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

46.12.2The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

46.12.3The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

46.13 Eligibility for Award of the Diploma:

A student shall be declared to be eligible for award of the Diploma if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable.
- d) Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

46.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

46.15 Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Five years.

46.16 General Instructions:

- 1 The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- 2 The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCHMCT / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- 3 For matters not covered in this specific ordinance, General Rules and Regulations of SGU, Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- 4 The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- 5 In future, more Branches / Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centers / Institutes located in University campus.
- 6 The University shall also offer more number of Diploma programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE No. 47**THE AWARD OF FOUR YEAR INTEGRATED PREGAME OF B.Sc. B Ed./B.A. B.Ed. /
B.Com B.Ed**

- 47.1 **Title of the Degree** : B.Sc. B Ed./B.A. B.Ed. / B.Com B.Ed
 47.2 **Name of Faculty** : Faculty of Education
 47.3 **Course Name** : B.Sc. B Ed./B.A. B.Ed. / B.Com B.Ed
 47.4 **Duration of the Course** : 4 years (8 semesters)
 47.5 **Eligibility For Admission:**

For Degree (1st year) (Regular):

Candidates who have passed duly recognized following examination:-

Final examination of the 10+2 (at least 33%) of M P Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

10+2 (at least 33%) Vocational Examination by any recognized Central / State Board Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10 standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of NCTE / other regulatory bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

47.6 **Eligibility for Admission to NRI / other privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

The eligible candidates as specified in clause 47.5 & 47.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University /other Professional Bodies / Organizations or any other mode as decided by the NCTE / UGC / other relevant Regulatory Bodies from time to time.

47.7 **Branch Distribution:**

Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.

47.8 **Intake:**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

47.9 **Academic cycle / year:**

There will be one / two academic cycle for these courses every year like Summer & Winter as decided by the University.

47.10 **Course Structure:**

The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

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47.11 Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi

47.11.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

47.11.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

47.11.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

47.12 Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable.
- d) Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

47.13 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

47.14 Maximum Duration of Completion of Course:

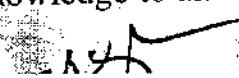
A candidate has to complete the entire course of Degree ordinarily within a maximum period of Six years.

47.15 General Instructions:

- i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant

Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

- iii. For matters not covered in this specific ordinance, General Rules and Regulations of SGU, Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centers / Institutes located in University campus.
- vi. The University shall also offer more number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.



ORDINANCE No. 48
THE AWARD OF POST BASIC NURSING (B.Sc.)

Admission to the ANM course shall be made in accordance to the Norms of Indian Nursing Council.

48.1 **Title of the Degree** : Post Basic (B.Sc.) Nursing

48.2 **Name of Faculty** : Faculty of Nursing

48.3 **Duration of the Course** : Two years

48.4 **Eligibility for Admission:**

1. Passed Intermediate 10+2 level or equipment exam recognized by the Central/ State Board of Education with 30% marks.
2. Obtained a Diploma in General Nursing and Midwifery and registered as RNRN with the State Nursing Registration Council
3. Candidate shall be medically fit.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

48.5 **Eligibility for Admission to NRI / Other Privileged Candidates:-**

Non-resident Indian and other privileged candidate shall be eligible for admission to the course in accordance with the directives of Govt. of India and / or State Government.

48.6 **Branch Distribution**

Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.

48.7 **Intake**

The Intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

48.8 **Academic Cycle / Year**

There will be one / two academic cycles for the course every year like Summer & Winter as decided by the University as per Regulatory Body.

48.9 **Course Structure**

The Certificate in Post Basic Nursing (B.Sc.) of two years course shall be designated as Post Basic Nursing (B.Sc.).

48.10 **Medium of Instructions and Examination:**

The medium of instructions and examination shall be English.

48.10.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

48.10.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

48.10.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

. N/A

48.11 Examination:

The examinations shall be held as per Scheme of Examinations as approved by the State Registration Nursing Council.

48.12 Eligibility for Award of the Certificate

A student shall be declared to be eligible for award of the Certificate if he have:

- a) Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his / her study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him / her.

48.13 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

48.14 Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 4 years from the date of admission.

48.15 General Instructions:

- (i) The admission to all kinds & mode of Post Basic (BSc.) Nursing courses shall be governed in accordance and provisions of the Rules/ Directives of UGC/ INC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / INC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- (iii) For matters not covered in this specific ordinance, General Rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- (v) The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge to all concerned throughout the World under the prescribed format of MOU as per norms.

ORDINANCE No. 49**THE AWARD OF MASTER OF PUBLIC HEALTH (MPH)/HEALTH MINISTRATION**

- 49.1 Title of the Degree** : Master of Public Health (MPH)/ Health Administration (MHA)
- 49.2 Name of Faculty** : Faculty of Medical and Paramedical Science
- 49.3 Course Name** : Master of Public Health (MPH)/Master of Health Administration (MHA)
- 49.4 Duration of the Course** : 2 Years (4 Semester)
- 49.5 Eligibility For Admission :**
For Degree (1st year)
 Admission to first year of MPH Programme of study in Public Health:
 A candidate to be eligible for admission to the MPH programme should have passed in the Bachelor's Degree Examination from a recognized University in the field of Science, Social Science, Allied Health Sciences and Medical Sciences or its equivalent. The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.
- 49.6 Eligibility for Admission to NRI / other privileged Candidates:**
 Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
- 49.7 Admission Procedure:**
 The candidates for admission shall be selected on the basis of competitive Entrance Examination and admission will be made strictly on merit basis.
- 49.8 Branch Distribution:**
 Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.
- 49.9 Intake:**
 The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.
- 49.10 Academic cycle / year:**
 There will be two academic cycle for these courses every year like Summer & Winter.
- 49.11 Course Structure:**
 The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.
- 49.12 Medium of Instructions an Examination:**
 The medium of instructions and examination shall be English /Hindi
- 49.12.1** Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

49.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

49.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

49.13 Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a) Registered and successfully completed all the Core C courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable.
- d) Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.
- g) Successfully completed one year internship

49.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

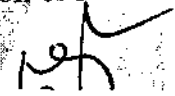
49.15 Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of three years.

49.16 General Instructions:

- i. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / MCI / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / MCI / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

- iii. For matters not covered in this specific ordinance, General Rules and Regulations of SGU, Raipur, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centers / Institutes located in University campus.
- vi. The University shall also offer more number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.



ORDINANCE NO. 50
THE AWARD OF BACHELOR OF SCIENCE B.SC.(PARAMEDICAL & HEALTH SCIENCES)

- 50.1 Title of the Degree** : Bachelor of Science (Optometry)
 Bachelor of Science (Radiography)
- 50.2 Name of Faculty** : Faculty of Medical and Paramedical Science
- 50.3 Course Name** : Bachelor of Science (B.Sc.)
- 50.4 Duration of the Course** : Three Years (Six Semesters)
- 50.5 Eligibility for Admission:**
For Degree (1st year) :
 Admission to first year of B.Sc.(Paramedical & Health Sciences)
 A candidate to be eligible for admission to the B.Sc. (Paramedical & Health Sciences) programme should have passed in the 10+2 Examination with Science or other equivalent Examination recognized by concerned state Governments and Education Boards.
 The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.
- 50.6 Eligibility for Admission to NRI / other privileged Candidates:**
 Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
- 50.7 Admission Procedure:**
 The candidates for admission to shall be selected on the basis of competitive Entrance Examination and admission will be made strictly on merit basis.
- 50.8 Branch Distribution:**
 Admission to the particular branch of study shall be as decided by the University on the basis of counseling / personal interview.
- 50.9 Intake:**
 The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.
- 50.10 Academic cycle / year:**
 There will be two academic cycle for these courses every year like Summer & Winter.
- 50.11 Course Structure:**
 The Course structure of Degree (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.
- 50.12 Medium of Instructions an Examination:**
 The medium of instructions and examination shall be English /Hindi.
50.12.1Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

50.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

50.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

50.14 Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a) Registered and successfully completed all the Core C courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable.
- d) Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.
- g) Successfully completed one year internship

50.15 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

50.16 Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of three years

50.17 General Instructions:

- (i) The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (iii) For matters not covered in this specific ordinance, General Rules and Regulations of SGU, Raissen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (iv) The above courses shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar in smart classroom.
- (v) In future, more Branches / Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centers / Institutes located in University campus.
- (vi) The University shall also offer more number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies. of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World

ORDINANCE 51
THE AWARD OF TWO YEARS DIPLOMA IN AGRICULTURE

- 51.1 Title of the Award : Diploma in Agriculture**
- 51.2 Name of Faculty : Faculty of Agriculture Sciences**
- 51.3 Course Name : Diploma in Agriculture**
- 51.4 Duration of the Course : 2 Years (4 semesters)**

51.5 Eligibility For Admission:

Candidates who have passed duly recognized following examination:-

Final examination of the 10th of M.P. Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Others as per eligibility criteria described for technical education Government of Madhya Pradesh for Diploma course.

Or

Any Board / University examination in India or in any foreign country recognized as equivalent to 10th standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of regulatory bodies.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

51.6 Eligibility for Admission to NRI:

Non-resident Indian shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

51.7 Admission Procedure:

The eligible candidates as specified in clause 51.5 & 51.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time or on the basis of qualifying examination.

N/A

51.8 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms and guidelines of Madhya Pradesh Private University Regulatory Commission.

51.9 Academic cycle / year:

There will be two academic cycles/ semesters for these courses every year like Summer & Winter as decided by the University.

51.10 Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

51.11 Medium of Instruction and Examination:

The medium of instruction and examination shall be English / Hindi

51.12 Examination:

51.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council

51.12.2 The examination pattern shall be Choice Based Credit System (CBCS) with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical.

51.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

51.13 Eligibility for Award of Diploma in Agriculture

A student shall be declared to be eligible for award of the diploma if he has:

- 1 Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / and other Assignments etc wherever applicable.
- 2 Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;

- 3 Earned the specified credits in all the categories of subjects as applicable
- 4 Secured a minimum 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University as given in the table below:

Degree	Percentage of marks obtained	Conversion into points
All	100	10 points
	90 to <100	9 to <10
	80 to <90	8 to <9
	47 to <80	7 to <8
	60 to <47	6 to <7
	33 to <60	5 to <6
	<33 (Fail)	<5
	Eg. 80.76	8.076
	28.60	4.210
	72.33 (but shortage in attendance)	Fail (1 point)
OGPA		DIVISION
5.000-5.999		Pass
6.000-6.999		II Division
7.000-7.999		I Division
8.000 and above		I Division with distinction

- 5 No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- 6 No disciplinary action is pending against him.

51.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed up to 15% by the Vice-Chancellor as admissible within the applicable regulations.

51.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of Diploma in Agriculture ordinarily within a maximum period of 4 years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

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51.16 General Instruction:

- i. The admission to the Diploma in Agriculture shall be governed in accordance and provisions with the Rules / Directives of DOC or any other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules of competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv. At present in the Faculty of Agriculture Science, Diploma in Agriculture shall include the Branches / Specialization of Agronomy, Agriculture Economics, Horticulture, Entomology, Agriculture Extension, Plant Breeding & Genetics, Plant Pathology, Soil Science, Seed Science & Technology, Food Science and Technology, Agriculture Biotechnology, Floriculture.
- v. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- vi. In future, more branches / specializations / courses / programmes of Diploma in Agriculture can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus
- vii. The University shall also offer more number of two year diploma programme with various specialization titles, which shall run under this ordinance on the recommendations of concerned Board of Studies of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations / Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- viii. This Ordinance shall be applicable to all Diplomas in Agriculture in Agriculture Science except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE 52
THE AWARD OF BACHELOR OF SCIENCE IN MEDICAL LABORATORY
TECHNOLOGY (BMLT)

- 52.1 Title of the Award** : Bachelor of Science In Medical Laboratory Technology (BMLT)
- 52.2 Name of Faculty** : Faculty of Medical and Paramedical Science
- 52.3 Course Name** : Bachelor of Science In Medical Laboratory Technology (BMLT)
- 52.4 Duration of the Course:**
 The Bachelor of Science in Medical Laboratory Technology (BMLT) is a three-and-half-years undergraduate programme. The BMLT curriculum is a semester-wise programme with syllabus covered in three academic years followed by 6 months of full-time clinical internship
- 52.5 Eligibility for Admission:**
 Candidates who have passed duly recognized following examination:-
 Sr. Secondary (10+2) with Biology or Life Sciences as one of the subjects with minimum 33% marks.
 or
 Any Board / University examination in India or in any foreign country recognized as equivalent to 12th standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies.
 The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.
- 52.6 Eligibility for Admission to NRI / Other Privileged Candidates:**
 Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
- 52.7 Admission Procedure:**
 The eligible candidates as specified in clause 52.5 & 52.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies .
- 52.8 Intake:**
 The Intake for each of these courses shall be decided by the University from time to time.
- 52.9 Academic cycle / year:**
 There will be two academic cycles for these courses every year like Summer & Winter.
- 52.10 Course Structure:**
 Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Councilii.

52.11 Medium of Instruction and Examination:

The medium of instruction and examination shall be English.

52.12 Examination:

52.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

52.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

52.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

52.13 Eligibility for Award of BMLT

A student shall be declared to be eligible for award of the BMLT if he has:

- i. Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable.
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. Secured a minimum 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- vi. No disciplinary action is pending against him.

52.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

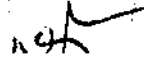
52.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of BMLT ordinarily within a maximum period of 7 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

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52.16 General Instruction:

- i. The admission to the BMLT shall be governed in accordance and provisions with the Rules as per UGC / other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of SGU, Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more branches / specializations / courses / programmes of BMLT can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.
- vi. This Ordinance shall be applicable to all BMLT except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.



ORDINANCE 53
THE AWARD OF DIPLOMA OF SCIENCE IN MEDICAL LABORATORY
TECHNOLOGY (DMLT)

53.1 Title of the Award : Diploma of Science In Medical Laboratory
Technology (DMLT)

53.2 Name of Faculty : Faculty of Medical and Paramedical Science

53.3 Course Name : Diploma of Science In Medical Laboratory
Technology (DMLT)

53.4 Duration of the Course :

The Diploma of Science in Medical Laboratory Technology (DMLT) is a two years diploma programme. The DMLT curriculum is a Yearly-wise programme with syllabus covered in two academic years.

53.5 Eligibility For Admission:

Candidates who have passed duly recognized following examination:-

Sr. Secondary (10+2) with Biology or Life Sciences as one of the subjects with minimum 33% marks.

or

Any Board / University examination in India or in any foreign country recognized as equivalent to 12th standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

53.6 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.



53.7 Admission Procedure:

The eligible candidates as specified in clause 53.5 & 53.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies .

53.8 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the regulatory bodies.

53.8 Academic cycle / year:

There will be one academic cycles for these courses every year .

53.9 Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

53.10 Medium of Instruction and Examination:

The medium of instruction and examination shall be English

53.11 Examination:

53.11.1.Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

53.11.2The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

53.11.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

53.12 Eligibility for Award of DMLT

A student shall be declared to be eligible for award of the diploma if he has:

53.12.1 Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable.

53.12.2 Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;

53.12.3 Earned the specified credits in all the categories of subjects as applicable.

53.12.4 Secured a minimum 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.

53.12.5 No dues to the University, Hostels, Libraries, NCC / NSS etc. and

53.12.6 No disciplinary action is pending against him.

53.13 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

53.14 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of DMLT ordinarily within a maximum period of 4 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

53.15 General Instruction:

53.15.1 The admission to the DMLT shall be governed in accordance and provisions with the Rules as per UGC / other competent Authority of the Govt. of India / State Government as amended time to time.

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53.15.2 The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

53.15 .3 For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.

53.15.4 The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

53.15 .5 In future, more branches / specializations / courses / programmes of DMLT can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.

53.15 .6 This Ordinance shall be applicable to all DMLT except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance

ORDINANCE 54
THE AWARD OF BACHELOR OF PHYSIOTHERAPY (B.P.T)

- 54.1 Title of the Award** : Bachelor of Physiotherapy (BPT)
- 54.2 Name of Faculty** : Faculty of Medical and Paramedical Science
- 54.3 Course Name** : Bachelor of Physiotherapy (BPT)
- 54.4 Duration of the Course** :

The Bachelor of Physiotherapy (BPT) is a Four-and-half-years undergraduate programme The BPT curriculum is a semester-wise programme with syllabus covered in four-and-half academic years

54.5 Eligibility For Admission:

Candidates who have passed duly recognized following examination:-
Sr. Secondary (10+2) with Biology or Life Sciences as one of the subjects with minimum 33% marks.

or

Any Board / University examination in India or in any foreign country recognized as equivalent to 12th standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of ICAR or other relevant regulatory bodies.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

54.6 Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

54.7 Admission Procedure:

The eligible candidates as specified in clause 54.5 & 54.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies .

54.8 Intake:

The Intake for each of these courses shall be decided by the University from time to time.

54.9 Academic cycle / year:

There will be two academic cycles for these courses every year like Summer & Winter.

54.10 Course Structure:

Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

54.11 Medium of Instruction and Examination:

The medium of instruction and examination shall be English.

54.12 Examination:

54.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

54.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

54.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

54.13 Eligibility for Award of BPT

A student shall be declared to be eligible for award of the BPT if he has:

- i. Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. Secured a minimum 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC/NSS etc. and
- vi. No disciplinary action is pending against him.

54.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as admissible within the applicable regulations.

54.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of BPT ordinarily within a maximum period of 7 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

54.16 General Instruction:

I. The admission to the BPT shall be governed in accordance and provisions with the Rules as per UGC / other competent Authority of the Govt. of India / State Government as amended time to time.

II. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.

III. For matters not covered in this specific ordinance, General rules and regulations of SGU Raipur, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.

IV. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.

V. In future, more branches / specializations / courses / programmes of BPT can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.

VI. This Ordinance shall be applicable to all BPT except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE 55**THE AWARD OF BACHELOR OF LIBRARY AND INFORMATION SCIENCE (B. Lib I. Sc)**

- 55.1 Title of the Award** : Bachelor of Library and Information Science (B. Lib. I. Sc.)
- 55.2 Name of Faculty** : Faculty of Sciences
- 55.3 Course Name** : Bachelor of Library and Information Science (B. Lib. I. Sc.)
- 55.4 Duration of the Course:**
The of Bachelor of Library and Information Science (B. Lib. I. Sc) is a one year undergraduate programme The B. Lib. I. Sc curriculum is a semester-wise programme with syllabus covered in one academic years
- 55.5 Eligibility For Admission:**
Candidates who have passed duly recognized following examination:-
The candidate shall have passed Graduate in any discipline with at least 30% marks (25% for reserved categories) in aggregate or equivalent grade.
- Or
- Any University examination in India or in any foreign country recognized as equivalent to Graduate and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of relevant regulatory bodies.
- The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.
- 55.6 Eligibility for Admission to NRI / Other Privileged Candidates:**
Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
- 55.7 Admission Procedure:**
The eligible candidates as specified in clause 55.5 & 55.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies.
- 55.8 Intake:**
The Intake for each of these courses shall be decided by the University from time to time.
- 55.9 Academic cycle / year:**
There will be two academic cycles for these courses every year like Summer & Winter.
- 55.10 Course Structure:**
Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

55.11 Medium of Instruction and Examination

The medium of instruction and examination shall be English / Hindi.

55.12 Examination:

55.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

55.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

55.12.3 The studies and examination of the course shall be on the basis of marks/marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

55.13 Eligibility for Award of B. Lib. I. Sc.

A student shall be declared to be eligible for award of the B. Lib. I. Sc. if he has:

- 1 Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable.
- 2 Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- 3 Earned the specified credits in all the categories of subjects as applicable.
- 4 Secured a minimum 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- 5 No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- 6 No disciplinary action is pending against him.

55.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

55.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of B. Lib. I. Sc. ordinarily within a maximum period of 2 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

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55.16 General Instruction:

- i. The admission to the B. Lib. I. Sc. shall be governed in accordance and provisions with the Rules as per UGC / other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more branches / specializations / courses / programmes of B. Lib. I. Sc. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.
- vi. This Ordinance shall be applicable to all B. Lib. I. Sc. except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE 56
THE AWARD OF MASTER OF LIBRARY AND INFORMATION SCIENCE
(M. Lib. I. Sc.)

- 56.1 Title of the Award** : Master of Library And Information Science (M. Lib. I. Sc.)
- 56.2 Name of Faculty** : Faculty of Science
- 56.3 Course Name** : Master of Library And Information Science (M. Lib. I. Sc.)
- 56.4 Duration of the Course:**
 The of Master of Library and Information Science (M. Lib. I. Sc.) is a one year undergraduate programme The M. Lib. I. Sc. curriculum is a semester-wise programme with syllabus covered in one academic years.
- 56.5 Eligibility For Admission:**
 Candidates who have passed duly recognized following examination:-
 The candidate shall have passed B.Lib. with at least 30% marks (25% for reserved categories) in aggregate or equivalent grade
 Or
 Any University examination in India or in any foreign country recognized as equivalent to B.Lib and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of relevant regulatory bodies.
 The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.
- 56.6 Eligibility for Admission to NRI / Other Privileged Candidates:**
 Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
- 56.7 Admission Procedure:**
 The eligible candidates as specified in clause 56.5 & 56.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies .
- 56.8 Intake:**
 The Intake for each of these courses shall be decided by the University from time to time.
- 56.9 Academic cycle / year:**
 There will be two academic cycles for these courses every year like Summer & Winter.
- 56.10 Course Structure:**
 Course structure shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council
- 56.11 Medium of Instruction and Examination**
 The medium of instruction and examination shall be English / Hindi

56.12 Examination:

56.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

56.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

56.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

56.13 Eligibility for Award of M. Lib. I. Sc.

A student shall be declared to be eligible for award of the M. Lib. I. Sc. if he has:

- i. Registered and successfully completed all the core courses, optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work / Training, Industrial Visit, Educational Tour, Science Project Work / Dissertation or Thesis and other Assignments etc wherever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- iii. Earned the specified credits in all the categories of subjects as applicable.
- iv. Secured a minimum 33% in aggregate overall. However the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- vi. No disciplinary action is pending against him.

56.14 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

56.15 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of M. Lib. I. Sc. ordinarily within a maximum period of 2 year from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

56.16 General Instruction:

- i. The admission to the M. Lib. I. Sc. shall be governed in accordance and provisions with the Rules as per UGC / other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of SGU Raizen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more branches / specializations / courses / programmes of M. Lib. I. Sc. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.
- vi. This Ordinance shall be applicable to all M. Lib. I. Sc. except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE No. 57

THE AWARD OF BACHELOR OF NATUROPATHY AND YOGIC SCIENCES (BNYS)**COURSE**

- 57.1 Title of the Degree** : Bachelor of Naturopathy and Yogic Sciences (BNYS)
- 57.2 Name of Faculty** : Faculty of Medical & Paramedical Sciences
- 57.3 Course details** : Bachelor of Naturopathy and Yogic Sciences (BNYS)
- 57.4 Duration of the Course:**
The course shall be of five and half year's duration including one year Internship.
Candidates who have possess a minimum of 30% passed duly recognized following examination:-
- 57.5 Eligibility**
12th Pass with PCB (Physics, Chemistry and Biology) subjects of M P Board or by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board.
The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.
The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.
- 57.6 Eligibility for Admission to NRI / other privileged Candidates:**
Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
- 57.7 Admission Procedure.**
The eligible candidates as specified in clause 57.5 & 57.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test or the University may also use the score card of various competitive entrance test / examination results of various Institute / Board / University/ other Professional Bodies / Organizations or any other mode as decided by the UGC/ other relevant Regulatory Bodies from time to time.
- 57.8 Intake**
The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.
- 57.9 Course Structure:**
The Course structure of Bachelor (Regular) shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.
- 57.10 Academic cycle / year:**
There will be one / two academic cycle for these courses every year as decided by the University.

57.11 Internship**Duration:** 12 months.

Internship is a phase of training wherein a graduate student is expected to conduct actual practice of Naturopathic Modalities and acquire skills under the supervision of a competent faculty member so that he may become capable of working independently.

57.11.1 Specific Objectives of Internship:

At the end of the internship the student should be able to:

- (i) Diagnose a disease and prescribe the right treatment.
- (ii) Outline the planning requirements of such a service
- (iii) Explain its organization and management.
- (iv) Identify various management issues.

57.11.2 Assessment of Internship

The Intern shall maintain the record of work, which is to be verified and certified by the Doctor under whom he works. A part from the scrutiny of the record of work, an assessment and evaluation shall be done through taken by an objective approach using situation judgment and tests in knowledge, skills and attitude at the end of training. Based on the record of work and the result of the assessment and evaluation the HOD shall issue a certificate of "Satisfactory completion" of training.

57.12 Examination

The medium of instructions and examination shall be English/Hindi.

57.12.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

57.12.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

57.12.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

57.13 Attendance requirement

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

57.14 Maximum Duration of Completion of Course:

The entire course has to be completed within a maximum of seven (07) years from the date of original admission in the course.

57.15 General Instructions:

- i. The admission to all kinds & mode of Bachelor Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

For matters not covered in this specific ordinance, General Rules and Regulations of SGU, Raichan, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.

ORDINANCE NO. 58**THE AWARD OF MASTER OF PHYSIOTHERAPY (MPT)**

- 58.1 **Title of the Degree** : Master of Physiotherapy (MPT)
 58.2 **Name of Faculty** : Faculty of Medical & Paramedical Sciences
 58.3 **Course details** :

Master's of Physiotherapy (Orthopedics).
 Master's of Physiotherapy (Neurology).
 Master's of Physiotherapy (Cardiopulmonary Conditions).
 Master's of Physiotherapy (Sports Physiotherapy).

- 58.4 **Duration of the Course** : 2 Years

58.5 **Eligibility Criteria for Admission**

A student seeking admission to the Master of Physiotherapy must have passed regular full time Bachelor of Physiotherapy (B.P.T.) course from any recognized institute/ University by U.G.C. and Indian Association of Physiotherapy (IAP).

or

Any Board / University examination in India or in any foreign country recognized as equivalent to BPT standards and Candidate should have qualifying examination. Subject to the condition that requirement of minimum obtained percentage shall be as per the norms of relevant regulatory bodies

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

58.6 **Eligibility for Admission to NRI / other privileged Candidates:**

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

58.7 **Admission Procedure**

The eligible candidates as specified in clause 58.6 & 58.7 above, should secure a place in the

merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

58.8 **Intake**

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

58.9 **Course Structure:**

The Course structure of MPT shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

58.10 **Academic cycle / year:**

There will be one academic cycle for these courses every

58.11 Examination

The medium of instructions and examination shall be English.

58.11.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

58.11.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including internal exams for both theory and practical separately.

58.11.3 The studies and examination of the course shall be on the basis of marks / marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

58.12 Attendance requirement

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

58.13 Maximum Duration of Completion of Course:

The entire course has to be completed within a maximum of seven (04) years from the date of original admission in the course.

58.14 Thesis / Dissertation:

A Research Dissertation should be compulsory and should embody the student's own work carried in the elective area under the supervision of a recognized guide qualified for the purpose and as recommended by the Indian Association of Physiotherapists (IAP).

58.15 Award of Degree

- 1 A student will be awarded a MPT Degree only on successful completion of the course including clinical practice for both the years.
- 2 The entire course of study in MPT for first and second year must be completed within 4 years of the date of admission.

58.16 General Instruction:

- i. The admission to the Master of Physiotherapy shall be governed in accordance and provisions with the Rules as per UGC / other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of SGU Raisen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- iv. The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- v. In future, more branches / specializations / courses / programmes of Master of Physiotherapy can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies from time to time, by the University, in its various Faculty / Schools / Centers / Institutes located in University campus.

ORDINANCE No. 59
THE AWARD OF TWO YEARS LLM DEGREE COURSE

This ordinance shall be applicable for the award LLM Degree

- 59.1 Title of the degree : LLM Degree
59.2 Name Faculty : Faculty of Law
59.3 Duration of Course : 2 Years (4 Semesters)

59.4 Eligibility:

Candidates seeking admission to the first year LLM course shall be required to have passed the Bachelors of Law or any other equivalent degree as approved by BCI with minimum aggregate score of 30% for general category and 25% for SC/ST from a recognized university.

59.5 Admission Procedure:

Selection for admission will be made through an Admission Test followed by a Group Discussion or on the basis of qualifying marks.

59.6 Intake:

The Intake for the course shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body

59.7 Academic cycle / year

There will be two academic cycles for these courses every year like Summer & Winter.

59.8 Course Structure:

The Course structure of LLM shall be as per the recommendation of the concerned Board of Studies of the Faculty of the University approved by the Academic Council as per norms of the Regulatory Body.

59.9 Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

59.10 Examination:

59.10.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

59.10.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 33% including Internal exams for both theory and practical separately.

59.10.3 The studies and examination of the course shall be on the basis of marks marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time.

59.11 Eligibility for degree:

A student shall be declared to be eligible for award of the LLM if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab Classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.

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- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- c) Earned the specified credits in all the categories of subjects as applicable;
- d) Secured a minimum CGPA of 5.0 or 33% in aggregate overall. However, the award of the Division / Class shall be as per recommendations of concerned Board of Studies of the University.
- e) No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- f) No disciplinary action is pending against him.

59.12 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as upto 15% admissible within applicable regulations.

59.13 Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 3 years.

59.14 General Instruction

- (i) The admission to all kinds & mode of LLM. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / AICTE / BCI / Relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (ii) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / BCI / relevant Regulatory Body or any other competent Authority of the Govt. of India/State Government as amended from time to time.
- (iii) For matters not covered in this specific Ordinance, General Rules and Regulations of SGU Raissen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.

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ORDINANCE No. 60
THE AWARD OF M. Phil. DEGREE

60.1 SHORT TITLE:

The Ordinance may be called University Grants Commission (Minimum Standards and Procedure for Award of M. Phil. degree) Regulations, 2016.

The University will offer M.Phil. Program in following faculties:

S.No	Faculty	Subject
1.	Arts, Social Sciences and Humanities	Arts
		Economics, Social Science, Geography, History, Philosophy, Psychology, Sociology, Civics, Political Science,
		English, Hindi, Sanskrit
2.	Commerce	Commerce
3.	Education	Education
		Physical Education
4.	Science & IT	Home Science, Nutritional Biochemistry, Food and Nutrition, Food Technology
		Chemistry
		Computer Science, Information Technology
		Electronics
		Mathematics
		Physics, Electronic Media

60.2 ELIGIBILITY CRITERIA FOR ADMISSION TO THE M.PHIL. PROGRAMME:

60.2.1 Candidates for admission to the M.Phil. programme shall have a Master degree or a Professional Degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 50% marks in aggregate or

its equivalent grade in the UGC 7 point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

60.2.2 A relaxation of 5% of marks, from 50% to 33%, or an equivalent relaxation of grade, may be allowed for those belonging to SC / ST / OBC non-creamy layer) / Differently and other categories of candidates as per the decision of the Commission from time to time, or for those who had obtained their Master degree prior to 19th September, 1991. The eligibility marks of 50% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures.

60.2.3 In case of foreign students, the condition of 50% at Masters Degree (P.G.) Level shall remain mandatory, whether he / she have obtained P.G Degree from this University or any other university in India.

60.2.4 In case of foreign students who have obtained P.G. Degree from any university outside India, grade points equivalent to 2nd class shall be considered eligible for registration.

60.3 DURATION OF THE PROGRAMME:

60.3.1 M.Phil. programme shall be for a minimum duration of (2) consecutive semesters / one year and a maximum of four (4) consecutive semesters / two years.

60.3.2 Extension beyond the above limits will be governed by the relevant clauses as stipulated in the Statute / Ordinance of the University.

60.3.3 The women candidates and Persons with Disability (more than 25% disability) may be allowed a relaxation of one year for M.Phil in the maximum duration. In addition, the women candidates may be provided Maternity Leave / Child Care Leave once in the entire duration of M.Phil. for up to 225 days.

60.4 AVAILABILITY OF SEATS:

Depending upon availability of Supervisor / Co-supervisor the number of seats shall be decided by the University.

A Supervisor shall not have at a time, more than 04 years. Scholars a Supervisor, as a Co-supervisor in case of a Professor and 06 Ph.D. Scholars as supervisor and 05 Ph.D. Scholars a Co-Supervisor, in case of Associate Professor / Assistant Professor in any university / Research Centers in India and abroad. For that supervisor have to submit undertaking regarding total number of candidates he is supervising.

60.5 PROCEDURE FOR ADMISSION:

60.5.1 The University shall admit M.Phil students through an Entrance Test conducted at the University

- 60.5.2** The University will have separate terms and conditions for M. Phil Entrance Test for those students who qualify for NET, JRF or any other scholarship.
- 60.5.3** The University shall decide on an annual basis through their academic bodies a predetermined and number of M.Phil. scholars to be admitted depending on the number of available Research Supervisors;
- 60.5.4** The University shall notify well in advance in the institutional website and through advertisement in newspapers, the number of seats for admission, subject / discipline-wise distribution of available seats, criteria for admission, procedure for admission, examination centre(s) where entrance test(s) shall be conducted and all other relevant information for the benefit of the candidates;
- 60.5.5** The University shall adhere to the National / State-level reservation policy, as applicable.
- 60.5.6** The admission shall be based on the criteria notified by the guidelines / norms in this regard issued by the UGC and other statutory bodies concerned, and taking into account the reservation policy of the Central / State Government from time to time.
- 60.5.7** The University shall admit candidates by a two stage Entrance Test process with a qualifying marks as 33%.
- 60.5.8** The syllabus of the Entrance Test shall consist of 33% of research methodology and 33% shall be subject specific followed by an interview / viva-voce to be organized by the university.
- 60.5.9** The candidates are required to discuss their research interest / area through a presentation before a duly constituted department Research Committee.
- 60.5.10** The interview / viva voce shall also consider the following aspects, viz. whether the candidate possesses the competence for the proposed research the research work can be suitably undertaken at the Institution / College the proposed area of research can contribute to new / additional knowledge.
- 60.5.11** The University shall maintain the list of all the M.Phil. registered students on its website on year-wise basis. The list shall include the name of the registered candidate, topic of his / her research, name of his / her Supervisor / Co-supervisor, date of enrollment / registration.
- 60.5.12** List of candidates provisionally selected for admission / shortlisted based on merit will be displayed on the notice board of the University / University & website / or the students will be informed directly of their admission after the last date of application.
- 60.5.13** The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet / Faculty / College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

60.5.14 If a candidate admitted provisionally as above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

60.5.15 The application form may be rejected due to any of the following reasons:

1. The candidate does not fulfill the eligibility conditions;
2. The prescribed fees is not enclosed;
3. The application form is not signed by the candidate and his / her parent guardian, wherever required;
4. Supporting documents for admission are not enclosed.

60.5.16 Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents / fees.

60.5.17 Admission rules as framed by the University shall be applicable for all admissions from time to time.

60.6 COURSE WORK:

60.6.1 The credit assigned to the M.Phil. Course work shall be a minimum of 08 credits and a maximum of 16 credits.

60.6.2 The course work shall be treated as prerequisite for M.Phil. A minimum of four credits shall be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses preparing the students for M.Phil.

60.6.3 All courses prescribed for M.Phil. Course work shall be in conformity with the credit hour instructional requirement and shall specify content, instructional and assessment methods. They shall be duly approved by the authorized academic bodies.

60.6.4 The Department/ School/ Research Center where the scholar pursues his / her research shall prescribe the course(s) to him / her based on the recommendations of the Research Advisory Committee.

60.6.5 All candidates admitted to the M.Phil. programmes shall be required to complete the course work prescribed by the Department School/ Research Center during the initial one or two semesters.

60.6.6 Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Research Advisory Committee and the Department and the final grades shall be communicated.

60.6.7A M.Phil. Scholar has to obtain a minimum of 50% of marks or its equivalent grade in the UGC point scale (or an equivalent grade / CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the dissertation/ thesis.

60.7 DURATION:

M.H.

Master of Philosophy shall be a full time Degree Programme. The duration of the course shall be of two semesters or One year and a maximum of four (4) consecutive semesters / two years. The candidate registered for M. Phil. Programme shall not be permitted to join any other programme / course of this or any other University.

60.8 ALLOCATION OF RESEARCH SUPERVISOR:

50.8.1 Any regular Professor of the University with at least five research

publications in refereed journals and any regular Associate / Assistant Professor of the university with a Ph.D. degree and at least two research publications in refereed journals may be recognized as Research Supervisor. Provided that in areas / disciplines where there is no or only a limited number of refereed journals, the University may relax the above condition for recognition of a person as a Research Supervisor with reasons recorded in writing.

60.8.2 Only a full time regular teacher of the concerned University will act as a Supervisor. The external supervisors are not allowed. However, Co-Supervisor can be allowed in inter-disciplinary areas from other School of the same institute or from other related institutions with the approval of the Research Advisory Committee.

60.8.3 The allocation of Research Supervisor for a selected research scholar shall be decided by the Department/ School/ Research Center concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview / viva voce.

60.8.4 In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department / Faculty / College / Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions / Colleges.

60.8.5 A Research Supervisor / Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. and Eight (8) Ph.D. scholars; an Associate Professor as Research Supervisor can guide up to a maximum of two (2) M.Phil. and six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. and four (3) Ph.D. scholars.

60.8.6 In case of relocation of an M.Phil / Ph.D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution / supervisor from any funding agency. The scholar will however give due credit to the parent guide and the institution for the part of research already done.

60.9 RESEARCH ADVISORY COMMITTEE AND ITS FUNCTIONS:

There shall be a Research Advisory Committee, for each M.Phil. scholar. The Research Supervisor shall be the Convener of this Committee. This Committee shall have the following responsibilities:

- (i) To review the research proposal and finalize the topic of research;
- (ii) To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he / she may have to do.
- (iii) To periodically review and assist in the progress of the research work of the research scholar.
- (iv) A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his / her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee with a copy to the research scholar.
- (v) In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the Institution / College with specific reasons for cancellation of the registration of the research scholar.
- (vi) The Academic Council of the University shall evolve a mechanism using well developed software and gadgets to detect plagiarism and other forms of academic dishonesty.
- (vii) While submitting for evaluation, the dissertation / thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree / Certificate of the same Institution where the work was carried out, or to any other Institution.
- (viii) The Ph.D. thesis submitted by a research scholar shall be evaluated by his Research Supervisor and at least two external examiners, who are not in employment of the University of whom one examiner may be from outside the country.

- (ix) The viva-voce examination, based among other things, on the critiques given in the evaluation report, shall be conducted by the Research Supervisor and at least one of the two external examiners, and shall be open to be attended by Members of the Research Advisory Committee, all Faculty members of the Department/ School/ Research Center, other research scholars and other interested experts / researchers.
- (x) The public *viva-voce* of the research scholar to defend the dissertation / thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the dissertation / thesis is / are satisfactory and include a specific recommendation for conducting the *viva-voce* examination.
- (xi) If the evaluation report of the one of external examiner is unsatisfactory and does not recommend *viva-voce*, the Institution shall send the dissertation / thesis to another external examiner out of the approved panel of examiners and the *viva-voce* examination shall be held only if the report of the latest examiner is satisfactory and if the report of the latest examiner is also unsatisfactory, the dissertation / thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree.

60.10 EVALUATION AND ASSESSMENT:

- i. The overall minimum credit requirement, including credit for the course work, for the award of M.Phil. degree shall not be less than 24 credits.
- ii. Upon satisfactory completion of course work, and obtaining the marks / grade prescribed M.Phil. Scholar shall be required to undertake research work and produce a draft dissertation within a reasonable time, as stipulated by the Institution concerned based on these Regulations.
- iii. Prior to the submission of the dissertation / thesis, the scholar shall make a presentation in the Department/ School/ Research Center before the Research Advisory Committee of the University which shall also be open to all Faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation in consultation with the Research Advisory Committee.
- iv. M.Phil scholars shall present at least one (1) research paper in a conference / seminar before the submission of the dissertation for adjudication, and produce evidence for the same in the form of presentation certificates and / or reprints.
- v. The Institutions shall develop appropriate methods so as to complete the entire process of evaluation of M.Phil. Dissertation thesis within a period of six months from the date of submission of the dissertation.

60.11 PROVISIONAL CERTIFICATE:

Prior to the actual award of the degree, the University shall issue a Provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of the ordinance.

60.12 AWARD OF M.PHIL.:

After the successful viva-voce, the Vice-Chancellor shall have powers to issue Notifications for the award of M. Phil degree to the candidate and the matter shall be reported to the Board of Management for approval in its forthcoming meeting. One copy of the thesis will be kept in the University Library and another copy will be kept in the Library of School/ Research Center the institution where the research work was carried out; the third will be returned to the Supervisor.

Following the successful completion of the evaluation process, and announcement of the award of M.Phil the University shall submit a soft copy of the dissertation to UGC within a period of thirty days for hosting it in NET accessible to all University / Institution.

60.13 WITHDRAWAL OF DEGREE:

- i. On detection of any irregularity or any plagiarism the University shall take suitable steps to withdraw the degree.
- ii. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of any or all the Deans/ Directors of the School / Institutions / Faculty. The decision of the Vice-Chancellor shall be final.
- iii. In case any change in is/ are suggested by UGC in above guidelines the same should be incorporated in future.

ORDINANCE No. 61
THE AWARD OF DOCTOR OF PHILOSOPHY (Ph. D.)

Ordinance as per UGC Regulation, 2016

The Ordinance shall be called "Ordinance" Governing Doctoral Degree. The ordinance will be governed on such rules & regulations as per approval from Board of Management of the University framed in accordance with regulations / norms laid by UGC from time to time.

61.1 Eligibility for Enrollment for Doctor of Philosophy (Ph.D.):

61.1.1 Candidate for the degree of Doctor of Philosophy must, at the time of application, hold Master degree with at least stipulated percentages as below or an equivalent grade of the University, a deemed University or any other University incorporated by any law for the time being in force and recognized by the University.: (Five percent marks will be relaxed for SC / ST and Handicapped candidates).

61.1.2 Candidates for admission to the Ph.D. programme shall have a Master degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 50% marks in aggregate or its equivalent grade in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

61.1.3 Candidates who have cleared the M.Phil. course work with at least 50% marks in aggregate or its equivalent grade in the UGC 7 point scale (or an equivalent grade in a point scale wherever grading system is followed) and successfully completing the M.Phil. Degree in the University in an integrated programme may be admitted to Ph. D programme.

61.1.4 A person of the MP University who's M.Phil. Dissertation has been evaluated and the viva voce is pending may be admitted to the Ph.D. programme.

61.1.5 Candidates possessing a Degree considered equivalent to M.Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D. programme.

61.1.6 A candidate shall ordinarily be permitted to work for Ph.D. Degree in the subject in which he / she has obtained his / her Master or Bachelor degree in Engineering / Technology / Applied Sciences or other streams.

61.1.7 Provided that research work leading to Ph.D. degree may be allowed in allied subjects of interdisciplinary nature of the same Faculty or of allied Faculty. Provided further that whether a subject is allied or not to the subject in which the candidate has done "Master or Bachelor degree in Engineering / Technology / Applied Sciences or other streams, shall be decided by the Academic Council,

61.2 Name of Statutory Regulatory Body:

MP Private University Regulatory Commission / UGC.

61.3 Duration:

- a. **Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years.**
- b. **In case of M.Phil Qualified candidates it shall be for a minimum duration Two Years.**
- c. **Extension beyond the above limits will be governed by the Academic Council of the University on the recommendation of Research Advisory Committee concerned.**
- d. **The women candidates and Persons with Disability (more than 25% disability) may be allowed a relaxation of two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave / Child Care Leave once in the entire duration of M.Phil / Ph.D. for up to 225 days.**

61.4 Registration:

A candidate must apply for registration for Ph.D. degree of his subject on a prescribed form obtainable on payment of prescribed fee, stating:

- a. His / her Qualification and experience;
- b. Proposed subject / discipline along with the relevant Faculty in which he / she proposes to work.
- c. Proposed title of the Ph.D. thesis
- d. Name of the supervisor (along with, name of Co-Supervisors, if any) (Strictly from the University list of approved Supervisors & Co- Supervisors) under whom he / she wishes to work and the place / places at which he / she wishes to carry on investigations together with the consent of the Supervisor and Co-Supervisor.
- e. Certificate of qualifying the UGC / CSIR / DST / National or State Level Fellowship / NET / GATE / GPAT/SLET, if any.
- f. Letter granting Teacher Fellowship, if any.
- g. Address, Contact number, mobile number, e-mail- id & other contact details.

61.5 Availability of Seats:

Depending upon availability of Supervisor / Co-supervisor the number of seats shall be decided, provided that

- 1 A Supervisor shall not have at a time, more than 08 Ph.D. Scholars as supervisor and 06 Ph.D. Schotars as Co supervisor in case of others, in any university / Research Centres in India and abroad. For that supervisor have to submit undertaking regarding total number of candidates he is supervising.
- 2 The seats available with the supervisor should be manageable for him / her and also manageable for the concerned research centre.

61.6 Admission Procedure:

The admission shall be made by the University, through an entrance test by the Admission Board following the norms prescribed by the UGC New Delhi. The board will perform the following work:

- a. To prepare panel of names of papers setters in various subjects and submit them to / the University.
- b. To arrange for entrance test.
- c. To arrange for interview.
- d. To announce the names of candidates admitted along with the subject, place of research work, name of supervisor and of the thesis.
- e. To resolve problems, if any.

61.6.1 Candidate who has qualified the UGC / CSIR / DST / National State level Fellowship / GATE / GPAT / SLET / NET / M.Phil. shall be admitted direct without the entrance test. Candidates who have been, awarded teachers fellowship by statutory bodies for doing Ph.D. degree shall also be admitted direct without the entrance test. But University will conduct interview for all such candidates

61.6.2 All other candidates will be selected on merit through weightage % of entrance test (25%), interview(25%) and marks obtained in Qualifying Examination(20%)

61.6.3 The University shall maintain the list of all the Ph.D. registered students on its website on year-wise basis. The list shall include the name of the registered candidate, topic of his / her research, name of his / her supervisor / co-supervisor, date of enrollment / registration.

61.7 Interview and Allotment:

61.7.1 Each student shall have to appear in an interview. The interview board shall consist of the following members:

- a. Vice- Chancellor or his Nominee as Chairman
 - b. Dean of Faculty / College / Director of the Institute.
 - c. One of the recognized supervisors in the University Teaching Department in the subject to be nominated by the Vice-Chancellor.
 - d. One subject expert to be nominated by the Vice-Chancellor.
- One third of the total members shall complete the quorum. However, presence of the subject expert shall be essential. If the Dean of Faculty is not available, the Vice Chancellor may then appoint a Senior Professor of any University Teaching Department as member.

61.7.2 The interview shall be conducted in the University Teaching Department/School.

61.7.3 The Candidates shall be called for interview in the following order

- i. Candidates who have qualified GC / CSTR / DST / National or State level
- ii. Candidates who have been granted Teachers Fellowship by a statutory body.
- iii. Candidate according to merit list of the entrance examination.

61.7.4 At the time of interview, the candidates are expected to discuss their Research interest / area, choice of Supervisors and Co-supervisor (if any) For the candidates belonging to M. Phil and Scholarship holder category 100% weightage shall be on the interview. For others the weightage of the Interview marks shall be 25 %, written entrance examination 25 % and remaining 20 % for qualifying P.G Examination.

61.7.5 The Ph. D. allotment board then shall finalize the list of the names of the candidates to be admitted to the Ph.D, in the concerned subject on the basis of following priority:

- a. The candidates in category of M. Phil and Scholarship holder shall be admitted first.. In these categories if there is more than one candidate having equal marks, then merit shall be decided according to the percentage of marks at the qualifying PG examination.
- b. As far as possible, the allotment board shall allot the preferred place of research work and the preferred supervisor and co-supervisor, if any and shall also approve the proposed title of the thesis. However, the candidate may change title of his / her thesis, after prior approval by Research Degree Committed (RDC). The candidate may, however, be allowed to take another chance for allotment in next admission process if he does not want to change the preferences in the first instant.

61.7.6 The admission process must be completed by the last date for admission decided by the University for the Doctoral Courses.

61.7.7 A merit list shall be prepared on the basis of entrance test and interviews as and shall be declared as the result of the entrance examination by registrar.

61.8 Fees Registration Fee for Ph.D. Programme:

Fee is to be paid to the University at the prevalent rates as announced by the University from time to time. The total programme fee must be paid before submission of Ph.D. thesis.

61.9 Course Work

- a. The credit assigned to the M.Phil. or Ph.D. course work shall be a minimum of 08 credits and a maximum of 16 credits.
- b. The course work shall be treated as prerequisite for Ph.D.
- c. A minimum of four credits shall be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc.
- d. Other courses shall be advanced level courses preparing the students for Ph.D. degree.
- e. They shall be duly approved by the authorized academic bodies.
- f. All candidates admitted to the Ph.D. programmes will be required to complete the prescribed course work during the initial one or two semesters.
- g. Candidates already holding M. Phil. degree and admitted to the Ph.D. programme, or those who have already completed the course work in M.Phil. and have been permitted to proceed to the Ph.D. in integrated course, may be exempted by the Department from the Ph.D. course work. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. prescribed course work.
- h. Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the Research Advisory Committee and the Department and the final grades shall be communicated.
- i. A Ph.D. scholar is required to obtain a minimum of 50% of marks or its equivalent grade in the UGC 7- point scale (or an equivalent grade / CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the dissertation / thesis.

61.10 Allocation of Supervisor / Co-Supervisor:

- a. A person, who wants to get him-self recognized as a Supervisor / Co-supervisor, shall apply in the prescribed Proforma, duly forwarded by Head / Principal / Director of his institution/ School. The case will be put up before the RDC which will decide about the recognition.

- b. Any regular Professor of the University with at least five research publications in refereed journals may be recognized as research Supervisor.
- c. Any regular Associate / Assistant Professor of the university with a Ph.D. degree and at least two research publications in refereed journals may be recognized as Research Co-Supervisor.
- d. Provided that in areas / disciplines where there is no or only a limited number of refereed journals, the University may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.
- e. Only a full time regular teacher of the University will act as a Supervisor. The external supervisors are not allowed. However, Co-Supervisor will be allowed in inter-disciplinary areas from other School of the same institute or from other related institutions with the approval of the Research Advisory Committee.
- f. The allocation of Research Supervisor for a selected research scholar shall be decided by the concerned School/ Institute/ Center depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview / viva voce.
- g. In case of topics which are of inter-disciplinary nature where the Department/ School/ Institute/ Center concerned feels that the expertise in the Department has to be supplemented from outside, the Department was appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department / Faculty / College / Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions / Colleges.
- h. A Research Supervisor / Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. and Eight (8) Ph.D. scholars.
- i. An Associate Professor as Research Supervisor can guide up to a maximum of two (2) M.Phil. and six (6) Ph.D. scholars.
- j. An Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. And three (3) Ph.D. scholars.
- k. A person who is himself registered for Ph.D. degree of the University shall not be eligible to act as supervisor or member of any committee mentioned in this Ordinance.

Only under special circumstances, the candidate may be allowed to change the supervisor (by the Vice Chancellor) on the recommendation of the committee, constituted by the Vice Chancellor for this purpose. No change in the topic of research will be permitted due to change of Supervisor.

61.12 Research Degree Committee RDC:

- a. After successful completion of Pre-Ph.D. course work, the candidate shall be eligible to submit a synopsis (as per Appendix 1.) of his proposed research work along with the title of thesis (finally decided by the candidate) duly forwarded by the Supervisor and Head of the institution where the candidate is pursuing his research. The synopsis has to be submitted in ten copies, with signatures of candidate, supervisor, co-supervisor and Head of the institution on each page of the each copy.
- b. The candidate shall be required to make an oral presentation of the proposed work before the Research Degree Committee (RDC) consisting of the following members:-
 - i. Vice-Chancellor or his nominee (Chairman)
 - ii. Dean of the Faculty concerned.
 - iii. Chairman, Board of Studies of the subject in the Faculty.
 - iv. Head or One Professor of the University Teaching Department/ School/ Institute or in the case of non-availability of professor one Associate Professor of the University Teaching Department/ School/ Institute of the subject.
 - v. One external subject expert of the rank of University Professor to be appointed by the Vice-Chancellor, ordinarily out of a panel of 5 experts given by the Dean of the Faculty concerned External expert and two other members shall form the quorum.

Note:

- (a) On the request of the Supervisor, Vice Chancellor may permit him to be present as an observer during the oral presentation of his candidate.
- (b) No. T.A and D.A shall be payable to candidate and supervisor for attending the Research Degree Committee meeting.
The meeting of Research Degree Committee (RDC) shall be held in the University office twice a year. The committee shall consider the applications of the persons, who want to get recognized as Supervisor / Co-Supervisor. Submitted under section 11 of this Ordinance, and recommend the eligibility of the person for the appointment as supervisor / co-supervisors. The committee shall also prepare a list for approved supervisors / co-supervisors, along with their specializations as per provision of this Ordinance. This list shall be available with the Registrar.
- (c) After approval by the RDC of the title of the thesis, synopsis, supervisor, Co-Supervisor (if any), and place of research work the candidate shall be registered for Ph.D. / degree from the date on which the candidate had

deposited the registration fee and other fees as mentioned in this Ordinance, at time of admission and this date will be the "Date of Registration" of the candidate. The letter of registration shall be issued by the Registrar, and sent to all those concerned. The candidate shall be enrolled as a student from the date of registration and will be required to pay regular tuition, library and laboratory fees (six monthly) to the university.

- (d) If the RDC makes any change only in the title of the thesis, the approved changed title shall be communicated to the candidate in the meeting of the RDC itself. The letter of registration shall be issued mentioning the approved title.
- (e) If the RDC suggests any change in the synopsis, then the change required shall be communicated to the candidate by the Registrar. The candidate will be required to resubmit the synopsis (in Ten copies) as revised by him / her, incorporating the changes suggested by the RDC within 3 months time. The dean of the Faculty shall examine the revised synopsis and if he is satisfied that the changes suggested by the RDC have been incorporated, in the revised synopsis, he will approve the same. The letter of registration shall then be issued by the Registrar
- (f) If the RDC decides that major revision is required in the synopsis and / or the oral presentation was also found to be unsatisfactory, the candidate may be asked to revise the synopsis and / or improve upon the oral presentation and reappear at the next meeting of the RDC.
- (g) If the RDC does not recommend a candidate for registration to Ph.D degree, the candidate shall be communicated the same by the Registrar. In such a case, only the caution money deposited by the candidate shall be refunded.

61.13 Research Advisory Committee and its Functions:

There shall be a Research Advisory Committee, for each Ph.D. scholar. The Research Supervisor shall be the Convener of this Committee. This Committee shall have the following responsibilities:

- a. To review the research proposal and finalize the topic of research;
- b. To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he may have to do.
- c. To periodically review and assist in the progress of the research work of the research scholar.
- d. A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his work for evaluation and further guidance. The six monthly progress reports shall be

submitted by the Research Advisory Committee with a copy to the research scholar.

- e. In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the Institution/ College/ School with specific reasons for cancellation of the registration of the research scholar.

61.14 Six Monthly Report:

The University shall obtain six monthly record of attendance, progress report of the work of Research Scholar from his Supervisor as per Appendix 4 which shall be scrutinized by the Dean of the Faculty. Those candidates who fail to deposit fees, the Vice Chancellor on the recommendation of the Dean of the Faculty may order the removal of the name of the scholar from the list of those registered for the Ph.D. Degree.

61.15 Evaluation and Assessment Methods of the Degree:

- a. The overall minimum credit requirement, including credit for the course work, for the award of M.Phil. degree shall not be less than 24 credits.
- b. Upon satisfactory completion of course work, and obtaining the marks / grade prescribed in sub-clauses the scholar shall be required to undertake research work and produce a draft dissertation / thesis within a reasonable time, as stipulated by the University.
- c. Prior to the submission of the dissertation / thesis, the scholar shall make a presentation in the Department before the Research Advisory Committee of the Institution concerned which shall also be open to all Faculty members and other research scholars.
- d. The feedback and comments obtained from them may be suitably incorporated into the draft dissertation / thesis in consultation with the Research Advisory Committee.
- e. Ph.D. scholars must publish at least Two (2) research paper in refereed journal and make two paper presentations in conferences / seminars before the submission of the dissertation / thesis for adjudication, and produce evidence for the same in the form of presentation certificates and / or reprints.

61.16 Summary of Thesis and Appointment of Examiner:

- a) The candidate shall submit ten copies of the summary of the thesis together with a list of research papers published or accepted for publication (in the peer reviewed standard journals of repute, as approved by the University from time to time through his Supervisor, to the

- Registrar about three months prior to the anticipated date of submission of thesis.
- b) The Supervisor shall submit to the Registrar, in a sealed cover a panel of at least six names of examiners actively engaged in the area of research concerned not below the rank of Associate Professor of a University Teaching Department or college Professor, from outside the jurisdiction of this University. At least half of the names should be from outside the state. Another panel of at least six examiners actively engaged in the area of research concerned and not below the rank of Associate Professor of a University, from outside the jurisdiction of this University shall be submitted by Chairman Board of Studies/ Examination Committee of the department/ School concerned in which the candidate is pursuing Ph. D.
 - c) In case the candidate is related to the Supervisor, then the first panel of examiners shall be obtained from Head, University Teaching Department/ School of the subject concerned, or a Senior Professor nominated by Vice-Chancellor.
 - d) The Vice-Chancellor shall appoint two examiners out of two aforesaid panels, submitted by the Supervisor and Examination Committee, respectively. The consent of examiners shall be obtained by sending them the summary and list of publication.

Note: The summary of thesis shall be sent by post / air mail / email.

61.17 Pre-Submission Defense Committee:

- 1) Prior to submission of the thesis, the candidate shall prepare a draft thesis and shall submit it in Soft and Hard copy in the prescribed format of the University.
- 2) However prior to the submission of draft Ph. D. thesis and PSDC, the candidate shall publish at least two research papers in the peer reviewed standard journal of repute, as approved by the University from time to time, in which the candidate is the sole author or one of the co-authors, then his / her name should be as first author. The reprint of such a paper along with reprints of other research papers published by him if any shall be appended inside the thesis at the end. If reprint has not been obtained till the time of submission of thesis, the acceptance letter along with the approved manuscript (i.e. preprint) shall be appended inside the thesis at the end.
- 3) The candidate shall make a Pre-Submission defense in the University Teaching Department/ School of the concerned subject or any place in the University premise fixed by the University. Arrangement for this shall be made on a request from the candidate, and duly recommended by the supervisor, to the University in the proforma given in Appendix 5.

61.18 Tests for Plagiarism

- a. The Academic Council of the University shall ensure that plagiarism and other forms of academic dishonesty have not been adopted by the Scholar using well developed software and gadgets to detect the same.
- b. While submitting the thesis for evaluation, the thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree / Certificate of the same Institution where the work was carried out, or to any other Institution.

61.19 Evaluation of Thesis and Viva-Voce Examination:

The thesis to be accepted for the award of the Ph.D. degree must comply with the following conditions:

- i. It must be a piece of research work characterized either by the discovery of the new facts or by a fresh approach towards the interpretation of fact. In either case it should evince the candidate capacity for critical examination and sound judgment.
- ii. It must be satisfactory in point of language and presentation of the subject matter.
- iii. The Ph.D. thesis submitted by a research scholar shall be evaluated by his Research Supervisor and at least two external examiners, who are not in employment of the University of whom one examiner may be from outside the country.
- iv. On receipt of the thesis, required fee and no dues certificates, the thesis shall be sent to the two examiners already consented.
- v. The examiners may seek clarification of the subject matter of the thesis from the Supervisor through the Registrar. This provision will be incorporated in the letter to-be sent to the examiners while sending the thesis.
- vi. Vice-Chancellor may recall the thesis from an examiner, who fails to send the reports within three months of the date of dispatch of thesis or such other date as may be desired.
- vii. If the evaluation report of the one of external examiner is unsatisfactory and does not recommend *viva-voce*, the University shall send the dissertation / thesis to another external examiner out of the approved panel of examiners and the *viva-voce* examination shall be held only if the report of the latest examiner is satisfactory and if the report of the latest examiner is also unsatisfactory, the dissertation / thesis shall be rejected and the research scholar shall be declared ineligible for the award of the Ph. D. degree.
- viii. The examiners shall categorically recommend in the prescribed Proforma (Appendix 07) acceptance, revision or rejection of the thesis. He shall also give detailed comments on each chapter in the examiner report, which should be typed on separate pages, in four copies. The examiner must also give a list of at least ten questions; he wishes to ask at the viva-voce examination..

- ix. In case the candidate is related to the supervisor, then the Vice-Chancellor shall appoint Head of Schools/Institution / Chairman Board of studies of the subject concerned to act as viva-voce examiner, in place of the Supervisor.
- x. The Supervisor / Head of the Department /Schools/ Institution concerned Chairman Board of Studies of the subject concerned, as the case may be, shall be communicated the name of the external examiner appointed by Vice Chancellor to conduct the viva-voce examination.
- xi. The viva-voce examination shall be conducted at the department/ Schools/ Institution concerned or at any place fixed by the University for the purpose. The date and time and place of open viva-voce examination shall be notified by the registrar on the University Notice board at least a week in advance. At the time of viva-voce examination, the Board, of Examiners shall be provided the reports of the examiners, which shall be returned along with the report of viva-voce examination to the Registrar in confidential cover.
- xii. The candidate shall present the work embodied in thesis before the board of Examiners, Members of Faculty, Research Scholars and other interested persons present in open viva. After the presentation of the research work the Board shall ask questions together with those questions, which have been given along with examiners reports. Others in the audience can also ask questions and the candidate shall reply those questions which are permitted by the external examiner.

In case the viva-voce examination is not satisfactory, the candidate shall reappear for viva-voce examination within six months. Such candidates would be required to pay an additional fee as prescribed by the University for Second viva-voce Examination. The Same examiner / external examiner for second viva-voce examination shall be appointed by the Vice Chancellor as above. If the candidate fails to satisfy the viva-voce examiners a second time, his thesis shall be finally rejected.

- xiv. If the examiners recommend that the candidate to revise / improve his thesis, the Vice Chancellor shall permit the candidate to resubmit his thesis not earlier than six months and not later than eighteen months, the period being counted from the date of the issue of orders to the candidate. The candidate shall be provided examiners reports without disclosing the names of the examiners to enable him to improve the thesis on the basis of the reports. All the copies of the thesis shall also be returned to candidate.
- xv. In case the candidate is allowed to resubmit the thesis he will have to pay the prescribed fee afresh at the time of resubmission but it shall not be necessary for him to reproduce any certificate of further attendance at the institution at which he carried out the work.
- xvi. The resubmitted three copies of the thesis must make clear mention that is a revised version. The thesis shall be got examined as far as possible by the examiners who finally recommended for the revision.

- xvii. In case a candidate is asked to revise the thesis under clause and one of the examiners recommends again for revision of the revised thesis and the other accept, the thesis shall be rejected. If he accepts the thesis for the award then the candidate shall be awarded the Ph.D. degree on successful viva voce examination as per provision.
- xviii. In case a candidate is asked to further revise the thesis by the third examiner, as above thesis shall stand rejected. Second time revision is not permitted in any case and if so, the thesis shall automatically stand rejected.

Note:

Whether a candidate has incorporated the minor revision as suggested by the examiner(s) it shall be evaluated by Dean of the Faculty. Only after his satisfactory report, the viva-voce of the candidate shall be fixed.

61.20 Appearing in other Examination:

No research scholar shall join any other course of study or appear at any other examination conducted by any University leading to a degree (except Certificate / Certificate course of languages, Research Methodology, Statistics and computer courses).

61.21 Publication of Thesis:

The thesis shall be published only with the permission of the University and such publication shall state on the title page itself that the thesis was approved for award of the Ph.D. degree of the university

50.22 Depository with INFLIBNET:

Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree the University shall submit an electronic copy of the Ph. D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions / Colleges.

61.23 Provisional Certificate:

Prior to the actual award of the degree, the University shall issue a provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of the ordinance.

61.24 Award of Ph.D.:

After the successful viva-voce, the Vice-Chancellor shall have powers to issues Notifications for the award Ph.D. degree to the candidate and the matter shall be reported to the Board of Management for approval in its forthcoming meeting. One copy of the thesis will be kept in the University Library and another copy will be kept in the Departmental Library of the institution/ School/ Research Center where the research work was carried out the third will be returned to the Supervisor. Following the successful completion of the evaluation process, and announcement of the award of Ph.D. the University shall submit a soft copy of the Ph.D. thesis to UGC within a period of thirty days for hosting thesis in NET accessible all University / Institution.

61.25 Reports of Examiners:

After the declaration of the result the successful candidates may be provided the copies of reports of examiners who recommended for the award of the degree on payment of fee prescribed by the University. The Reports will not disclose the identity of the examiners.

61.26 Withdrawal of Degree:

On detection of any irregularity or any plagiarism the University shall take suitable steps to withdraw the degree.

61.27 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Deans/ Directors of the Schools/ Institutions / Faculty. The decision of the Vice-Chancellor shall be final.

Appendix-1
PROFORMA FOR SYNOPSIS

- 1) Title of the thesis
- 2) Introduction: Giving purpose of research (in about 200 words)
- 3) A brief review of the work already done in the field.
- 4) Noteworthy contributions in the field of proposed work.
- 5) Proposed methodology during the tenure of the research work.
- 6) Expected outcome of the proposed work.
- 7) Reference in standard format.
- 8) List of published papers of the candidate.

Signature of the Supervisor
Date:

Signature of the candidate
Date.

Signature of Co-supervisor (if any)

Date:

Appendix-2
DECLARATION BY THE CANDIDATE

I declare that the thesis entitled is my own work conducted under the supervision of..... (Supervisor / Co-Supervisor) at (Centre).....Approved by Research Degree Committee. I have put in more than 225 days of Attendance with Supervisor at the Center. I further declare that to the best of my knowledge, the thesis does not contain any part of any work which has been submitted for the award of any degree either in this University or in any other University without proper citation.

Signature of the Candidate

Date.....

Place.....

Appendix 3
CERTIFICATE OF THE SUPERVISOR

This is to certify that the work entitled..... is a piece of research work done by Shri/ Smt / Ku.....under my / our Guidance and Supervision for the Degree of Doctor of philosophy of.....(M.P.) India. I certify that the candidate has put in an attendance of more than 225 days with me. To the best of my knowledge and belief the thesis:

- i. Embodies the work of the candidate himself.
- ii. Has duly been completed.
- iii. Fulfill the requirement of the ordinance relating to the Ph.D. degree of the University:

Signature of the Co-supervisor

Signature of the supervisor

Date:.....

Date:.....

Appendix 4

CONFIDENTIAL PROGRESS REPORT

Six monthly progress report of the research work done for the period fromto of the research scholar.

1. Name of the Research Scholar.....
2. Subject
3. Topic registered for Ph.D Degree
4. Name of the Supervisor
5. Name of Co-Supervisor (if any)
6. Description of the guidance on the topic

Period with dates the Candidates has been with the guide for research work (It may also indicate the date of leave availed by the candidate during the above period).

Remarks of the supervisor on the work done by the candidate on the Topic.

Fees paid vide receipt No.....

Date.....

Date.....

(Signature of Head of Institution where the Candidate was registered for Ph.D. Degree)

Signature of the Supervisor

Address:.....

Date:.....

Place:.....

Appendix 5

REQUEST FOR PRE-Ph.D. PRESENTATION BASED ON DRAFT THESIS

The Registrar,
SAM Global University,
RAISEN

Subject: Request for making Pre-Ph.D. presentation based on draft thesis.

Reference: Ph.D. Registration letter No. Date

Sir,

With reference to above, the details of my Ph.D. thesis are given bellow:

1. Name of the candidate
2. Name of supervisor and Co-supervisors
3. Subject
4. Place of work
5. Title of thesis

My draft thesis is complete and I want to make Pre-Ph.D. presentation.

Kindly arrange for the same.

Date:

Place:

Name and Address:

(Signature of the candidate)

Signature of the Supervisor

Name and Address:

Appendix 6

FORWARDING LETTER OF HEAD OF INSTITUTION

The Ph.D. thesis entitled.....
Submitted by Shri/ Smt. / Ku is forwarded to the
University in six copies. The candidate has paid the necessary fees and there are no dues
outstanding against him / her.

Name.....Seal.....

Date:

Place:

Signature of Head of institution where the candidate was registered for Ph.D. degree)

Signature of the Supervisor

Date:

Place:

Date:

Address

Appendix 7
EXAMINERS REPORTS ON PH.D. THESIS

Title of thesis
Name of candidate Shri / Smt . / Ku Subject:.....
Faculty

1. Thesis is recommended for the Award of Ph.D. degree: Yes/ No
2. The thesis be revised on the Lines detailed below:
3. The thesis be rejected..... (Please write Yes / No, as the case may be)
4. Thesis requiring only minor revision/should also be covered in the category and suitable remarks detailing minor revision/s required is/are to be enumerated. Thesis requiring only major revision/ should be covered in this category and suitable remarks detailing the major revision/s required is / are to be enumerated

DETAILED REPORT

(The examiner is requested to attach detailed report in four copies, covering also the following points)

- (a) It must be a piece of research work characterized either by the discovery of the facts or by a fresh approach towards the interpretation of facts. In either case it should evince the candidate's capacity for critical examination and sound judgment.
- (b) It must be satisfactory in point of language and presentation of the subject matter.

Date:
Place:

Signature of the Examiner
Full Name & Address.....

Appendix 8
PROVISIONAL CERTIFICATE REGARDING AWARD
OF Ph.D. DEGREE

This is to certify that vide Notification No..... Dated
of this University, the Board of Management has decided that the degree of Ph.D. in (Subject) be
awarded to..... The title of Ph.D thesis
is.....
..... The Ph.D degree has been
awarded in compliance with the "University Grants Commission (minimum standards and
procedure for award of M. Phil / Ph.D. degree) Regulation, 2009"

Registrar
Date:

ORDINANCE No. 62
THE AWARD OF THREE YEARS BACHELOR DEGREE IN COMPUTER APPLICATION

62.1 Title of the Degree : Bachelor of Computer Application (BCA)
62.2 Name of Faculty : Faculty of Science
62.3 Course Name : Bachelor of Computer Application (BCA)

62.4 Duration of the Course: Three years

62.5 Eligibility for Admission:

Candidates who have passed duly recognized following examination

Final examination of the 10+2 system by any recognized Central Board, such as Central Board of Secondary Education, New Delhi; Council for Indian Faculty Certificate Examination, New Delhi or any State Board such as M.P. Board of Secondary Education Bhopal or Others.

Or

H.S.C. Vocational Examination by any recognized Central / State Board

Or

Senior Secondary Faculty Examination conducted by the National / any State Open Schooling with a minimum of five subjects of relevant and required fields.

Or

Any Public Faculty / Board / University examination in India or in any foreign country recognized as equivalent to 10+2

Or

Final Examination of the two year course of the Joint Services Wing of the National Defense Academy.

Or

Any other examination equivalent to 10+2 by Central / State Government.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

62.6 Eligibility for Admission to NRI / Other Privileged Candidates:-

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

62.7 Admission Procedure:

The eligible candidates as specified in clause 62.5 & 62.6 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University Entrance Test / Examination consisting of Aptitude Test / Group Discussion / Personal Interview or through Counseling or the University may also use the score card of various competitive entrance test / examination results of various Institutes / Boards / Universities / other Professional Bodies / Organizations or any other mode as decided

by the UGC / other relevant Regulatory Bodies from time to time, or based on qualifying examination

62.8 Course / Specialization Distribution:

Admission to the particular Course / Specialization of study shall be as decided by the University on the basis of counseling / personal interview.

62.9 Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

62.10 Academic cycle / year:

There will be one academic cycle for these courses every year as decided by the University.

62.11 Course Structure:

Course structure shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University duly approved by the Academic Council.

62.12 Medium of Instructions and Examination

The medium of instructions and examination shall be English /Hindi

62.13 Examination

62.13.1 Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.

62.13.2 The examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 50% including internal exams for both theory and practical separately.

62.13.3 The studies and examination of the course shall be on the basis of marks /marks-cum-credit / credit system as recommended by the concerned Board of Studies from time to time..

62.14 Eligibility for Degree:

Eligibility for Award of the Bachelor of Computer Science

A student shall be declared to be eligible for award of the degree if he has:

- g) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes; including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable,
- h) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, wherever applicable;
- i) Earned the specified credits in all the categories of subjects as applicable;
- j) Secured minimum CGPA of 4.5% in aggregate overall for BCA However the award of the Division / Class shall be as per recommendations of concerned Board of Studies of the University.

- k) No dues to the University, Hostels, Libraries, NCC / NSS etc; and
- l) No disciplinary action is pending against him.

62.15 Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, In case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

62.16 Maximum Duration for Completion of Course:

A candidate has to complete the entire course of BCA Degree ordinarily within a maximum period of Six years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant Rules and regulations.

62.17 General Instructions:

- (iii) The admission to the BCA Course shall be governed in accordance and provisions of the Rules / Directives of DOC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- (iv) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India/State Government as amended from time to time.
- (v) For matters not covered in this specific ordinance, General rules and Regulations of SGU Raizen, regarding specific courses shall be applicable. In other matters Board of Management of SGU shall be competent to take any decision which shall be final.
- (x) The list of various Branches / Specializations of BCA course shall include the list indicated in ordinance 02. As well as proposed in future.
- (xi) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like, on-line, e-learning, Face-to-face, through webinar in smart classroom.
- (xii) These programmes are offered by the Faculty of Science recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- (xiii) In future, more Branches / Specializations / Courses / Programmes of BCA can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this Ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculties / Schools / Centers / Institutes located in University campus